

## Minutes of the Meeting of East Hendred Parish Council, Thursday 5<sup>th</sup> May 2022 at 8pm in Snells Hall

Present: John Sharp, Chair (JVS), Jonathan Shortis (JS), Catherine Shortis (CS), Selby Stocks (SS), Sarah James (SJ)

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor:

PCSO:

Members of the Public: 4 members of the public

184/22	<b>APOLOGIES FOR ABSENCE:</b> County Councillor Povolostsky, District Cllr Shelley, Cllrs Webb, Turnbull, Wall and Pappenheim sent their apologies.	
185/22	<b>DECLARATIONS OF INTEREST:</b> None	
186/22	<b>OPEN FORUM</b> Nothing raised. Three members of the public were present to discuss a planning application. The members of the public were thanked for attending.	
187/22	<b>ACCEPTANCE OF MINUTES OF THE PARISH COUNCIL ANNUAL AND MONTHLY MEETINGS HELD ON 5<sup>TH</sup> MAY 2022.</b> The Annual Meeting minutes were reviewed and approved. Proposed Cllr James, Seconded Cllr Stocks. RESOLVED. The Monthly Meeting minutes were reviewed and approved. Proposed Cllr Stocks, Seconded Cllr James. RESOLVED.	
	<b>MATTERS ARISING FROM THE MINUTES OF 5<sup>TH</sup> MAY 2022 NOT OTHERWISE COVERED ON THE AGENDA:</b>	
188/22	<ul style="list-style-type: none"> <li>a) <b>Platinum Jubilee Celebrations:</b> Cllr Sharp reported that the event went very well. Thanks were given to all those who helped, especially Ali Eyston. A letter of thanks to be sent.</li> <li>b) <b>Pole for SID on A417.</b> OCC had offered to pay for a pole. Residents in the area to be informed of the plan. Cllr Pappenheim to confirm the location and the properties to receive a letter.</li> <li>c) <b>Operation London Bridge.</b> Cllr Wall had sent details of a flagpole along with the costs. The issue was where to site it. It was suggested that the War Memorial would be the most appropriate location. Clerk to write to Hendred Estate and Hendred Heritage for permission.</li> <li>d) <b>Relief to Rowstock.</b> A meeting had been arranged for 13<sup>th</sup> June at 10.30am. Cllr James to send questions to Cllr J Shortis who was to raise them at the meeting.</li> <li>e) <b>Confirmation of the date of the May 2023 meeting.</b> It was agreed that this should be held on 18<sup>th</sup> May 2023.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>SJ/JS</p>
189/22	<b>POLICE REPORT.</b> PCSO Kirby had sent a written report which had been circulated. In it he reported that there had been nothing of note to report. There had been some thefts from vehicles at local beauty spots. People were encouraged not to leave anything in their cars.	
190/22	<b>COUNTY COUNCILLORS REPORT</b> A written report had been received and circulated. She had also briefed Cllr Sharp who brought up issues raised later in the meeting.	
191/22	<b>DISTRICT COUNCILLORS REPORT</b> No report.	
	<b>FINANCE</b>	
192/22	<b>Review of final accounts for 2021/22.</b> The accounts were reviewed and noted.	
193/22	<b>Approval of Insurance Quote.</b> As the Council was in a long term agreement until 2024 the policy had auto-renewed. The premium of £957.47 was approved. Proposed Cllr J Shortis, Seconded Cllr Stocks. RESOLVED.	

