

## Minutes of the Meeting of East Hendred Parish Council, Thursday 7<sup>th</sup> March at 7.30pm at Snells Hall

Present: John Sharp (Chair), Catherine Shortis, Roger Turnbull, Dominic Hardisty, Andy Williams, Selby Stocks, Stephen Webb

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor:

PCSO:

Members of the Public:

89/19	<b>APOLOGIES FOR ABSENCE</b> Cllr Pappenheim, District Cllr Mike Murray and County Cllr Mike Fox-Davies.	Action:
90/19	<b>DECLARATIONS OF INTEREST:</b> Cllr Turnbull and Cllr Stocks for agenda item 10f.	
91/19	<b>ACCEPTANCE OF MINUTES OF 7<sup>th</sup> FEBRUARY 2019</b> The minutes of the monthly meeting held on 7 <sup>th</sup> February were reviewed and approved. Proposed: Cllr Williams; Seconded: Cllr Shortis. RESOLVED. The minutes were signed.	
	<b>MATTERS ARISING FROM THE MINUTES OF 7<sup>th</sup> FEBRUARY 2019 NOT OTHERWISE COVERED ON THE AGENDA:</b>	
92/19	<b>Emergency plan – progress:</b> No progress. Cllr Hardisty volunteered to take the lead on this and will arrange a meeting.	DH
93/19	<b>SPEED MONITORING ON A417</b> Cllr Williams to discuss this with Harwell Parish Council.	C/F: AW
94/19	<b>PUBLIC ELECTRIC VEHICLE CHARGING POINT</b> An article was placed in The Bulletin. Two objections have been received on the basis of pressure on parking in the proposed area. It was suggested that public areas would be more suitable. Cllr Sharp to discuss with Snells Hall Management Committee. Cllr Webb suggested that there is an area in Couplings Close that might be suitable.	JVS
95/19	<b>DRIVING ON WHITE ROAD</b> Photographs have been sent to the Police, who are investigating. OCC have advised of the requirements for installing bollards. The pavement is probably not wide enough to meet these. It was agreed that there is no further action that the Parish Council can take.	CLOSED
96/19	<b>OPEN FORUM</b> No members of the public present.	
97/19	<b>COMMUNITY POLICE OFFICER'S REPORT:</b> The area report was circulated.	
98/19	<b>COUNTY COUNCILLOR'S REPORT:</b> No report.	
99/19	<b>DISTRICT COUNCILLOR'S REPORT:</b> No report.	
	<b>FINANCE</b>	
100/19	<b>Approval of March Payments:</b> It was agreed to renew all four subscriptions (which are CFO, CPRE, OALC and OPFA) . Proposed: Cllr Webb; Seconded: Cllr Shortis. RESOLVED The full list of payments is attached to the file copy of these minutes. The Accounts for Payment for March 2019 total £3666.93. Proposed: Cllr Hardisty, Seconded: Cllr Shortis. RESOLVED. The cheque payments were	

