

Minutes of the Meeting of East Hendred Parish Council, Thursday 1st December 2022 at 7.30pm in Snells Hall

Present: Cllr John Sharp, Chair (JVS), Cllr Jonathan Shortis (JS), Cllr Sarah James (SJ), Cllr Charles Pappenheim (CP), Cllr Selby Stocks (SS), Cllr Roger Turnbull (RT), Cllr Penny Wall (PW), Cllr Catherine Shortis (CS)

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor:

Members of the Public: 1

385/22	APOLOGIES FOR ABSENCE Cllr Stephen Webb, County Councillor Sally Povolotsky	
386/22	DECLARATIONS OF INTEREST Cllr Pappenheim for agenda item 10a.	
387/22	OPEN FORUM Nothing raised.	
388/22	ACCEPTANCE OF MINUTES OF MEETING HELD ON 3rd NOVEMBER 2022 The Monthly Meeting Minutes were reviewed. An amendment was agreed to minute reference 382/22. Proposed by Cllr J Shortis, Seconded Cllr Stocks. RESOLVED.	
389/22	<p>MATTERS ARISING FROM THE MINUTES OF 3rd NOVEMBER MEETING NOT OTHERWISE COVERED ON THE AGENDA</p> <p>a) Report from the Oxford Road Alliance – Mr Beddow had circulated a note about the meeting. He reported that the main issues were financial viability, the environment and climate. The proposals contravened climate policies. Mr Beddow felt the scheme would put more traffic onto the Milton interchange. Cllr James asked for advice on how to comment. She noted that there was no chance at this stage to object to the project as a whole. Mr Beddow felt that the project would be progressed regardless of any objections. Further meetings were planned in December and January. He suggested writing to OCC. Cllr Sharp suggested requesting more information on the impact on the A417 and the A4130. Cllr J Shortis agreed to do this, with a copy to Cllr Povolotsky.</p> <p>b) Pole for SID on A417. Cllr Pappenheim confirmed that the pole had been installed. A clamp had been ordered to put the SID on it.</p> <p>c) Relief to Rowstock. Cllr Turnbull pointed out that the Esso application relied on the relief to rowstock scheme. It was pointed out that this is nothing to do with Rowstock roundabout.</p> <p>d) Tree Planting, including a request for a memorial tree. Hendred estate was not keen on putting the tree in the playpark. It was suggested that it be planted near the bench at the reservoir. A site was required at Ludbridge close for the silver birch.</p> <p>e) Flag Pole. Nick Parry had reported that it was inappropriate to apply for retrospective planning permission. He was also concerned about it being within the curtilage of a listed building. Cllr Turnbull offered to speak to Hendred Estate.</p> <p>f) Noticeboard by the Shop. Quotes were circulated. Magnetic panels were available and a post kit to fit to the existing posts. There was a reluctance from the suppliers to use padlocks. Cllr Pappenheim did not feel that this was an issue. The cost of £2700 was approved. Proposed Cllr Wall, Seconded Cllr James RESOLVED. Clerk to place the order.</p> <p>g) Blue Plaque for Lord Jenkins – Cllr Sharp had passed his contact to the Oxfordshire Blue Plaques board. He noted that it was likely to be next September before the plaque was installed. Matter closed for the time being.</p> <p>h) Suggestion box. Cllr J Shortis reported that the shop owners were happy to keep the box in the shop. The Parish Council would need to open it regularly. The cost of £39.50 was approved. Proposed Cllr J Shortis, Seconded Cllr Wall. RESOLVED.</p>	<p>JS</p> <p>CLOSED</p> <p>CLOSED.</p> <p>CS/JS</p> <p>RT</p> <p>Clerk</p> <p>CLOSED</p> <p>Clerk</p>

