

Minutes of the Meeting of East Hendred Parish Council, Thursday 1st October 2020 at 7.30pm by Video Conference

Present: John Sharp (Chair), Natalie Coates, Charles Pappenheim, Catherine Shortis, Dominic Hardisty, Stephen Webb, Roger Turnbull

Clerk/Finance Officer: Julia Evans

County Councillor: Cllr Mike Fox-Davies

District Councillor:

PCSO:

Members of the Public: Julie Roberts (prospective Councillor), Mark Beddow

397/20	APOLOGIES FOR ABSENCE: Cllr Stocks	Action:
398/20	DECLARATIONS OF INTEREST: Cllr Turnbull for agenda items 13d and 20.	
399/20	CO-OPTION OF NEW COUNCILLOR Julie Roberts gave a brief presentation. The Council went into closed session and Ms Roberts' application for co-option was approved. Proposed Cllr Turnbull, Seconded Cllr Shortis. RESOLVED. The Declaration of Acceptance of Office was signed and Cllr Roberts joined the meeting as a member. The open meeting was resumed.	
400/20	OPEN FORUM Members of the public had no comment to make.	
401/20	UPDATE ON COMMUNITY RESILIENCE PLAN Nothing to report. The group is still running. Cllr Coates had joined the group.	
402/20	ACCEPTANCE OF MINUTES OF 3rd SEPTEMBER 2020 The minutes of the monthly meeting held on 3 rd September 2020 were reviewed and approved. Proposed Cllr Pappenheim, Seconded Cllr Turnbull. RESOLVED.	
	MATTERS ARISING FROM THE MINUTES OF 3rd SEPTEMBER 2020 NOT OTHERWISE COVERED ON THE AGENDA:	
403/20	Emergency plan – progress: Cllr Pappenheim to set up a Zoom meeting. Mr Bird is away. Cllr Pappenheim to arrange next week.	CP
404/20	SPEED MONITORING/VAS AT ROWSTOCK Monitoring had only been carried out on one side of the carriageway. Cllr Fox-Davies had been in contact with the relevant Officer. Residents had indicated that they may be prepared to help fund a VAS. Cllr Fox-Davies has asked the Officer for advice on the best location. Awaiting information on the cost of the VAS.	MF-D
405/20	A417 GROUP MEETING Cllr Fox-Davies had discovered that Wantage has a Traffic Advisory Committee, attended by representatives from Thames Valley Policy, Oxfordshire County Council and Vale of White Horse District Council. Cllr Fox-Davies would like to establish a similar group for his villages. This will require a nomination from each village. Cllr Fox-Davies to follow this up.	MF-D
406/20	FIX MY STREET SUPER USER This scheme is still running. Training is slow but ongoing. Cllr Pappenheim has publicised the scheme in What's On but there have been no volunteers to date.	
407/20	LETTER TO OFWAT There had been no progress.	JVS/MB
408/20	POPPY OWL MAINTENANCE The Poppy Owl has been refurbished and looks excellent. Mr Judson was	

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	thanked for his work on the owl and for other work around the village.	CLOSED
409/20	SUPPORT FOR LOCAL ELECTRICITY BILL It was agreed to close this matter.	
410/20	COMMUNITY POLICE OFFICER'S REPORT: No report. Clerk to chase PCSO.	Clerk
411/20	COUNTY COUNCILLOR'S REPORT: Cllr Fox-Davies had sent a written report which was circulated ahead of the meeting. At the meeting he reported: a) Oxford was the local area with the highest number of COVID cases. This situation was close to red and there was a lot of pressure to get this down. b) Funding will be available to support those on low incomes during the pandemic, c) Schools are back. Parents were causing problems at school gates. d) Issues with school transport were being addressed. e) Libraries were reopening. f) There was no update on the Active Travel fund. This was being chased, but there will be no funding available for rural areas; it will go to Oxford City and the major towns. g) OCC were looking at ways to reduce smoking at football grounds. h) OCC were planning to install EV charging points at various locations. i) Electric blanket testing was to be available again this year. j) There was to be an income support scheme for businesses affected by COVID. Cllr Fox-Davies was thanked for attending.	
412/20	DISTRICT COUNCILLOR'S REPORT: No report.	
413/20	REPORT ON WATER RESOURCES FORUM HELD ON 17TH SEPTEMBER Mr Beddow had sent a summary which had been circulated. He attended two sessions – one on 25 th August and another on 17 th September. He was unable to raise his questions during the meeting but wrote to Thames Water afterwards. He had raised Cllr Turnbull's comments that growth was not as Thames Water had predicted and suggested that they use ONC data which is lower. Thames Water refused to reduce their growth predictions. There were several options available to provide the necessary water, including a transfer pipeline from the Severn. GARD had been speaking to Affinity who have been convinced that there are better options than the reservoir, but Thames Water still favoured the reservoir. Mr Beddow informed Thames Water that they should take account of the leakage rate. Mr Beddow suggested making representations to WRNC and OFWAT using Cllr Turnbull's information. Cllr Turnbull agreed to send the representations. Mr Beddow to provide contact details.	RT/MB
	FINANCE	
414/20	New NJC pay scales The new scales represent a 2.75% increase. The scales were noted and accepted.	
415/20	Approval of October Payments: The payments totalling £2175.01 were approved. Proposed Cllr Pappenheim, Seconded Cllr Webb. RESOLVED. Cllr Shortis to approve the payments on the bank.	CS
416/20	LCR Subscription Clerk to circulate the last edition and include on November agenda.	Clerk
417/20	To appoint the internal auditor for 2020/21 The quote of £400 from Lightatouch was presented and approved. Proposed Cllr Turnbull, Seconded Cllr Coates.	Clerk