2018/19

	signed. Cllr Shortis to authorise the electronic payments. Paul Stoter's invoice for Grounds Maintenance was approved as was the additional £40 for Bulletin Printing. Proposed: Cllr Stocks, Seconded: Cllr Turnbull. It was suggested that the extra £40 was recovered from the Heritage Trust.	CP
101/19	<b>ICO Registration</b> The Parish Council must be registered as a Data Controller. Payment of £40 was approved. Proposed: Cllr Hardisty, Seconded: Cllr Stocks. RESOLVED.	
102/19	<b>Funds to be ring fenced at year end</b> A list of funds proposed to be ring fenced at year end was presented. It was agreed to ring fence them. Proposed: Cllr Stocks, Seconded: Cllr Webb. RESOLVED.	
103/19	<b>Update on online banking</b> Cllrs Sharp and Webb to persevere with this. Cllr Shortis offered assistance if required.	SW/JVS
	<b>PLANNING ITEMS</b>	
104/19	<b>P19/V0219/HH and P19/V0220/LB – Hickman's Cottage, Cat Street.</b> Construction of two storey side extension. The Parish Council had no objections to this application.	
105/19	<b>P19/V0362/HH and P19/V0363/LB – Pebble Cottage, Cat Street.</b> A site visit was held on 6 <sup>th</sup> March. A neighbour has submitted an objection. It is a substantial erection of a listed building in the Conservation area. There was a lack of pre-application advice and no plan for the eastern elevation. OCC have recommended refusal on the grounds of parking issues. It was noted that the application goes against the Conservation Area Appraisal and that the scale and mass are out of character with the listed building. The design is cumbersome and sits awkwardly on the plot. It was felt that the proposal would cause harm to the conservation area. It was agreed that the Parish Council would submit an Objection based on all the points above. If approved a Construction Traffic Management Plan is required.	
106/19	<b>P19/V0503/HH – 2 Portway Cottages, Reading Road.</b> Rear elevation link from dwelling to existing detached laundry. Response due by 22 <sup>nd</sup> March. The Parish Council had no objection to this application.	
107/19	<b>P19/V0353/FUL – Mather House, White Road.</b> Development of 10 holiday chalets. Response due by 14 <sup>th</sup> March. The North Wessex Downs AONB has noted that the chalets are really houses and will suburbanise the site. This is contrary to the Vale Local Plan. There is no landscape assessment. Councillors noted that the application does not conform to the Design and Access statement in the original application. It was agreed to reiterate the previous objection based on the refusal comments from the Vale DC and also include the comments made by the North Wessex Downs AONB. If approved conditions are required to prevent long term occupation of the dwellings and sub-letting. A condition would also be required to ensure that the wall which limited the width of the footway adjacent to the A417 be moved to enable a wider footway. Cllr Sharp to remind OCC Highways of this.	JVS
108/19	<b>P19/V0301/RM – Greensands, Reading Road.</b> Reserved Matters application for details of access, appearance, landscaping, layout and scale following approval of outline permission reference P15/V2328/O. Response due by 21 <sup>st</sup> March. Clerk to request an extension to mid April. A separate meeting to be held to discuss the application due to the amount of information to be reviewed. Cllr Shortis suggested meeting with the developer. A planning meeting to be held on 14 <sup>th</sup> March at 7.30pm.	
109/19	<b>Pye Homes Phases 2 and 3.</b>	