	Clerk to place the order.	
390/22	POLICE REPORT No report.	
391/22	COUNTY COUNCILLOR'S REPORT A written report had been circulated.	
392/22	DISTRICT COUNCILLOR'S REPORT No report.	
	FINANCE	
393/22	<p>a) December payments. The payments, including Courtesy Lighting payments, totalling £3211.76 were approved. Proposed Cllr James, Seconded Cllr Pappenheim. RESOLVED. Cllr Pappenheim to authorise on the bank.</p> <p>b) 2023/24 Budget – The draft budget had been circulated. No comments had been received. The proposed precept of £47547 was to be approved at the January meeting.</p> <p>c) Request for grant from Roots & Shoots. The amount requested was £212. It was noted that West Hended had not offered the full amount requested. Discussion followed on the operation of the organisation. Cllr Sharp proposed a grant of £212, Cllr James seconded. Cllr J Shortis' reservations were noted. RESOLVED.</p> <p>d) Christmas gifts for staff. Gift cards were approved for all three maintenance staff. Proposed Cllr Turnbull, Seconded Cllr Pappenheim. RESOLVED.</p>	CP
394/22	<p>PLANNING ITEMS</p> <p>a) New Applications</p> <p>i. P22/V2607/FUL – Colt Corner, Horn Lane. Demolition of existing bungalow, to allow the construction of a new build 4 bedroom dwelling. Conversion of the existing garage into an annex. (Re submission of application ref. P22/V1127/FUL). Response due by 2nd December. It was noted that the orientation of building had been changed and the parking provision increased. Access had not changed. Cllr Turnbull was concerned about visibility splays. He suggested a holding objection with a request for more information on visibility splays, in the absence of a survey. He also felt that the turning areas within the site had not been addressed. Cllr James pointed out that a sustainable building plan had not been addressed. She was also concerned that the ridge height was higher than the neighbours. Cllr Sharp felt that the height had been reduced but there was a need to point out that conservation assets should be improved and enhanced. In the current plans they were not. Cllr Turnbull to draft a response.</p> <p>b) Applications received since the publication of the agenda.</p> <p>i. P22/V2645/HH - St Aidans, Cat Street. Erection of Timber garden shed. Response due by 20th December. There were no objections.</p> <p>ii. P22/V2742/HH and P22/V2473/LB - The Old Cottage, Church Street. Modification to existing orangery, removal of garden wall and new office room in garden. Response due by 19th December. There were no objections.</p> <p>c) To review planning applications awaiting determination by the Vale and those recently approved.</p> <p>i. Tech edge at Harwell Campus – A meeting had been held with Carter Jonas at Harwell Campus. The impact on the nature areas (biodiversity) were not great for phases 1 and 2 and was acceptable, but the impact on phases 3 and 4 was considerable. Offsetting loss of biodiversity elsewhere was not considered acceptable. The application had been approved.</p> <p>ii. Dexter at Harwell Campus – A meeting was to be arranged to discuss this.</p>	RT

	iii. The Plough. Cllr C Shortis asked when the wall would be reconstructed. Cllr J Shortis pointed out that the work could not be carried out in the winter. Clerk to write to the applicant and ask what the plans were.	Clerk
395/22	Milton Warehouse Appeal. The Parish Council had applied for Rule 6 status. Queries had been raised by planning team and the inspectorate about the application. The barrister had responded on this. There had been a lot of debate. The highways information was missing from the original planning application but the enquiry could only consider information that was included in the original application. The enquiry was to be held on 17 th January for 7 working days, but a delay was possible. RRA had requested funding support for the barrister and the transport consultant. Cllr Turnbull proposed £1000. Cllr J Shortis seconded. RESOLVED. Cllr J Shortis had contacted David Johnston MP requesting a face to face with him to discuss the case. This was agreed provided a second councillor was involved. Cllr Turnbull offered to be involved, Cllr C Shortis was trying to get a meeting with OCC highways.	JS/RT
396/22	Greensands Update. Another amendment to the discharge of conditions application had been received. Cllr Turnbull to review. There was no feedback from Cllr Shelley on the Mather House issues. Cllr James pointed out that the pavement was being damaged by the construction traffic. She agreed to discuss this with the Highways Office.	RT SJ
397/22	Proposals for the Steventon Reservoir. Leaflets had been delivered with the bulletin. Thames Water had pulled out of the WRSE meeting. A meeting was to be held on 8 th December. There will be presentations from GARD. Cllr Pappenheim asked the Parish Council to pay for hall hire a cost of £30. Proposed Cllr James, Seconded Cllr Wall. RESOLVED.	
398/22	LUDBRIDGE CLOSE MATTERS a) Litter Bins. No update from Cllr Shelley. b) Defibrillator. Waiting for information from Thames Water regarding the electricity supply. This will confirm the total cost.	JSh CP
399/22	JUBILEE PLAY PARK The proposals had been circulated. A group consisting of Cllr J Shortis, Cllr C Shortis, Cllr Stocks and Cllr Turnbull to consider the proposals. Cllr James felt that children and parents should be consulted. Cllr J Shortis to do this. He had also spoken to Standlake cricket club who had a mechanism for protecting the road. Cllr Stocks reported that the table tennis table has been secured but he did not plan to do anything about it until the new playground was installed. He was to look at timescales.	JS/SS/CS/RT
400/22	ROWSTOCK – nothing to report.	
401/22	COMMUNITY ART PROJECT Cllr C Shortis was still trying to engage with the management company at Ludbridge close. There had been no progress.	JS/CS
402/22	HENDRED ESTATE ITEMS Cllr J Shortis had met with Nick Parry from Hendred Estate to talk about parking. There was one site that was potentially available for a car park	JS
	WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES	
403/22	a) Allotments – BAAA had been active with wreath making events. They were also applying for grants. Cllr C Shortis to check on the size of the proposed shed. b) Communications - Details of new website packages circulated. The preferred supplied was NetWise and the preferred packages were the premium or premium plus. The latter provided a link to external websites, plenty of disc space and emails. Cllr J Shortis felt that the premium option was the most appropriate option. Cllr C Shortis noted that the initial population would take time it would be necessary to decide how to resource this. A development team was required to take the project forward, an implementation team to populate the site and then 2 or 3 people to administer it. The premium site cost £499 for the initial set up and £330 annually. This was agreed. Proposed Cllr J Shortis, Seconded Cllr Pappenheim. RESOLVED.	CS JS JS

