

Minutes of the Meeting of East Hendred Parish Council, Thursday 5th November 2020 at 7.30pm by Video Conference

Present: John Sharp (Chair), Charles Pappenheim, Catherine Shortis, Selby Stocks, Roger Turnbull, Julie Roberts, Stephen Webb,

Clerk/Finance Officer: Julia Evans

County Councillor: Cllr Mike Fox-Davies

District Councillor: Cllr Janet Shelley

PCSO:

Members of the Public: Mr Gilbert

452/20	APOLOGIES FOR ABSENCE: Cllrs Hardisty and Coates.	Action:
453/20	DECLARATIONS OF INTEREST: Cllrs Turnbull and Webb for agenda item 11g.	
454/20	OPEN FORUM Members of the public had no comment to make.	
455/20	UPDATE ON COMMUNITY RESILIENCE PLAN Nothing to report.	
456/20	ACCEPTANCE OF MINUTES OF 1st OCTOBER AND 15TH OCTOBER 2020 The minutes of the monthly meeting held on 1 st October 2020 were reviewed and approved. Proposed Cllr Turnbull, Seconded Cllr Pappenheim. RESOLVED. The minutes of the extraordinary meeting held on 15 th October were reviewed and approved. Proposed Cllr Pappenheim, Seconded Cllr Shortis. RESOLVED. Cllr Shortis was thanked for taking the minutes of the extraordinary meeting.	
	MATTERS ARISING FROM THE MINUTES OF 1st OCTOBER 2020 NOT OTHERWISE COVERED ON THE AGENDA:	
457/20	EMERGENCY PLAN A meeting had been held and a proposal put forward. The plan is progressing.	CP
458/20	SPEED MONITORING/VAS AT ROWSTOCK Cllr Fox-Davies is still chasing this.	MF-D
459/20	TRAFFIC ADVISORY GROUP MEETING Cllr Fox-Davies is still chasing Officers about this.	MF-D
460/20	FIX MY STREET SUPER USER To be advertised again in the next edition of The Bulletin. Cllr Fox-Davies reported that there had been a few new super users in his area.	CP
461/20	LETTER TO OFWAT Cllr Sharp had tried to contact GARD but had received no reply.	JVS
462/20	SALT BIN FOR ST MARY'S This had been ordered. Clerk to chase for a delivery date.	Clerk
463/20	DOG FOULING ON TRACK BESIDE PORTWAY COTTAGES Cllr Shortis to install some signs in the area.	CS
464/20	SIGNS IN THE VILLAGE Cllr Coates has agreed to cover the whole village when assessing the level of unofficial signage. Cllr Pappenheim asked about the legal situation regarding signs on private property. Cllr Stocks pointed out that certain signs would require planning consent. Cllr Coates to report back at the next meeting.	NC
465/20	COMMUNITY POLICE OFFICER'S REPORT: PCSO Kirby sent a written report which had been circulated. He reported that there had been no new crime, except for hare coursing. There had been an increase of reports across the area. Arrests, vehicle and dog seizures have taken place, most recently in Ardington and Lockinge. PCSO Kirby warned that the darker nights usually lead to an increase in	