194/22	<b>Approval of June payments.</b> The payments totalling £3589.13 were approved. Proposed Cllr James, Seconded Cllr C Shortis. RESOLVED.	
195/22	<b>Causeway Electrical Invoice.</b> The invoice for the repair of the damaged Courtesy Light was approved. Proposed Cllr Stocks, Seconded Cllr C Shortis. RESOLVED. Clerk to reclaim the cost from the company that caused the damage.	Clerk
196/22	<b>Platinum Jubilee Colour Supplement.</b> The cost of the supplement (£200) was approved. Proposed Cllr Stocks, Seconded Cllr James. RESOLVED.	
197/22	<b>Just Giving page.</b> It was suggested that a page should be set up to raise funds for the new playground. Cllr J Shortis had been liaising with Chilton Parish Council who suggested not going to the local community in the first instance. Overall, it was felt to be a good idea to engage with the local community at the same time as applying for grants. It was agreed to set up the page. Proposed Cllr Stocks, Seconded Cllr James. RESOLVED. Cllr J Shortis to set up the page. Cllr James expressed concern about some of the companies on the grants list. It was agreed that the display showing the new equipment should go on display during the Open Gardens event and then be put up in the Sports Club (with their agreement).	JS
198/22	<b>Request for a grant for Oxfordshire Wildlife Rescue.</b> It was noted that the charity had supported animals found in the village. A grant of £250 was agreed. Proposed Cllr Stocks, Seconded Cllr James. RESOLVED.	
	<b>PLANNING ITEMS</b>	
199/22	<b>Planning Response Process.</b> The process was explained for the benefit of the new members.	
200/22	<p>a) <b>P22/V1093/HH – Kings Meadow Cottage, Cat Street.</b> Single storey flat roof rear extension. Response due by 10<sup>th</sup> June. Cllrs James and J Shortis visited the site. Main issues on the Vale website were from a neighbour who was concerned about the build process. There were no objections.</p> <p>b) <b>P22/V1127/FUL – Colt Corner, Horn Lane.</b> Demolition of existing bungalow, to allow the construction of a new 4 bedroom dwelling. Conversion of existing garage into an annex. Response due by 13<sup>th</sup> June. The applicants were permitted to address the Council. Cllr Sharp asked if they had spoken to the neighbours; they had. He noted that there were a lot of objections. The applicants stated that the plot was intended for a family home with a small annex for family use or as an office. The layout was intended to utilise the light from the south west. They want to keep both accesses to use the plot more efficiently. Cllr Sharp noted that Horn Lane was in a conservation area but the site itself was not. The entrances had implications on the setting of the conservation area. Cllr C Shortis pointed out that the banks and verges were a significant characteristic of the conservation area. She did not feel that a new access was justified. She also suggested that the house should be re-oriented. The applicants stated that they had been advised to keep the house where it was on the plans. Cllr J Shortis stated that planning policy is clear – any change to conservation area must enhance it. He could not see how the new access enhanced the area. Cllr Sharp agreed and noted that OCC highways would be objecting on a number of grounds. Cllr J Shortis pointed out that the road was very narrow and route to the two schools. Mr Beddow pointed out that demolition and rebuild would not be climate friendly. The applicant's architect explained that they were planning to use low carbon construction and it was not possible to update the existing building. Cllr J Shortis noted that neighbours were concerned about overlooking and he questioned the ridge height of the proposed dwelling. The applicant's architect said that he would need to confirm this. Cllr Stock felt that it would have been</p>	

