

## Minutes of the Meeting of East Hendred Parish Council, Thursday 3<sup>rd</sup> November 2022 at 7.30pm in Snells Hall

Present: Cllr John Sharp, Chair (JVS), Cllr Selby Stocks (SS), Cllr Charles Pappenheim (CP), Cllr Roger Turnbull (RT), Cllr Jonathan Shortis (JS), Cllr Penny Wall (PW), Cllr Sarah James (SJ), Cllr Catherine Shortis (CS)

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor: Cllr Janet Shelley

Members of the Public: 2

353/22	<b>APOLOGIES FOR ABSENCE</b> Cllr Stephen Webb, County Councillor Sally Povolotsky	
354/22	<b>DECLARATIONS OF INTEREST</b> None.	
355/22	<b>OPEN FORUM</b> a) <b>Oxford Road Action Alliance.</b> A meeting was to be held on 5 <sup>th</sup> November at 11am at the Didcot Methodist Hall to discuss the HIF bid. Mr Beddow was to attend on behalf of the Parish Council. b) <b>Mather House development.</b> A resident raised concerns that the development was not following agreed plans. Concerns were raised over the location of the new houses and the lack of screening. A meeting had been held with the landowner, who had eventually agreed to install a 6ft close board fence. No action had yet been taken. Cllr Shelley agreed to speak to the Enforcement Officers. Cllr Stocks noted that landscaping was always the last part of any development, but the resident was concerned that no room had been left for landscaping. Cllr C Shortis noted that comments had been received about weekend working and asked Cllr Shelley to look into this as well.	JSH
356/22	<b>ACCEPTANCE OF MINUTES OF MEETING HELD ON 6<sup>th</sup> OCTOBER 2022</b> The Monthly Meeting Minutes were reviewed. Amendments were agreed to minutes references 343/22a), 343/22b) and 336/22. Proposed by Cllr Stocks, Seconded Cllr James. RESOLVED. Cllrs Shortis and Wall were thanked for taking the minutes in the Clerk's absence.	
357/22	<b>MATTERS ARISING FROM THE MINUTES OF 6<sup>th</sup> OCTOBER MEETING NOT OTHERWISE COVERED ON THE AGENDA</b> a) <b>Pole for SID on A417.</b> Cllr Pappenheim confirmed that the pole had been ordered. b) <b>Relief to Rowstock.</b> Cllrs James and J Shortis attended an exhibition on the proposals. A proposed response to the scheme had been circulated and needed to be submitted by 8 <sup>th</sup> November. The response was approved Proposed Cllr J Shortis, Seconded Cllr Turnbull. RESOLVED. Clerk to submit. c) <b>Tree Planting, including a request for a memorial tree.</b> The Nan Hill tree was to be planted elsewhere. Cllr C Shortis had approached a director of the management Committee at Ludbridge Close and they were enthusiastic about planting a mature tree. Cllr C Shortis thought the tree came from Queens Commonwealth canopy in 2015/16. Clerk to check the minutes. Cllr C Shortis suggested including a plaque. <b>Afternote:</b> The Clerk had checked all the minutes from 2015 and 2016 and could find no reference to this tree. She noted that the Queen's Commonwealth Canopy related to contributions of areas of indigenous forest, rather than individual trees. d) <b>Flag Pole.</b> Cllr Wall reported that the flagpole was to be delivered early next week. Cllr Turnbull to develop the planning application for the installation. He requested a map showing the location of the pole. e) <b>Noticeboard by the Shop.</b> Expenditure of £2000 was agreed for the new board. Proposed Cllr Turnbull, Seconded Cllr Wall. RESOLVED. Need to find someone to install it. Cllr Pappenheim asked for a design that used padlocks rather than keys. Cllrs Pappenheim and Shortis to look at designs. The Clerk requested a magnetic interior as these were easier to use than pins.	CP Clerk JE/CS PW/RT CP/JS