	burglaries and suggested that people make use of timer switches and other devices to ensure their homes look occupied.	
466/20	<p>COUNTY COUNCILLOR'S REPORT:</p> <p>Cllr Fox-Davies had sent a written report which was circulated ahead of the meeting. At the meeting he reported:</p> <ol style="list-style-type: none"> a) Recycling and Garden centres will be staying open during the new lockdown. Most other areas will be closing. b) A full council meeting will be held on Tuesday. c) Two parishes are still to apply for the Councillor Priority Fund; East Hendred is one of them. There is £1875 available and Cllr Fox-Davies urged that an application be made as soon as possible. d) Cllr Fox-Davies has contacted David Johnston MP about the reservoir. He had now been fully updated on the proposals. The reservoir will be the largest thing on the landscape for miles around. OFWAT has commissioned a strategic study for water resources across the UK. This will take three years to complete. <p>Cllr Turnbull noted that the Parish Council response to the Water Resources Management Plan was agreed last month. The methodology statement does not include the appropriate figures for population growth forecasts. RT was to chase on this.</p> <p>Cllr Fox-Davies was thanked for attending.</p>	RT
467/20	<p>DISTRICT COUNCILLOR'S REPORT:</p> <p>Cllr Shelley reported:</p> <ol style="list-style-type: none"> a) The Vale communications team is sending out regular updates to town and parish councils. b) She asked that all communication with the Vale be carried out by email rather than phone. c) She thanked everyone for their efforts to date in helping with the COVID pandemic. The next four weeks will be difficult for many. The Vale is available to help. They have published information on the restrictions and the job retention scheme. d) The Community Hub was still operating and will help residents in need. e) Leisure Centres will be closed. f) There are Councillor grants available to help with supplies such as PPE. g) Guidance had been published regarding Remembrance Sunday. h) The Vale had sent a letter to Robert Jenrick opposing the government's proposed planning reforms. i) The Vale constitution had been updated. j) A good response had been received to the parking policy consultation. The deadline for responses was 19th November. k) A virtual event to be held on 17th November regarding the Oxford-Cambridge economic arc. l) The Climate Emergency committee met on 7th September; the minutes are available on the Vale website. m) Civil Parking enforcement was at an advanced stage. OCC had applied to the government to take over parking in the rest of the County. n) The Vale were reviewing CIL to ensure that the funds were used effectively. The current rules made it difficult to spend. It was hoped that the changed would make this easier. <p>Cllr Pappenheim noted that there will be the laying of a wreath in East Hendred on Remembrance Sunday that will be broadcast on Zoom. All parades and other events have been cancelled.</p> <p>Cllr Shelley was thanked for attending.</p>	
	FINANCE	
468/20	Approval of November Payments:	

	The payments totalling £2464.52 were approved. Proposed Cllr Webb, Seconded Cllr Stocks. RESOLVED. Cllr Shortis to approve the payments on the bank.	CS
469/20	LCR SUBSCRIPTION It was agreed that this publication was not required.	CLOSED
470/20	HEG FUNDS HEG requested two payments be made; £40 to Cllr Pappenheim for bicycle bells and £320 for McClarrons for insurance. These payments were included in the amount approved in minute 468/20 above.	
	PLANNING ITEMS	
470/20	P20/V1911/HH – 2 Croom Cottages, Rowstock. Raise level of existing roof. The Parish Council had no objections. The neighbour's comments were noted but it was not felt that the light loss to the neighbouring garden and the increase in overlooking was significant.	
471/20	P20/V2206/LB – Hines Cottage, Horn Lane. Amendment to Listed Building consent regarding reduction in size of proposed basement. The Parish Council supported the revised plans as they would help protect the chimney which was the only intact heritage asset remaining.	
472/20	P20/V2199/FUL – Fordybrook, Ford Lane – Demolition of existing dwelling. Construction of replacement dwelling, erection of detached garage with store and associated works. The Parish Council did not object to the proposal but raised three design points relating to the impact of the proposal in the local area.	
473/20	P20/V0743/FUL – Land to the west of Thompson Avenue, Harwell Campus. Erection of a multi-occupier Class B employment building, with landscaping and car parking. Revised plans had been received. Response due by 2 nd November. Cllrs Turnbull and Sharp had met with the agents. The new plans showed a 10m landscape buffer on one boundary, but not on the South side due to trees. Cllr Turnbull suggested that the changes substantially covered the Parish Council's initial objections and that the Parish Council's concerns had been taken seriously. He proposed that the Parish Council withdraw their objection. Proposed Cllr Webb, Seconded Cllr Stocks. RESOLVED. Cllr Turnbull to write a response withdrawing the objection.	RT
474/20	P20/V2674/HH – Old Methodist Chapel, Chapel Square. Balcony over existing rear extension and insert patio doors in rear wall at first floor to provide means of escape in case of fire. Response date 18 th November. It was pointed out that the application stated that work had not yet started, but a new conservatory had been built. The applicants had stated that this was a fire escape but there is no access from the balcony. The garden of the property is small and there is no way to get away from the building in the event of a fire. The proposed balcony would be dominant and visible from Chapel Square. There was a question over whether the building was locally listed. It was agreed to object. Cllr Webb to prepare a response. Afternote: since the meeting this application has been withdrawn.	SW
475/20	P20/V0389/RM – Greensands, Reading Road. Reserved Matters following outline planning permission P15/V2328/O - details of access, appearance, landscaping, layout and scale. There had been no progress on the appeal or the RM application. Cllr Shelley had tried to contact the case officer without success. She agreed to follow this up.	
476/20	P20/V2382/FUL and P20/V2383/LB. The Plough Inn, Orchard Lane. Proposed restoration of the Plough Inn to its former state as a residential dwelling with the erection of a new garage and additional enabling works. Conversion of the Oak Room into a residential property. Creation of a new club house for the bowls club with social space for the local community on the site of the existing changing rooms, and introduction of a new pedestrian gate. Creation of community co-working offices and associated art rooms with associated	

