

Minutes of the Meeting of East Hendred Parish Council, Thursday 5th May 2022 at 8pm in Snells Hall

Present: John Sharp, Chair (JVS), Charles Pappenheim (CP), Roger Turnbull (RT), Sarah James (SJ), Penelope Wall (PW), Catherine Shortis (CS), Jonathan Shortis (JS)

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor:

PCSO:

Members of the Public: 2 members of the public

143/22	APOLOGIES FOR ABSENCE: County Councillor Povolostsky, District Cllr Shelley, Cllrs Webb and Stocks sent their apologies.	
144/22	DECLARATIONS OF INTEREST: None	
145/22	OPEN FORUM <ul style="list-style-type: none"> a) Cedar Tree in cemetery. Mr Beddow asked if the document about trees had been reviewed. It had not. It was noted that Cllr Pappenheim had met with the tree officer and permission had been granted to carry out work to remove the deadwood from the crown and carry out a climbing inspection. Mr Beddow suggested that any work waited until after the bird nesting season. He also requested a second opinion on the deadwood. b) Noticeboard on A417. Mr Judson reported that the noticeboard on the A417 was de-laminating on the back. He offered to try and repair it. This was agreed, <p>The members of the public were thanked for attending.</p>	
146/22	ACCEPTANCE OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7th APRIL 2022. The minutes were reviewed and approved. Proposed Cllr James, Seconded Cllr Pappenheim. RESOLVED.	
	MATTERS ARISING FROM THE MINUTES OF 7th APRIL 2022 NOT OTHERWISE COVERED ON THE AGENDA:	
147/22	<ul style="list-style-type: none"> a) Platinum Jubilee Celebrations: Consideration of Jubilee mugs. A note about the celebrations had been circulated. The Parish Council was to put a board up in the marquee to show what was planned for the Mill Lane playpark. Cllr J Shortis asked whether there were any plans relating to the Queen's Green Canopy project. Cllr James reported that HEG were looking into this. b) Pole for SID on A417. There had not yet been a response from OCC. c) Operation London Bridge. Cllr J Shortis asked whether a flagpole should be considered. Members were keen on the idea, but the issue was one of location. Cllr Wall agreed to suggest some locations and provide a cost. PW to come up with ideas for location and cost. Cllr Sharp noted that there was originally a flagpole at the front of Snells Hall. The church was to be asked about their plans. Clerk to circulate details of books of condolence for purchase. Cllr C Shortis to ask the shop if they would be happy to host the book. d) Relief to Rowstock. A meeting had been held with OCC but no one from East Hendred Parish Council had been invited to attend. The Clerk had been sent minutes of the meeting and was to circulate them. e) Annual Parish Meeting. The flyers had been sent out and 7 responses had been received so far with 8 confirmed attendees. Cllr Sharp felt that more thought needed to be given to the organisation of the workshops, especially the Climate and Sustainability one. Cllr James agreed to develop a few introductory slides. Cllr J Shortis was to manage the workshop element of the meeting. Cllr Wall asked how we would deal with issues outside the workshop themes; it was important 	<p>CP</p> <p>PW</p> <p>Clerk CS</p> <p>Clerk</p> <p>SJ</p> <p>CP/JVS</p>