2022/23

	f) <b>Warm Spaces initiative.</b> This was being handled in association with the community kitchen. Snells Hall had waived their charges until the end of the year. A grant had been applied for by Snells Hall to cover the cost of electricity. Further grants may be applied for by those running the group. Cllr Wall asked whether the community café was part of the initiative. Cllr James pointed out that there was a list of groups in Cllr Povolotsky's report.	
358/22	<b>POLICE REPORT</b> No report. Cllr Shelley noted that there had been an increase in criminal activity in the wider area. She urged people to be vigilant and ring 101 if they saw anything. Cllr Pappenheim to put a note in What's on.	CP
359/22	<b>COUNTY COUNCILLOR'S REPORT</b> A written report had been circulated.	
360/22	<b>DISTRICT COUNCILLOR'S REPORT</b> Cllr Shelley reported that there was a planning committee meeting next week. Tech Edge was on the agenda. Cllr Sharp noted that the Parish Council had a meeting to discuss with the applicant on 4 <sup>th</sup> November after which a decision would be made on whether to speak at the planning committee. Cllr Turnbull reiterated the biodiversity loss which would be offset by a sum of money. However, those regulations would not come into force until 2023. Cllr Turnbull had taken advice and had been informed that it would be covered by the NPPF. He pointed out the application went against Harwell Campus's own ecological plan. Cllrs Turnbull and Shelley to discuss prior to the planning committee meeting. Cllr J Shortis had concerns about the colour of the buildings which was not in keeping with the landscape. He did not feel that the proposal was sustainable. Cllr J Shortis to write a note to Cllr Shelley about this following the meeting with Harwell. . Cllr Shelley was thanked for attending.	RT/JS/JSH
	<b>FINANCE</b>	
361/22	a) <b>Rates of pay.</b> The Real Living Wage had increased to £10.90 per hour. It was agreed to accept this. Proposed Cllr James, Seconded Cllr Pappenheim. RESOLVED. To take effect from next month. The new NJC pay scales were presented and accepted for the Clerk's salary. Proposed Cllr Wall, Seconded Cllr Pappenheim. RESOLVED. b) <b>November payments.</b> The payments totalling £3046.93 were approved. Proposed Cllr James, Seconded Cllr Stocks. RESOLVED. Cllr Pappenheim to authorise on the bank. c) <b>2023/24 Budget</b> – The draft budget had been circulated. Cllr J Shortis noted that there were three items not covered. It was explained that the costs for the new noticeboard and the defibrillator would come from the current year's budget. Mill Lane play park had £36k available in EMR and it had been previously agreed that if grants were not forthcoming the difference would come from reserves. Cllr Stocks questioned the budget for play park maintenance and Cllr J Shortis noted that there was no budget for items that might arise from next year's Annual Parish Meeting. Cllr Sharp noted the need for caution in setting the precept and the proposed sum was a 4% increase on the current year. All Councillors were asked to review the draft budget and bring their comments to the next meeting.	CP  All Councillors
362/22	<b>PLANNING ITEMS</b> a) <b>New Applications</b> i. <b>P22/V2282/HH and P22/V1469/LB - Pebble Cottage, Cat Street.</b> Removal of modern wall between house and garage, replace window in modern extension with french doors, install a vented extractor fan in kitchen at back of house. Response due by 2 <sup>nd</sup> November. There were no objections. ii. <b>P22/V2411/O – Cornerbrook, Mill Lane.</b> Single residential dwelling and garage. Response due by 9 <sup>th</sup> November. There were no objections. iii. <b>Questions about the proposed dog paddock.</b> Cllr Wall asked whether the amended plans took account of the Parish Council's comments. Cllr Sharp read out the comments and they did not appear to have been considered. Cllr Sharp to check on this. b) <b>Applications received since the publication of the agenda.</b> None	JVS