	<p>useful to have a drawing showing the street scene. The design was turning its back on the street scene and did not embrace it. There was no fenestration facing the street. Some windows would improve the design. Cllr C Shortis pointed out that future residents may not maintain the proposed vegetation. Cllr J Shortis asked about parking spaces as only 2 were shown on the plan. The applicants architect suggested there was a third space which was not shown. The roofing materials were question and the architect noted that there was grey slate in the area. The key issues with the application were summarised as: i) impact of access on the conservation area; ii) safety of access; iii) orientation of the proposed dwelling and the impact on the neighbours. The proposal was felt to be contrary to Local Plan CP 33, 37 &amp; 39. Object P JS, S SS. It was also noted that planning application noticed had not been displayed local. Cllr J Shortis update a response and circulate for approval.</p> <p>c) <b>P22/V0416/O – Land south of Curie Avenue and west of Eighth Street, Harwell Campus.</b> Amendment no.1. There was no comment.</p>	JS
201/22	<p><b>New applications received since the publication of the agenda.</b></p> <p>a) <b>P21/V3551/DIS. Vaccine Manufacturing Innovation Centre, Land West of Thompson Avenue.</b> Amendment number 2. As amplified by soil sample reports and information received 01 June 2022. There was no comment.</p> <p>b) <b>P22/V0902/DIS - Mather House White Road.</b> Construction Management Plan. There was no comment.</p> <p>c) <b>P22/V1364/DIS – 8 Orchard Lane.</b> Discharge of condition 5 (materials). There was no comment.</p> <p>d) <b>Appeal Reference APP/V3120/22/3295859.</b> Appeal against decision for a single self-build dwelling and garage on land adjacent to Cornerbrook, Mill Lane. Deadline for representations 11<sup>th</sup> July. To be investigated.</p>	RT
202/22	<p><b>Proposal for Steventon Reservoir.</b> Mr Beddow had attended a meeting set up by WRSE. GARD had sent an email picking out the key points of the proposal. Mr Beddow noted that the plans were to reduce extraction and the water reserve level has gone out to 500 years. WRSE did not accept that they had overstated population growth and water use per capita. Thames Water had no desire to replace pipes due to cost and leakage reduction was not as good as it should be. There had been 1150 responses to the consultation, which was exceptional. Most people were opposed to the reservoir and most were in favour of a water transfer from the Severn. WRSE did not mention that OCC and the Vale had also objected to the proposals. Cllr Sharp asked what the Parish Council could do. Mr Beddow agreed to speak to GARD about this. Mr Beddow was thanked for attending the meeting on behalf of the Parish Council.</p>	
203/22	<p><b>To consider the update of the 2008 Parish Plan.</b> It was agreed that the new working groups would look at this.</p>	Working Groups
204/22	<p><b>The Government's Levelling up Bill for Planning reform –</b> Cllr Turnbull sent a written report which had been circulated. He noted that it was a good document. Cllr Sharp highlighted the neighbourhood priority statement, which would be a benefit to the parish. Cllr J Shortis wanted to find out who has the expertise to carry out the development of the statement. As the bill had not yet been passed it was agreed that members should discuss this informally with people.</p>	
205/22	<p><b>Joint Local Plan Consultation.</b> Cllr James had written some notes about this. It was felt that individuals should respond. Cllr James felt that it was not worth the effort for a group response at the moment. Councillors were urged to respond as councillors but not on behalf of the council.</p>	All Councillors
206/22	<p><b>Wantage Neighbourhood Plan Consultation.</b> Cllr Sharp felt that it was a bit light on villages, but transport was mentioned. Cllr James to review. Clerk to re-send details.</p>	SJ/Clerk