418/20	Report on Q1 Accounts The Finance Committee meeting was held on 25 th September. The minutes had been circulated. Income and expenditure were on budget and there were no issues to raise.	
	PLANNING ITEMS	
419/20	P20/V1963/FUL – Western area of the Harwell Licensed Nuclear site – Proposed grouting and scaling of three existing boreholes, and associated temporary site compound and material laydown areas. Response due by 23 rd September. The Parish Council had no objections.	
420/20	P20/V1911/HH – 2 Croom Cottages, Rowstock – Raise level of existing roof. Response due by 2 nd October. A neighbour had objected. Cllr Turnbull expressed concern over the height of the proposed gable. Cllr Webb felt that this was not an issue and the proposal would have no impact on light to the neighbour's property. There was no impact on the parking requirement. Cllr Webb agreed to write a response.	SW
421/20	P20/V2206/LB – Hines Cottage, Horn Lane. Amendment to Listed Building consent regarding reduction in size of proposed basement. Response due by 3 rd October. It was noted that the amendment was purely internal. It was agreed to support the application as the applicant was taking steps to preserve the heritage of the building. Cllr Webb to draft response.	SW
422/20	P20/V2199/FUL – Fordybrook, Ford Lane – Demolition of existing dwelling. Construction of replacement dwelling, erection of detached garage with store and associated works. Response date 8 th October. A number of issues were discussed including the impact on the street scene, the size of the new dwelling, screening and access for construction traffic. It was agreed not to object but to comment. It was further agreed to discuss with Cllr Stocks for his professional opinion prior to submitting a response.	SS
423/20	Appeal reference APP/V3120/W/20/3257722 – Brightwell House, Reading Road Cllr Sharp suggested using the previous objection as a response. Cllr Turnbull proposed revising it as the application is contrary to Local Plan with respect to design and landscape. Cllr Turnbull to complete the submission.	
424/20	P20/V0389/RM – Greensands, Reading Road. Reserved Matters following outline planning permission P15/V2328/O - details of access, appearance, landscaping, layout and scale. A useful meeting was held with the developer. They accepted that the landscape plan had not been updated. They agreed to strengthen landscaping on frontage and reduce density in the sensitive area. Cllr Turnbull was not happy with the visibility plan – it was an old one and needed to be updated. Cllr Turnbull to develop a response for this.	RT
425/20	P20/V2382/FUL and P20/V2383/LB. The Plough Inn, Orchard Lane. Proposed restoration of the Plough Inn to its former state as a residential dwelling with the erection of a new garage and additional enabling works. Conversion of the Oak Room into a residential property. Creation of a new club house for the bowls club with social space for the local community on the site of the existing changing rooms, and introduction of a new pedestrian gate. Creation of community co-working offices and associated art rooms with associated works. Cllrs Webb and Turnbull declared an interest. It was agreed to arrange an extraordinary meeting to discuss this application.	Clerk
426/20	Consultations on changes to the planning system a) Changes to the current planning system – the response had been submitted.. b) Planning for the future, white paper – response due by end of October. Cllr Turnbull to develop a response. Clerk to share the response sent by Shrivenham Parish Council.	RT