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	to capture people's priorities. Cllr J. Shortis was to organise refreshments with assistance from Cllr Pappenheim.	
148/22	POLICE REPORT. PCSO Kirby had sent a written report which had been circulated. In it he reported that overall, crime in the village was very low and there were no major concerns relating to the village. Earlier in the year there had been issues with motorcycles using restricted byways and bridleways. The Police had conducted patrols but did not locate anyone. There had been no further reports recently. General patrols were continuing in the village.	
149/22	COUNTY COUNCILLORS REPORT A written report had been received and circulated.	
150/22	DISTRICT COUNCILLORS REPORT No report.	
	FINANCE	
151/22	Approval of May payments. The payments totalling £1703.60 were approved. Proposed Cllr James, Seconded Cllr J Shortis. RESOLVED.	
152/22	Walkway Repairs. The walkway had been surveyed. More than 40 treads had been identified as needing replacement and one of the joists was rotting. A quote had been received consisting of £550 for labour and £400 for materials. £950 was approved. Proposed Cllr James, Seconded Cllr Wall. RESOLVED.	CP
153/22	Climbing inspection of cedar tree in St Aiden's cemetery. A quote of £200 had been received for a climbing inspection of the cedar tree with the cost proposed to be shared between the Parish Council and St Augustine's church. Cllr J Shortis expressed concern about the PC undertaking the work as it could lead to an incumbent liability on the PC. Cllr Sharp noted that usually the Church asked the Parish Council for a grant for this sort of thing. He pointed out that trees were not included in the current agreement with the church for grass cutting etc. Cllr Pappenheim reported that the church did not have suitably qualified people to carry out this sort of work and he had taken on the role on their behalf. He suggested that the agreement should be revised to formalise tree maintenance. In the meantime, Cllr Pappenheim would ask the church to submit a grant request for the funds. Since the cemetery trees were the responsibility of the church it was agreed that in future Cllr Pappenheim would work though the PCC with regard to actions on the trees and keep the Parish Council informed.	CP
154/22	Increase in Bulletin costs. The cost of producing the Bulletin had increased from £560 to £600 per issue. The increased cost was approved. Proposed Cllr James, Seconded Cllr Wall. RESOLVED. It was noted that there would also be a cost for the colour supplement for the Platinum Jubilee. This was to be agreed at the June meeting.	Clerk (agenda)
	PLANNING ITEMS	
155/22	a) P21/V2297/LB and P21/V2296/FUL – The Plough, Orchard Lane. Amended plans. Response due by 20 th May. Cllr Turnbull declared an interest as he knew the applicant. This was the 3 rd application for this site which was an important location in the centre of the village/conservation area. There were 7 parts to the application. 1) Restoration of the Plough as a dwelling. There were no objections to this. 2) A proposed new link to The Oak Room. This had not changed from the last application. There were no objections from the Parish Council last time. 3) A new clubhouse to replace the existing changing rooms. It was noted that the bowls club has disbanded so the need for a clubhouse was questioned. Previously the Parish Council felt that the clubhouse was too small and should be extended. The new application reflected this. 4) The Parish Council had objected to the gate onto chapel square. This had been deleted but a new access had been provided. 5) A new house on the west side of the site. The tree officer had objected given the impact on two trees in the neighbour's garden. The plans had been revised but the tree officers' comments on the revised scheme were not available and neither was the amended tree	

	<p>report. It was felt that there was not enough information to make a decision on this. 6) Restoration of cobb wall. 7) Replacement of 3 parking spaces with 5, one of which was a car port. The revised application had received support from most neighbours, with one objection. There were no recent comments from the conservation officer, OCC highways or the tree officer. Cllr Turnbull suggested that we should seek justification for the club house and an updated tree report. He noted that national guidance on open space stated that if it was not required for one organisation. it should be offered to another. Cllr Sharp pointed out that the bowls green was a registered asset at the Vale level. Discussion followed on this, The Clerk to ask the Vale for advice on this. It was agreed to hold another meeting to reach a decision on this application.</p> <p>b) P22/V0999/DIS – Mather House, White Road. Discharge of conditions 10 & 12. For information only. Cllr Sharp noted that drainage was a problem for Mather House and felt that the Parish Council should make a comment. He agreed to draft a response.</p> <p>c) P22/V0985/FUL – BEPO Building, Thomson Avenue, Harwell Campus. Erection of external plant equipment to serve the use of Units 1 and 8 of the BEPO development, with visual screening enclosures provided to each plant location. Response due by 19th May. Cllr J Shortis had circulated some comments. One of the gas structures was huge and covered in silver cladding. Cllr J Shortis felt it should be clad in green rather than silver. Also green staining to the timber enclosures was preferred. Clerk to use Cllr J Shortis' comments as a response.</p> <p>d) P22/V0396/FUL – Vaccine Manufacturing Centre, Land west of Thomson Avenue. Variation of condition 2. Response due by 19th May. Cllr J Shortis noted that a closed enclosure was being replaced by an open fence. Clerk to use Cllr J Shortis' comments as a response.</p> <p>e) P22/V0295/HH – Hines Cottage, Horn Lane. Amended arboricultural information. Cllr Turnbull noted that the tree officer would require details of the size and species of trees to be used. He felt that the Parish Council should be consulted on this.</p>	<p>JVS</p> <p>Clerk</p> <p>Clerk</p>
156/22	New applications received since the publication of the agenda. None.	
157/22	Correspondence regarding the Bowls Club. This was covered in Minutes 155/22 above.	
158/22	Proposal for Steventon Reservoir. Cllr James had attended the GARD AGM. A response to the last consultation was expected later this month. After this there will be a second draft of the plan and a Thames Water water resources plan. These are due in September. The consultation for RAPID Gate 2 will also be opened in September. A County Hall reservoir summit was due to held on 11 th June, both face to face and online. There was no action at the moment.	
159/22	To consider the update of the 2008 Parish Plan. Carried forward to the June meeting. Cllr J Shortis suggested that the sections to be updated could be allocated to the revised working groups.	c/f JVS
160/22	ROWSTOCK. Nothing to report.	
161/22	COMMUNITY ART PROJECT Carried forward to June.	CS
162/22	HENDRED ESTATE ITEMS Nothing to report.	
163/22	VILLAGE MAINTENANCE	