207/22	<p><b>OUTPUT FROM THE ANNUAL PARISH MEETING</b></p> <p>Cllrs J Shortis, C Shortis, James and Wall were thanked for organising the event. The way of getting people to attend had worked well and the feedback had been positive. It was pointed out that the number of attendees was low compared to the size of the village and it was disappointing that there were not more people from the northern end of the village. There were 31 attendees and about 40 have signed up for updates. Cllr J Shortis had analysed the comments which were to be circulated. Quick wins were identified as: i) Minor changes to 'What's on in Hendred' and expansion of the readership. It was agreed that Councillors should knock on doors when delivering The Bulletin and ask people if they'd like to register; ii) More information on the noticeboards. It was suggested that the one by the shop could be used for more permanent displays; iii) Traffic near schools. People were worried about child safety. To be discussed with Cllr Povolotsky; iv) Potholes. People were unaware of Fix My Street. There was also the option of a Fix My Street superuser; v) Update website – the Communications group were to do this; vi) Increased communication, to be worked on by the Communications group. Suggestions included arranging talks with local Councillors; vii) Lift share and car share schemes. Cllr James to look into this; viii) Enhancing the village entrances. This could be done with the Community Art S106 funds; ix) Speeding. Cllr J Shortis to work with Cllr Povolotsky to try and bring the 20mph scheme forward. He also suggested a 20's plenty campaign.</p>	<p>Communications Group</p> <p>SJ</p> <p>JS</p>
208/22	<p><b>JUBILEE PLAYPARK</b></p> <p>A meeting was to be scheduled with the person building the equipment to discuss options.</p>	SS/JS/CS
209/22	<p><b>ROWSTOCK.</b> Nothing to report. The lack of communication with Rowstock was an issue. Cllr Sharp suggested inviting a member of the RRA to the Parish Council meetings. He also suggested inviting members of the Resident's Committees from the northern end of the village.</p>	
210/22	<p><b>COMMUNITY ART PROJECT</b></p> <p>Cllr Wall had offered to help with this project. Cllr C Shortis was still struggling to get a Steering Group together. She suggested a mail drop asking for volunteers.</p>	CS/PW
211/22	<p><b>HENDRED ESTATE ITEMS</b></p> <p>Nothing to report.</p>	
212/22	<p><b>VILLAGE MAINTENANCE</b></p> <p>a) <b>Trees in Cemetery.</b> Still waiting for the climbing inspection.</p>	CP
	<p><b>WORKING GROUPS</b></p>	
213/22	<p><b>Allotments.</b> Cllr C Shortis reported that inspections had been carried out earlier this week. There was one very neglected plot for which a letter had been issued. Muck had been delivered. BAA were planning some fundraising over the summer. There was one person on the waiting list and one plot would become free in September.</p>	CS
214/22	<p><b>Communications.</b> This was covered in minute 207/22 above. Cllr J Shortis to talk to Cllr Pappenheim about the website.</p>	JS/CP
215/22	<p><b>Courtesy Lighting.</b> This was discussed in minute 195/22 above.</p>	CP
216/22	<p><b>Playground Maintenance.</b> More bark was required in Penney playpark. Cllr Pappenheim to ask Paul Stoter for a quote. £600 was approved. Proposed Cllr Stocks, Seconded Cllr James. RESOLVED. Cllr Pappenheim was also to ask Paul Stoter for a quote to replace the failed fencing on the south side.</p>	
217/22	<p><b>Snells Walkway.</b> The traffic cones near the walkway were questioned. Cllr James felt they were there because of damage to the area.</p>	
218/22	<p><b>Grounds Maintenance.</b> The bus shelter on Orchard Lane needed repainting. It was suggested that Aspire be contacted to do this.</p> <p>a) <b>Moles in the cemetery.</b> Cllr James suggested following RHS advice and treating the moles as part of the biodiversity of the area. They should not be killed for aesthetic reasons. Cllr Shortis felt this was not a Parish Council matter but proposed that the Parish Council state that there would be no more funding for mole killing. This was agreed. Proposed Cllr J Shortis, Seconded Cllr Stocks. RESOLVED.</p>	CP

219/22	<b>Playground Development.</b> This was covered in minute 208/22 above.	
220/22	<b>Environment and Sustainability.</b> Nothing to report.	
221/22	<b>Highways and Transport.</b> Cllr Sharp suggested that Cllr James speak Cllr Webb about OCC liaison. It was noted that buses were an ongoing cause for concern as passenger numbers were still low.	SJ
222/22	<b>Harwell Liaison and Campus.</b> The next stakeholder meeting was on 15 <sup>th</sup> October. Cllr Sharp was meeting with Jason Stafford about Harwell Campus at the end of June. Cllr James suggesting raising the travel situation and Cllr J Shortis wanted to see a copy of the Harwell masterplan.	JVS
223/22	<b>Sports Club.</b> Plans were being developed for a new pavilion. Cllr Stocks would be invited to review them when they were ready.	SS
224/22	<b>AONB.</b> There was a Management Working Group meeting on 14 <sup>th</sup> June.	JVS
225/22	<b>The Ridgeway National Trail.</b> Cllr Sharp asked whether the new bin had been installed. Cllr J Shortis agreed to check,	JS
226/22	<b>Age UK.</b> Nothing to report.	
227/22	<b>GENERAL CORRESPONDENCE</b> a) <b>Correspondence from Harwell Bowlers.</b> It was agreed to take no action on this. b) <b>The Plough planning application.</b> Cllr Sharp noted that the conservation officer had removed all objections. It was noted that the green was becoming very overgrown, but it appeared that there was no action the Parish Council could take, Cllr Sharp to discuss with Cllr Shelley.	JVS
228/22	<b>ANY OTHER BUSINESS (FOR INFORMATION ONLY):</b> a) <b>Playground inspections for July</b> —Cllr James and Pappenheim. b) <b>Fordy Lane.</b> Clerk to write again	Clerk
229/22	<b>DATE OF NEXT PARISH COUNCIL MEETING:</b> Thursday 7 <sup>th</sup> July 2022. Cllrs S Shortis and J Shortis sent their apologies.	

The meeting closed at 22.00