	<p>c) Infrastructure</p> <p>a. Courtesy Lights. Three lights had been repaired and they were now all up and running.</p> <p>b. Playground Maintenance. All repairs in Penney playpark had been completed.</p> <p>c. Snells Walkway. No issues.</p> <p>d. Grounds Maintenance. No issues.</p> <p>e. Tree Maintenance. Nothing to report.</p>	
404/22	<p>ENVIRONMENT AND SUSTAINABILITY</p> <p>Cllr James reported that Harwell had proposed to move the rare grassland at the Dexter site to the Hendred Estate land and had spoken to Julian Gold about this. Nothing else to report.</p>	SJ
405/22	<p>HIGHWAYS AND TRANSPORT</p> <p>Cllr James reported that</p> <p>a) 20mph speed limit – Cllr James had responded to the consultation. Cllr Sharp had sent a copy of the response to Cllr Povolotsky. A meeting was scheduled for 8th December and the Parish Council had a opportunity to speak. The Parish Council felt that Portway and Ludbridge close should be included in the scheme. Cllrs Pappenheim and J Shortis agreed to attend the meeting.</p> <p>b) Cllr James reported that she was a Fix My Street super user and was able to mark-up potential issues. Cllr C Shortis asked about the problem with the manhole cover on the A417 but Cllr James is not able to report issues on A417. She agreed to contact OCC highways about this.</p>	CP/JS SJ
406/22	<p>HARWELL LIAISON</p> <p>Nothing to report on Harwell Liaison. A meeting was scheduled for 7th December to discuss Harwell campus.</p>	JVS
407/22	<p>AONB</p> <p>Cllr Sharp had attended the Annual Meeting. There was nothing that affected East Hendred.</p>	
408/22	<p>SPORTS CLUB</p> <p>Feedback from the Sports Club on the Parish Council's questions had been circulated. The Sports Club were now looking at a simplified proposal and planned to come to the February meeting to present them. Cllr Stocks asked about legal situation for moving the playground. Cllr Sharp did not want to spend money on this yet. He wanted advice from the police and/or OPFA about the safety of the proposed re-siting. Clerk to send OPFA contact details to Cllr Sharp. Cllr Stocks recommended a group called 'Secured by Design' who would be able to advise.</p>	Clerk/JVS
409/22	<p>RIDGEWAY NATIONAL TRAIL</p> <p>It was noted that it was the 50th Anniversary of the National Trail in 2023 and special events were being organised.</p>	
410/22	<p>AGE UK</p> <p>Cllr Wall had attended the Age UK AGM. There was an interesting speaker whose organisation was dedicated to stopping age related discrimination. Cllr Wall to put an item in the bulletin. A leaflet drop was to be made for Vale Community Impact – it was hoped that this might bring in more volunteers. The new rector has offered to meet with Cllr Wall on this matter.</p>	PW
411/22	<p>GENERAL CORRESPONDENCE</p> <p>None.</p>	
412/22	<p>ANY OTHER BUSINESS</p> <p>a) Cllr J Shortis had attended two training courses. One on Roles and Responsibilities and the other on planning. He felt that they were both good. He had also visited the Ardley recycling centre and he found the tour excellent. Jessica Beard had said she was happy to come and present to the village on recycling. Cllr J Shortis suggested arranging an evening for this and perhaps including other matters at the same time.</p> <p>b) Christmas Tree – Cllr Pappenheim reminded the meeting that £250 had been budgeted for £250 for the Christmas tree. This was to be paid when the invoice comes in.</p>	JVS Clerk

413/22	PLAYGROUND INSPECTIONS Cllrs Stocks and J Shortis for January.	SS/JS
414/22	DATE OF NEXT MEETING Thursday 5 th January 2023 at 7.30pm in Snells Hall.	

The meeting closed at 21.37