	a) Trees in Cemetery. Cllr Pappenheim had sent notification to the Vale regarding the felling of two lime trees. One had already fallen. This will be carried out via the PCC as noted in item 153/22.	CP
	WORKING GROUPS	
164/22	Sports Club. Cllr Stocks reported that there was no further news on proposals for a new pavilion.	SS
165/22	Allotments. Cllr C Shortis reported that there had been 3 plot handovers. There was only one name on the waiting list. Plot inspections were planned for June. Cllr Shortis to notify all plot holders.	CS
166/22	Bulletin/Website. Cllr Pappenheim noted the proposal for a 4 page colour centre section to commemorate the Platinum Jubilee.	
167/22	Courtesy Lighting. It was reported that the light at the corner of Church Street and Ford Lane had been hit by a truck. The resident had provided details and Cllr Pappenheim had contacted the Company who were to pay for the repair.	CP
168/22	Playgrounds. a) Inspections for May. Penney Playpark: It was reported that the top bolts on the cradle swings were loose and could not be tightened. All the posts had failed in the fencing. The goal net area needed work. Cllr Pappenheim suggested that the new Infrastructure Working Group looked into costs for repair. b) Proposals for Mill Lane. Cllr Stocks had provided pictures of the proposed replacement unit. Cllr J Shortis had written a submission to be sent to external parties requesting grants. Information on the proposal had been sent to OPFA. He asked for permission to send the grant requests out, but the Parish Council was not happy with the list of companies provided. Cllr Sharp suggested approaching Magnox. Cllr J Shortis was to provide a fully costed quote for the project. Cllr James suggested including equipment for older children.	CP/SS/RT/CS SS JS/SJ/JVS/SS
169/22	Transport. No report.	
170/22	Rights of Way. Nothing to report.	
171/22	Snells Path/Nature Reserve. This had been covered in minute 152/22 above.	
172/22	Harwell Stakeholder Group. Cllr Sharp reported there was not a meeting due.	
173/22	Harwell Campus. Cllr Sharp had been able to arrange a meeting, but he was the only person permitted to attend. He noted that his intention was to try and get a meeting for the whole group. Cllr James wanted to discuss their travel plan and Cllr Turnbull wanted to see an approved masterplan.	JVS
174/22	Snells Hall Update. Nothing to report.	
175/22	Lengthman/Litter Picker. Nothing to report.	
176/22	GENERAL CORRESPONDENCE a) Correspondence from Harwell Bowlers. This was carried forward to the June meeting.	c/f
177/22	ANY OTHER BUSINESS (FOR INFORMATION ONLY): a) Playground inspections for June –tbc b) Moles in the cemetery. Cllr James was to provide details on alternative methods of dealing with them for the June meeting. c) Women’s cycling tour. The tour would be coming through the village. Cllrs C Shortis and James agreed to put out some bunting etc. d) First Ladies Cricket match. Cllr Turnbull noted that this was due to take place soon in East Hendred.	SJ SJ/CS
178/22	DATE OF NEXT PARISH COUNCIL MEETING: Thursday 9 th June 2022	

The meeting closed at 21.59

DRAFT