	<p>works.</p> <p>Mr. Gilbert gave a brief background to the status of the application, as the developer. A special meeting had been held on 15th October and minutes circulated. It was noted that the plans, as currently submitted, had a number of shortcomings. However it was noted that there were a large number of supporters of the proposal. Contact with the Conservation Officer had indicated several concerns and a revised application was likely to be required. Given this situation Cllr Sharp proposed submitted a holding objection.</p> <p>It was noted that the strip of grass along Chapel Square was part of the village green VG64 owned by the Eyston family; it was unclear whether the proposals for adding steps on the village green was acceptable. Cllr Sharp pointed out that there were issues with the proposals for demolishing part of the Cob wall. It was agreed that the agreements reached in the extraordinary meeting should form a basis for a submission; additional comments could be added later when more information was available. Cllrs Webb and Stocks to develop a response which would be coordinated by Cllr Sharp.</p>	
477/20	<p>P20/V1667/O - Fermi Gate, Harwell Campus. Outline application with all matters reserved for the redevelopment of part of Harwell Science and Innovation Campus known as Fermi Gate to provide employment floorspace (Use classes B1 and B2) for offices, laboratories and light industrial uses, temporary accommodation (Use class C1), supporting parking and ancillary uses (Class A1/A3) and landscaping and open space. A meeting had been held with Harwell Campus. Cllr Sharp proposed submitting a response as soon as possible. Cllrs Turnbull and Sharp to work on this.</p>	RT/JVS
478/20	<p>VWHDC – Call for sites for Local Plan 2041. Nothing to report.</p>	
479/20	<p>Review of S106/CIL requirements. Nothing to report.</p>	
480/20	<p>Village sewage problems. The Clerk had contacted Thames Water requesting a meeting but had not yet received a response. It was noted that Thames Water had been surveying in the village, considering the separation of foul and surface water. Clerk to chase for a meeting.</p>	Clerk
481/20	<p>Planning for the Future consultation</p> <p>It was proposed that a letter be sent to David Johnston MP regarding the Parish Council concerns about the White Paper. A draft letter had been circulated. It was agreed to send this letter along with the comments from the first consultation to the MP.</p>	Clerk
482/20	<p>OCC AND VALE POLICY ON CLIMATE EMERGENCY</p> <p>Nothing to report.</p>	
483/20	<p>ACTIONS FROM THE TREE SURVEY</p> <p>Nothing to report.</p>	
484/20	<p>ROWSTOCK</p> <p>Nothing to report.</p>	
485/20	<p>COMMUNITY ART PROJECT</p> <p>No progress.</p>	CS
486/20	<p>HENDRED ESTATE ITEMS: An email had been received from Nick Parry outlining the Estate's plans for the future. Details had been circulated. There were no adverse comments at this stage other than the proposed new car park taking over more green space but the plans would be considered in detail once they reached the formal planning application stage. Cllr Sharp to feed back to the Estate,</p>	JVS
	<p>WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES</p>	
487/20	<p>Sports Club: A meeting had been held between Parish Council representatives and the Sports Club. Notes from the meeting had been circulated. Three options were tabled to redevelop the site, and to improve and enlarge the clubhouse. One option was to move the Council's play area, another was to change the use of the play area into an area for teenagers, which would include a MUGA wall. If the playpark were to be moved, it would be at the Parish Council's expense. In addition there was a separate lease for the playground held by the Parish Council and agreement to move it would involve legal fees. It was noted that</p>	CS

