

# Minutes of the Meeting of East Hendred Parish Council, Thursday 1<sup>st</sup> September 2022 at 7pm in Snells Hall

Present: John Sharp, Chair (JVS), Charles Pappenheim (CP), Jonathan Shortis (JS), Sarah James (SJ), Penny Wall (PW), Roger Turnbull (RT), Catherine Shortis (CS), Selby Stocks (SS)

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor: Janet Shelley

PCSO:

Members of the Public: 7 members of the public

273/22	<b>APOLOGIES FOR ABSENCE:</b> Cllr Stephen Webb and County Councillor Povolotsky sent their apologies.	
274/22	<b>DECLARATIONS OF INTEREST:</b> Cllrs Sharp and J Shortis for agenda item 19a.	
275/22	<b>PRESENTATION FROM THE SPORTS CLUB</b> Mr McKenna gave a presentation on sports club redevelopment. Two preferred options were discussed; both involved moving the Council play area. A public meeting was to be held to outline the proposals. It was pointed out that moving the play area could be a safety risk as it would be hidden from public view, and that it would involve significant legal intervention as the site is leased to the Council as a play area. Cllr Sharp noted that moving the play area would require a separate discussion. The planning application would be affected if it was decided not to move it. Cllr J Shortis wanted to explore the idea of a car park elsewhere in the village. Mr McKenna reported that they hoped to submit a planning application by April next year along with fundraising efforts. He hoped that the development project would start by July 2023 although he accepted that it might be July 2024. When asked how the Parish Council could help Mr McKenna listed the following: a) move the play area, b) support the project, c) raise funds. A shared use car park may also be helpful. Mr McKenna was thanked for attending.	
276/22	<b>OPEN FORUM</b> a) <b>Footpath along A417.</b> Residents on the north side of the village felt excluded from access to crossings. The existing route was not really suitable and they wanted a new path in front of Portway Cottages. Residents from four of the five houses concerned were present. Cllr Sharp noted that this matter had been addressed before but had failed due to one owner not being prepared to give up part of his frontage. Cllr C Shortis pointed out that there would be a large cost involved in developing a new path. Cllr Stocks noted that there had never been a proposal to link all the developments together. Cllr Sharp accepted that although the matter had been considered before, he agreed to take it forward again and speak to OCC Highways.	JVS
277/22	<b>ACCEPTANCE OF MINUTES OF THE MEETING HELD ON 7<sup>th</sup> JULY 2022</b> The Monthly Meeting minutes were reviewed and approved subject to the following changes: minute reference 232/22 change '23 <sup>rd</sup> June' to 'later in July'; minute reference 264/22 – remove last sentence. Proposed Cllr James, Seconded Cllr Pappenheim. RESOLVED. Minutes to be signed at the next meeting.	
	<b>MATTERS ARISING FROM THE MINUTES OF 7<sup>th</sup> JULY 2022 NOT OTHERWISE COVERED ON THE AGENDA:</b>	
278/22	a) <b>Pole for SID on A417.</b> As no response had been received following correspondence with the resident, Clerk to write and inform them that we assume they are happy. b) <b>Village Flagpole.</b> Cllr Wall had met with Hendred Estate and it had been agreed that the flagpole would be sited next to the war memorial on the road side. The details of the pole had been provided and it was understood that Hendred Estate were to apply for planning permission. Cllr Wall had received a flag for the pole.	Clerk  CLOSED