	<p><b>c) To review planning applications awaiting determination by the Vale and those recently approved.</b></p> <p>i. The Plough – Cllr Shortis confirmed that the conditions requested had been included.</p> <p>ii. TechEdge – This was covered in minute reference 360/22 above</p>	
363/22	<p><b>Bradfield Grove – plan for an anaerobic digester.</b> The applicant had stated that it was an energy source not a waste management function. Cllr Turnbull noted that a European directive stated that livestock manure was a waste product. He wanted clarification from OCC on whether this was a waste management or energy generation matter. It was agreed that Cllr Turnbull's point should be submitted. Cllr Turnbull pointed out that it was on the site of Grove Station. Discussion followed on the prevailing wind direction. JS was concerned about the prevailing wind direction which could affect the housing. Cllr Turnbull suggested requesting information on alternative sites and agreed to take the matter forward.</p>	RT
364/22	<p><b>Milton Warehouse Appeal.</b> Cllrs J Shortis and Turnbull had been working with RRA in relation to the objection to the scheme. Cllr Turnbull was working on issues with the local plan and Cllr J Shortis was working on the community impact. RRA had Rule 6 status and were permitted to give evidence at the appeal which was to be a public enquiry. Barristers had been engaged. A statement of case was to be submitted by 10<sup>th</sup> November. Discussion followed on logistics aspects of the case.</p>	JS/RT
365/22	<p><b>Greensands Update.</b> A number of reserved matters had come through, including a travel plan. Cllr James wanted to get in touch with the consultant working on this and agreed to try and make contact via OCC. Cllr Sharp asked about the play area. Cllr J Shortis noted that there were three designs being submitted to the developers and suggested waiting until the final plan was submitted before asking to review it.</p>	
366/22	<p><b>Consultation on updated planning application Validation Checklist and Validation Guide –</b> There was no comment.</p>	CLOSED
367/22	<p><b>Proposals for the Steventon Reservoir.</b> Mr Beddow reported that the WRSE draft plan was due for publication on 14<sup>th</sup> November. GARD felt that Thames Water would put forward both options into the plan. GARD were holding a meeting to discuss the local response to this.</p>	
368/22	<p><b>LUDBRIDGE CLOSE MATTERS</b></p> <p>a) <b>Litter Bins.</b> No progress.</p> <p>b) <b>Defibrillator.</b> Cllrs J Shortis and Pappenheim met with Thames Water and had reviewed the proposed site for the defibrillator. They reported that Thames Water were happy for the defibrillator to be mounted onto the fence of the pumping station. They also thought they could supply the necessary power. There would be a charge for this; Thames Water were to advise what this would be. Cllr Pappenheim to get a quote for the defibrillator and installation for the December meeting.</p>	CP
369/22	<p><b>JUBILEE PLAY PARK</b></p> <p>Cllr J Shortis had met with 5 suppliers and two quotes had been received to date. Cllr J Shortis was to have all costs by the next meeting. There would need to be a separate meeting to review the plans.</p>	JS/SS
370/22	<p><b>ROWSTOCK –</b> nothing to report.</p>	
371/22	<p><b>COMMUNITY ART PROJECT</b></p> <p>The representative from the Management Company had suggested using the art money to put an installation into the open green space. Cllr J Shortis suggested setting up a small working group to provide some suggestions. Cllr C Shortis would then report back to Abi Brown at the Vale.</p>	JS/CS
372/22	<p><b>HENDRED ESTATE ITEMS</b></p> <p>Cllr J Shortis had arranged a meeting with Nick Parry to discuss sports ground parking.</p>	JS
	<p><b>WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES</b></p>	
373/22	<p>a) <b>Allotments –</b> One rent payment was outstanding and a few agreements had not yet been returned. A new person had been found to cut the grass. Cllr C Shortis felt that another cut would be required this year. BAAA were running a workshop for wreathmaking and were working on their shed project. The current waiting list was small.</p>	CS