	It was agreed that there was no further action that could be taken on Landscaping and Highways issues.	CLOSED
110/19	<b>Appeal Reference APP/V3120/W/16/3145234 – Greensands.</b> This matter is now closed as the RM application has been received. Refer to minute reference 108/19 above.	CLOSED
111/19	<b>LPP2 Consultation</b> It was agreed to respond with the following points: <ul style="list-style-type: none"> <li>- The proposed amendment to remove the 1000 houses at Harwell is welcomed</li> <li>- The Parish Council is pleased to note that there is no requirement to replace the allocation elsewhere within the district</li> <li>- The Parish Council wish to be involved in the development of the Development Framework for Harwell Campus.</li> </ul>	RT
112/19	<b>Oxfordshire 2050 (formerly JSSP)</b> Cllr Turnbull has circulated a draft response. Councillors to comment by Sunday evening.	All Councillors
113/19	<b>Review of S106 requirements</b> A list of available funds was presented. Cllr Stocks to liaise with the Sports Club. Clerk to write to the diocese regarding the cemetery gates.	SS/Clerk
114/19	<b>TREE SURVEY</b> The survey report was presented. Actions to be identified. The arboriculturalist will return in June or July in order to identify the trees in leaf.	Clerk
115/19	<b>ROWSTOCK ITEMS:</b> <b>Provision of dog bins</b> –Cllr Williams to select the model of bin required. Clerk to send Cllr Williams Paul Stoter’s contact details.	AW/Clerk
116/19	<b>POTHoles ON VILLAGE STREETS</b> The Group Manager for Area Operations has stated that there are 6 category 1 defects and 15 28 day defects. The category 1 defects have been fixed and the others will be fixed shortly. Clerk to ask for a list of the defects.	Clerk
117/19	<b>COMMUNITY ART PROJECT</b> Nothing to report.	CS
118/19	<b>UPDATE ON THE COBB WALL AT THE PLOUGH</b> It was suggested that the pub and the bowling green be registered as Assets of Community Value. Clerk to investigate. Cllr Sharp to following this up with the bowls club. An FOI request is to be submitted for pre-application advice given for The Plough and the bowling green.	JVS/Clerk
119/19	<b>HENDRED ESTATE ITEMS:</b> Nothing to report.	
	<b>WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES</b>	
120/19	<b>Sports Club</b> Cllr Stocks to ask the Sports Club about progress on the lease and about S106 funds.	SS
121/19	<b>Allotments.</b> BAAA has been active: there has been a community purchase of fertiliser and community beds have been allocated. Holders of failed plots will be contacted. There are six people on the waiting list.	CS
122/19	<b>Bulletin/Website/Facebook:</b> The latest Bulletin has just been delivered.	
123/19	<b>Courtesy Lighting:</b> Nothing to report.	
124/19	<b>Playgrounds:</b> March inspections to be completed.	SW/CS
125/19	<b>Transport:</b> Nothing to report.	
126/19	<b>Rights of Way:</b> An email has been received from a resident about the state of	

	the footpath at Rowstock. To be reported on Fix My Street.	
127/19	<b>Snells Path/Nature Reserve:</b> At the February meeting it was reported that the environment group would like to convert part of the rough area into a meadow and to plant a tree in this area. Cllr Pappenheim to obtain a proper quote for the tree and to discuss the proposals with the Estate.	C/F: CP
128/19	<b>Harwell Liaison:</b> A meeting was held yesterday. It was reported that the Management as Harwell Campus were unhappy at the Parish Council's objection to the recent planning application for bus stops on site. It was pointed out that the Parish Council is a statutory consultee on such applications. There was a visit to the new buildings and attendees were informed of future development of 15ha land between Diamond and the Western boundary. The Parish Council has asked for access to the development framework and traffic plan for the whole site. Cllr Sharp will request an article in The Bulletin about developments on the site. Cllr Hardisty raised concerns about increasing light pollution and asked whether there was any action the Parish Council could take. It was noted that this should be included in the development framework. It was noted that increased liaison with Harwell Campus would be required as developments will have a significant impact on the AONB.	
129/19	<b>Lengthman/Litter Picker:</b> Nothing to report.	
130/19	<b>GENERAL CORRESPONDENCE:</b> <b>Oxford to Cambridge expressway.</b> BBOWT will be challenging this. <b>Local Government Elections.</b> Clerk to re-send the form to all councillors. <b>Request for dog fouling notices.</b> A request was received to install No Dog Fouling notices on the north of the A417 in the vicinity of the crossing. There is nowhere to install them, so it was agreed that the Clerk would place one inside the noticeboard. Clerk to investigate the cost of dog waste bins. <b>Request for grit box near St Mary's church.</b> Clerk to ask requestor to suggest a suitable location.	Clerk Clerk Clerk
131/19	<b>ANY OTHER BUSINESS (FOR INFORMATION ONLY):</b> <b>Playground Inspection for April:</b> Cllr Shortis and Cllr Pappenheim. <b>Fracking.</b> Cllr Turnbull reported that he had heard rumours that there is to be fracking trial west of Harwell Campus. Noted.	
132/19	<b>DATE OF NEXT MEETING:</b> The next meeting will be Thursday 4 <sup>th</sup> April 2019 at 7.30pm in the Main Hall.	

The meeting closed at 9.55 pm