2022/23

	<p>c) <b>Relief to Rowstock.</b> A meeting had been held to discuss the plans. The are being considered was between Milton Interchange and the traffic lights. Cllr J Shortis to write to OCC again asking for an update. It was noted that there were budget issues at the moment.</p> <p>d) <b>Tree Planting, including a request for a memorial tree,</b> Cllr Pappenheim and Cllr Sharp to meeting with Hendred Estate, Cllr James would also attend, if possible, Clerk to contact Hendred Estate once dates were known.</p>	<p>JS</p> <p>JVS/CP/Clerk</p>
279/22	<b>POLICE REPORT.</b> No report.	
280/22	<b>COUNTY COUNCILLORS REPORT</b> Cllr James had attended the recent cost of living meeting. Much of it was about scaling up what was already in place, including the Community Larder. The Community Larder was looking to take on more members and had also put out a request for slow cookers. Cllr Sharp noted that the Parish Council ran a grant scheme and may be able to assist with this. Cllr James reported that new ideas for chat and drop-in sessions, intended to provide a warm space, were explored. Skills and ideas sharing across generations were also discussed, Cllr James offered to revitalise the Community Friends scheme and asked whether the COVID support fund could be used to support people during the coming winter. It was agreed that it could be used.	SJ
281/22	<b>DISTRICT COUNCILLORS REPORT</b> Cllr Shelly reported that <ul style="list-style-type: none"> <li>a) The planning application for LIDL supermarket in Wantage had been approved.</li> <li>b) Waste bin on The Ridgeway – the bins were in stock, and the location was a high priority for installation.</li> <li>c) She had contacted the case officer about the water issue at Mather House. As there was not a tree protection order in place there was nothing that could be done to stop the digging. The case officer was happy that the conditions had been signed off. Cllr Shelley to check for S106 triggers.</li> <li>d) She had been speaking to residents regarding issues with the play area at Portway. It was unfortunate that there was no allocated play area for all three developments. There were issues over the ‘No Ball Games’ sign.</li> </ul> <p>Cllr Shelley was thanked for attending.</p>	JSH
	<b>FINANCE</b>	
282/22	<b>Ratification of August payments.</b> The payments totalling £1967.31 were ratified. Proposed Cllr Stocks, Seconded Cllr James. RESOLVED.	
283/22	<b>September payments.</b> The payments totalling £2004.90 were approved. This total included the payment to ASAP, whose invoice had yet to be received. Proposed Cllr J Shortis, Seconded Cllr James. RESOLVED. Cllr Pappenheim to authorise on the bank.	CP
284/22	<b>Request for donation from MyVision Oxfordshire.</b> A grant of £250 was approved. Proposed Cllr Wall, Seconded Cllr Stocks. RESOLVED. Clerk to put the grant policy on the agenda for the next meeting.	
	<b>PLANNING ITEMS</b>	
285/22	<ul style="list-style-type: none"> <li>a) <b>P22/V1787/FUL – Harwell Science and Innovation Campus, North of Thomson Avenue.</b> Erection of employment building for office use with associated landscaping and car parking. Response due by 1<sup>st</sup> September. It was noted that the plan was for floor space of 5000 square meters to accommodate 460 employees, The car park was to increase to 170 spaces. Cllr Turnbull felt that the landscaping was insufficient. He wanted to see more amenity space and landscaping. Cllr James was concerned about the 82.85% loss of biodiversity from the pre-development score. She noted that it was a rare landscape of unimproved grassland. Cllr Turnbull felt that the building was too large for the site. The loss of biodiversity was contrary to policy CP46 of the local plan. There was a majority vote in favour of objection. Clerk to write up the response and circulate. <b>Afternote:</b> A two week extension had been granted to enable a meeting to take place with the applicants.</li> </ul>	