	<p><b>b) Communications.</b> Options for a new website were being reviewed and had been narrowed down to two providers. A meeting was to be held on 4<sup>th</sup> November with Mark Woodman and another was to be set up with Netwise. The latter had provided a test site with admin access. It was anticipated that a proposal would be presented at the December meeting.</p> <p><b>c) Infrastructure</b></p> <p><b>i. Courtesy Lights.</b> Two lights were out. Cllr Pappenheim to follow up.</p> <p><b>ii. Playground Maintenance.</b> Work was progressing on Penney playpark. Everything had been made safe.</p> <p><b>iii. Snells Walkway.</b> There was a broken plank which was to be fixed.</p> <p><b>iv. Grounds Maintenance.</b> Cllr J Shortis had received one cost for a MUGA wall at Penney playpark.</p> <p><b>v. Tree Maintenance.</b> Nothing to report.</p>	<p>JS</p> <p>CP CP</p> <p>CP JS</p>
374/22	<p><b>ENVIRONMENT AND SUSTAINABILITY</b></p> <p>Cllr James reported that she had resigned from the HEG committee. An event on climate and sustainability was being planned for January.</p>	SJ
375/22	<p><b>HIGHWAYS AND TRANSPORT</b></p> <p>Cllr James reported that</p> <p>a) there had been no progress on the FMS super user</p> <p>b) A resident had been informed that parking enforcement was now the responsibility of OCC, but only where there were parking restrictions. Dangerous parking was still the responsibility of the Police. She was awaiting a response from the PCSO on this.</p> <p>c) She had sent a letter to the bus company but had not yet received a reply. A discussion followed on bus services.</p>	<p>SJ</p> <p>SJ</p>
376/22	<p><b>HARWELL LIAISON</b></p> <p>Cllr Sharp reported that a stakeholder meeting with the NDA had been held online. There was nothing that would impact Harwell. A meeting had been held with Harwell Campus and more were planned on a quarterly basis. A meeting was to be held with Carter Jonas on 4<sup>th</sup> November.</p>	
377/22	<p><b>AONB</b></p> <p>Cllr Sharp reported that he had been trying to get the officer to take notice of the recent Harwell planning applications of concern but had made no progress.</p>	
378/22	<p><b>SPORTS CLUB</b></p> <p>Feedback on the sports club proposals had been sent. The club had confirmed receipt and noted that there were reviewing it. Cllr Stocks had asked whether there had been any feedback from the Solicitor, but this had not yet been followed up.</p>	SS
379/22	<p><b>RIDGEWAY NATIONAL TRAIL</b></p> <p>Nothing to report.</p>	
380/22	<p><b>AGE UK</b></p> <p>Cllr Wall reported that only three people had attended the Community Impact meeting, along with the Councillors who had supported the scheme. It was decided to leaflet people and put a note in The Bulletin. Cllr Wall expected to have material on volunteering available next week. Cllr Wall was to attend to Age UK AGM on 4<sup>th</sup> November and would report back at the December meeting.</p>	PW
381/22	<p><b>GENERAL CORRESPONDENCE</b></p> <p><b>a) Consultation on 20MPH speed limit.</b> The consultation was to close on 25<sup>th</sup> November. Cllr James wanted the residential roads North of the A417 to be included and it was felt that this should be included in the response. Cllr Pappenheim asked whether the roads in the area had been adopted. It was felt that they had not. Cllr J Shortis was concerned about speed on Newbury Road outside the village speed limit and asked whether this area should be included. Cllr James to reply to the consultation.</p> <p><b>b) Civility and Respect pledge.</b> It was agreed to sign up to the pledge. Proposed Cllr J Shortis, Seconded Cllr James. RESOLVED.</p> <p><b>c) Warm Spaces Initiative.</b> Cllr J Shortis reported on the progress made identifying facilities in the village which could be included on the Council's "Warm Spaces Register".</p> <p><b>d) Correspondence regarding advertising.</b> It was reported that advertising was acceptable up to 0.3 square metres but above this planning permission was required. It was felt that the two signs in White Road were larger than this. It was suggested that a letter should be sent to those who had erected the</p>	<p>SJ</p> <p>Clerk</p>

	signs, reminding them of the planning guidelines. Clerk to do this. Cllr Pappenheim to discuss the Tin Hut advertising with the Church.	CP
382/22	<p><b>ANY OTHER BUSINESS</b></p> <p>a) <b>Blue plaque</b> – Cllr Sharp had raised the possibility of having a blue plaque for Lord Jenkins. Oxfordshire Blue Plaques Board had confirmed that they would like to do this, Cllr Sharp to take this forward.</p> <p>b) <b>Safe streets.</b> Cllr Pappenheim felt that there was currently an uneasy balance given the number of cars and the lack of parking spaces. He suggested that this matter needed to be handled sensitively. Cllr James pointed out that there were issues with parking on pavements and dropped kerbs but Cllr Pappenheim was concerned about where cars would go if all parking were stopped.</p>	JVS
383/22	<p><b>PLAYGROUND INSPECTIONS</b></p> <p>Cllrs Webb and Stocks for December. Cllr Stocks to produce a report for November.</p>	SS
384/22	<p><b>DATE OF NEXT MEETING</b></p> <p>Thursday 1<sup>st</sup> December 2022 at 7.30pm in Snells Hall.</p>	

The meeting closed at 21.35