	there is funding available for a MUGA, but it was unclear whether there was enough. Cllr Stocks considered that the current equipment was not well used by younger children. However Cllr Webb felt that the current equipment was very good for that age group. Cllr Turnbull was not keen on removing the site for young children. Cllr Shortis to get suppliers to come and look at the site, regarding the possibility of adding a MUGA wall. .	
488/20	Allotments. Cllr Shortis reported that the new tenancy agreements had been sent out. Most had been returned along with the rents. £546 had been received so far. Plot holders have until the end of November to pay their rent.	CS
489/20	Bulletin/Website/Facebook: a) New website accessibility regulations. No progress. Cllr Sharp noted that the website did not do justice to the whole village. Cllr Pappenheim stated that this had been fixed. b) Bulletin. The next Bulletin was due out soon. Cllr Pappenheim requested articles to be prepared for publishing.	CP
490/20	Courtesy Lighting: The light in Orchard Lane bus shelter had been replaced and everything else was OK. The Courtesy Lighting payments were included in the payments approved in minute reference 468/20 above at a total cost of £400.19	
491/20	Playgrounds: a) Playground inspection for November. The area around the goalposts in the kickabout area was very wet. Cllr Pappenheim to get a quote to have the area raised up and reseeded. New bark had been installed at Penney Playpark. Clerk to establish whether there is a standard height for swings. b) Proposals for Mill Lane – Covered in minute reference 487/20 above.	CP Clerk
492/20	Transport: New bus services were to be introduced. There would be no direct buses to Abingdon but there would be a half-hour service to Oxford.	
493/20	Rights of Way: The bridge on the new cycle path is complete. Work is continuing on the surface, The route was due to be opened at the end of October. It is unclear when it will be ready.	
494/20	Snells Path/Nature Reserve: A new gate post at the Fordy Lane end had been ordered. The cost was circa £400 and was agreed outside a meeting.	
495/20	Harwell Stakeholder Group: Cllr Sharp reported that a meeting with the Director was due shortly.	
496/20	Harwell Campus: Two planning applications had been discussed – refer to minute references 473/20 and 477/20 above.	
497/20	Snells Hall Update: The hall had closed again due to the new lockdown.	
498/20	Lengthman/Litter Picker: The lengthmen will continue to work during the lockdown as they provide an essential hygiene function. The litter picker has been signed off work. Cover to be arranged until he is fit to return.	CP
499/20	GENERAL CORRESPONDENCE: a) Oxford to Cambridge expressway. Watching brief. Nothing to report. Cllr Turnbull reported that the project was currently suspended. A number of video conferences are due to take place. b) Application for a Street Trader Licence. The application was for The Happy Plaice, trading from White Road. It was agreed to support the application.	Clerk
500/20	ANY OTHER BUSINESS (FOR INFORMATION ONLY): a) Footpath on the corner of Allins Lane. A resident had asked when the footpath on the corner of Allins Lane would be reopened. It was currently closed due to a collapsed wall. b) Play area inspections for December – Cllrs Pappenheim and Sharp.	Clerk
501/20	DATE OF NEXT MEETING: Thursday 3 rd December 2020 at 7.30pm by Video conference.	

The meeting closed at 21.43