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	c) Transparency and competition: data and land control – response due by end of October. Clerk to share the response sent by Shrivenham Parish Council.	Clerk
427/20	VWHDC – Call for sites for Local Plan 2041. Nothing to report.	
428/20	Review of S106/CIL requirements. It was reported that no further CIL money was due. The response regarding the S106 funds for Greensands/Mather House was circulated.	
429/20	Village sewage problems. A resident had asked whether there is anything the Parish Council could do about the sewerage overflow issues. It was noted that this had been raised with Thames Water several times. The sewers in White Rd were very shallow and the pipes were narrow due to their age. Due to the backfill from the new developments the narrow pipes can't cope. It was noted that Thames Water had been surveying the area. It was suggested that the Parish Council talk to Thames Water. Clerk to write to them. Cllr Coates to put some notes together summarising the issue.	Clerk/NC
430/20	OCC AND VALE POLICY ON CLIMATE EMERGENCY Nothing to report.	
431/20	ACTIONS FROM THE TREE SURVEY There were no issues arising from the recent storms.	
432/20	ROWSTOCK The issues raised by residents were being handled by Cllr Fox-Davies.	
433/20	COMMUNITY ART PROJECT No progress.	C/F CS
434/20	UPDATE ON THE COBB WALL, THE PLOUGH AND THE BOWLING GREEN The planning application has now been received. This matter to be removed from the agenda.	CLOSED
435/20	HENDRED ESTATE ITEMS: It was reported that the Estate will not continue sheep farming. This will have implications on the landscape. It was noted that a number of fields were in the Conservation Area.	
436/20	PROVISION OF WASTE BIN AT SCUTCHAMER'S KNOB The Ridgeway Officer had asked if the Parish Council could help with the installation of a waste bin. Following discussion, it was felt that installing a bin would encourage more waste tipping in the area. A periodic community clearance effort was suggested, perhaps aided by the Friends of the Ridgeway. Cllr Sharp to feed back to the Ridgeway Officer.	JVS
	WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES	
437/20	Sports Club: A Zoom meeting is to be arranged with the Sports Club. Cllr Shortis volunteered to speak to Mr McKenna.	CS
438/20	Allotments. Cllr Shortis reported the lease from Hendred Estate was awaited so that the new tenancy agreements could be issued and money collected. Online payments to be encouraged. Cllr Shortis to appeal for a longer-term lease from the landlord.	CS
439/20	Bulletin/Website/Facebook: a) New website accessibility regulations. No progress. b) Bulletin. Nothing to report.	CP
440/20	Courtesy Lighting: Nothing to report.	
441/20	Playgrounds: a) Playground inspection for October. Cllr Turnbull suggested that the new Councillors accompany himself and Cllr Shortis to see what needs to be done during an inspection. b) Proposals for Mill Lane – No progress. c) Penny Playpark surfacing. A complaint had been received about the surface in Penny Playpark. The complainant suggested a rubberised surface. It was noted that this would be expensive and bark was not a bad solution. It was suggested that the complainant be invited to meet with Cllr	RT/CS/NC/JR CS

	Shortis and Cllr Turnbull in the playpark to discuss their issues in situ. Clerk to order two bags of bark – the expenditure was agreed in September. Cllr Shortis suggested getting a quote for the new surface. Clerk to ask OPFA whether there is a standard height for swings.	Clerk
442/20	Transport: Nothing to report.	
443/20	Rights of Way: A query had been raised regarding a right of way in West Hendred. This was passed on the West Hendred Parish Council. Work had been completed on the surface of the new cycle route. Cllr Hardisty asked whether there would be an official opening. RT suggested that Harbug organise this. Cllr Roberts to ask for this to be sent around the Campus.	Clerk JR
444/20	Snells Path/Nature Reserve: Nothing to report.	
445/20	Harwell Stakeholder Group: Cllr Sharp reported that a note had been circulated on the group's activities.	
446/20	Harwell Campus: Cllr Sharp reported that there had been liaison on the Fermi Gate application, but no further progress. A meeting with the Vale was still required regarding the Harwell Masterplan. Cllr Turnbull to establish who the meeting should be with.	
447/20	Snells Hall Update: Cllr Pappenheim reported that the hall was slowly reopening with Covid-19 precautionary measures in place. Certain activities were allowed but parties were not permitted.	
448/20	Lengthman/Litter Picker: The Lengthman had been given notice on his current contract. The Finance Committee recommend that new contracts be issued with effect from January 2021. These to be 12 month contracts. The recommendation was accepted. Proposed Cllr Hardisty, Seconded Cllr Webb. RESOLVED.	
449/20	GENERAL CORRESPONDENCE: a) Oxford to Cambridge expressway. Watching brief. Nothing to report. b) Grit Box for St Mary's. A location had been agreed. Cllr Shortis proposed approving expenditure of £200 for the box. Cllr Turnbull seconded. RESOLVED. c) Dog Fouling. An email had been received regarding dog fouling on the track beside Portway Cottages. It was agreed to put an item in the next Bulletin. Cllr Shortis to put up a notice on the track.	Clerk CS
450/20	ANY OTHER BUSINESS (FOR INFORMATION ONLY): a) Signs on White Road. There was a proliferation of advertising signs on White Road. Cllr Turnbull felt that there was a size restriction. Cllr Coates to look into the regulation. b) Application to join the Parish Council. Another application had been received to join the Parish Council. Brief details were provided but it could not be pursued at the present as there was no vacancy. The applicant would be informed of this. c) Play area inspections for November – Cllrs Shortis and Pappenheim.	NC
451/20	DATE OF NEXT MEETING: Thursday 5 th November 2020 at 7.30pm by Video conference.	

The meeting closed at 21.50