	<p>b) <b>P22/V0416/FUL – Land South of Curie Avenue and West of Eight Street.</b> Amended plans and documents received on 23<sup>rd</sup> August. Response due by 15<sup>th</sup> September. The Parish Council had previously objected and had commented on the travel plan. Cllr Sharp recognised that a response to the Parish Council's comments had been made but felt it was inadequate. Cllr Turnbull noted that 75% of the trees on the site would be lost and although there was some replacement it was not at this level. It was agreed to continue to object. Cllr Turnbull to update the original objection to reflect the changes.</p>	RT
286/22	<p><b>New applications received since the publication of the agenda.</b>  a) <b>P22/V1597/HH – Kingsmead, Wantage Road, Rowstock.</b> Dropped kerb. There were no objections.</p>	
287/22	<p><b>New street name for 10 bungalows to the rear of Mather House.</b> The name Mather Close was agreed, Proposed Cllr C Shortis, Seconded Cllr Pappenheim. RESOLVED.</p>	
288/22	<p><b>Greensands – update.</b> There were two discharge of conditions applications: one for drainage and one for landscaping.  a) Landscaping - Cllr Turnbull would have preferred more detailed plans. Cllr Stocks wanted to see a detailed plan for the footpath and the hedge. Cllr Turnbull to draft a response.  b) Drainage – it was noted that a pumped system with a holding pond was proposed. Cllr Stocks felt that this was quite normal. It was questioned how this would connect to the East Hendred system which was already under pressure.</p>	RT
289/22	<p><b>Proposal for Steventon Reservoir.</b> Mr Beddow reported that Thames Water were under a lot of pressure at the moment. Their leakage rate was 270bn litres per year. The proposed reservoir would only hold 90bn litres. Mr Beddow to contact GARD to arrange a meeting. Cllr Turnbull noted that the Ofwat comments suggested that there could be a need for either the reservoir or a water transfer scheme. Cllr Turnbull suggested writing a letter of support for Ofwat's comments and agreed to draft a letter/</p>	Mr Beddow RT
290/22	<p><b>Replacement of the 2008 Parish Plan.</b> The new working groups were to take this over.</p>	CLOSED
291/22	<p><b>Neighbourhood Priority Statement.</b> This was on hold as there had been a delay in the enactment of the bill.</p>	CLOSED
292/22	<p><b>Locations for tree planting.</b> Covered in minute reference 278/22 above.</p>	
	<p><b>LUDBRIDGE CLOSE MATTERS</b></p>	
293/22	<p><b>Request for litter bins.</b> A litter bin was required on the green area and another near the bus stop. Cllr Shelley agreed to take this forward.</p>	JSH
294/22	<p><b>Request for a post box,</b> Although there was no post box in the area it was noted that there was one at Coulings Close which was within the required ½ mile. It was felt that Royal Mail would not install a new box.</p>	CLOSED
295/22	<p><b>Request for a Defibrillator.</b> Cllr Pappenheim had investigated and reported that the cost would be around £2000. The unit needed to be installed in a well populated area and it may be necessary to consider two units due to the layout of the streets. A small amount of electricity would be required. Cllr Pappenheim to work with a resident on this. It was noted that the Parish Council may be able to assist with some of the funding.</p>	CP
296/22	<p><b>OUTPUT FROM THE ANNUAL PARISH MEETING</b>  a) <b>Noticeboard.</b> The revamp was in progress. Cllr Pappenheim was obtaining quotes. A budget of £600 was approved. Proposed Cllr Stocks, Seconded Cllr J Shortis. RESOLVED. Cllr Pappenheim to look at the condition of the other notice boards.  b) <b>What's on message.</b> Information on this will appear of the front page of the next Bulletin.  c) <b>Website.</b> A specification had been circulated. the next step was to look at suppliers.</p>	CP JS
297/22	<p><b>JUBILEE PLAYPARK</b>  Cllr Stocks reported that a costed proposal had been received. Cllr Sharp pointed out that comparative costs from other suppliers were required. Cllr Turnbull had</p>	SS

	written to the owner of Q Gardens about a piece of play equipment that was not being used. He suggested that Cllr Stocks have a look at it.	
298/22	<b>ROWSTOCK.</b> Nothing to report.	
299/22	<b>COMMUNITY ART PROJECT</b> No progress.	CS/PW
300/22	<b>HENDRED ESTATE ITEMS</b> Nothing to report.	
301/22	<b>VILLAGE MAINTENANCE</b> Nothing to report.	
	<b>WORKING GROUPS</b>	
302/22	<b>Allotments.</b> <ul style="list-style-type: none"> <li>a) <b>Allotment rents.</b> The new rent for the land for the coming year was £385. A request for a longer lease was not approved. The water estimate was £300. The Admin cost was £50 and the grass cutting was £145. The total cost for the year was £885 which worked out at £5.48 per pole. This was agreed. Proposed Cllr Stocks, Seconded Cllr James. RESOLVED.</li> <li>b) <b>Grass cutting.</b> Mr Champ was to stop cutting the grass paths. Cllr C Shortis to establish whether anyone else would like to take it on.</li> </ul>	CS CS
303/22	<b>Communications.</b> The Communications working group had met and discussed What's on and the village website. Covered in minute reference 296/22 above.	
304/22	<b>Courtesy Lighting.</b> One lamp was out in Little Lane.	CP
305/22	<b>Playground Maintenance.</b> Cllr James had circulated a report. She noted that the chain was still loose on the cradle swings. Cllr Pappenheim reported that the chain and the beams would be replaced on 12 <sup>th</sup> September. There was a long root that was a trip hazard. Cllr James agreed to cut it back. New bark was required in both playgrounds. Four bags were required. A budget of £600 was approved. Proposed Cllr J Shortis, Seconded Cllr James. RESOLVED. Clerk to liaise with Cllr Pappenheim about delivery. Fencing: Cllr James suggested asking the schools and the pre-school to consult parents about possible changes to the fencing. There were some items that needed tightening. Cllr James to liaise with Cllr Pappenheim. The RoSPA report was reviewed and the required repairs were underway.	CP Clerk/CP SJ
306/22	<b>Snells Walkway.</b> Nothing to report.	
307/22	<b>Grounds Maintenance.</b> Nothing to report.	
308/22	<b>Tree Maintenance.</b> Nothing to report.	
309/22	<b>Environment and Sustainability.</b> The Community Larder was very active. Cllr James to review the Thames Water sewage plan. HEG were involved with the wildlife areas at Ludbridge Close.	SL
310/22	<b>Highways and Transport.</b> Cllr James had received emails from a local campaign group. She agreed to forward them to Cllr Sharp. The surface of the bridge over Ginge Brook was starting to disintegrate. Cllr Pappenheim had reported this on Fix My Street. Cllr James agreed to write to OCC about this.	SJ
311/22	<b>Harwell Liaison and Campus.</b> The next stakeholder meeting was on 15 <sup>th</sup> October. Harwell Campus were offering to communicate on a number of issues. Correspondence had recently been received on sustainability. Cllr Sharp to arrange a meeting to discuss the recent planning applications.	JVS
312/22	<b>Sports Club.</b> A meeting was to be set up to discuss the development proposals.	Clerk
313/22	<b>AONB.</b> The next meeting was to take place in October.	JVS
314/22	<b>The Ridgeway National Trail.</b> The litter bin was discussed in minute reference 281/22 above. Nothing else to report.	JVS
315/22	<b>Age UK.</b> Cllr Wall to email an update.	PW
316/22	<b>GENERAL CORRESPONDENCE</b> <ul style="list-style-type: none"> <li>a) <b>Adoption of new code of conduct.</b> The new code of conduct was adopted. Proposed Cllr James, Seconded Cllr C Shortis. RESOLVED. Councillors were asked to complete the new Register of Interest forms.</li> <li>b) <b>Civility and Respect Pledge.</b> This was carried forward to October.</li> <li>c) <b>Warm Spaces Initiative.</b> This was covered in minute reference 280/22 above. Cllrs J Shortis and James to discuss options.</li> </ul>	All Councillors Clerk JS/SJ
317/22	<b>ANY OTHER BUSINESS (FOR INFORMATION ONLY):</b> <ul style="list-style-type: none"> <li>a) <b>Playground inspections for October</b> –Cllr Sharp and Turnbull.</li> </ul>	
318/22	<b>DATE OF NEXT PARISH COUNCIL MEETING:</b>	

The meeting closed at 22.08