

## Minutes of the Meeting of East Hendred Parish Council, Thursday 7<sup>th</sup> February at 7.30pm at Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Dominic Hardisty, Andy Williams, Selby Stocks, Stephen Webb, Catherine Shortis

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor:

PCSO:

Members of the Public: 5 members of the public

47/19	<b>APOLOGIES FOR ABSENCE</b> Cllr Turnbull, District Cllr Mike Murray and County Cllr Mike Fox-Davies.	Action:
48/19	<b>DECLARATIONS OF INTEREST:</b> Cllr Sharp for agenda item 10a (prejudicial), Cllr Pappenheim for agenda item 10a, Cllr Stocks for agenda item 10c.	
49/19	<b>ACCEPTANCE OF MINUTES OF 9<sup>th</sup> JANUARY AND 15<sup>th</sup> JANUARY 2019</b> The minutes of the monthly meeting and the confidential session on 9 <sup>th</sup> January and the extra ordinary meeting on 15 <sup>th</sup> January were reviewed. Monthly meeting - Proposed: Cllr Hardisty; Seconded: Cllr Webb. Confidential session – Proposed: Cllr Webb; Seconded: Cllr Hardisty. Extra-ordinary meeting – Proposed: Cllr Pappenheim; Seconded: Cllr Sharp. All motions RESOLVED. The minutes were signed.	
	<b>MATTERS ARISING FROM THE MINUTES OF 9<sup>th</sup> JANUARY 2019 NOT OTHERWISE COVERED ON THE AGENDA:</b>	
50/19	<b>Emergency plan – progress:</b> No progress.	CP
51/19	<b>SPEED MONITORING ON A417</b> Mark Frances (OCC) has advised that there will be a delay in the speed monitoring due to resurfacing work. Email to be forwarded to Cllr Fox-Davies. OCC suggested the use of a mobile SID to help monitor/control traffic speed. A price list from Solagen was circulated. The costs appear prohibitive. Discussion followed on the merits of Community Speedwatch. Cllr Williams agreed to discuss this with Harwell Parish Council.	Clerk  AW
52/19	<b>PUBLIC ELECTRIC VEHICLE CHARGING POINT</b> There may be grants available from various sources for a public electric charging point. Funds may also be available from the County Councillor fund. This issue is the location; a resident has requested an installation in White Road where parking space is limited. He is obtaining quotes. Afternote: Following the meeting, it was decided to include an item on this in the Bulletin.	Adrien Mueller
53/19	<b>LIGHTING IN PORTWAY CLOSE</b> Letters had been delivered to the four houses at the unlit end of Portway Close. One refusal has been received, but no one else has responded.	CLOSED
54/19	<b>OPEN FORUM</b> Two residents reported on traffic issues in White Road: 1. Vehicles are exceeding the speed limit 2. At peak times vehicles are not waiting for oncoming traffic to pass but are driving on the footpath instead. The police had not yet been informed, although the speed issue was raised with the police some time ago. Clerk to notify PCSO Kirby of the problem. <u>Afternote:</u> the police have now been informed and photographic evidence	Clerk

	<p>provided.</p> <p>There followed a discussion on potential solutions to point 2 which was considered to be very serious. One suggestion was the installation of bollards on the western footway. Clerk to raise with OCC Highways. An item on traffic and parking is to be included in the Bulletin.</p>	Clerk
55/19	<p><b>COMMUNITY POLICE OFFICER'S REPORT:</b></p> <p>The area report was circulated.</p>	
56/19	<p><b>COUNTY COUNCILLOR'S REPORT:</b></p> <p>Cllr Fox-Davies sent a report by email which was circulated.</p>	
57/19	<p><b>DISTRICT COUNCILLOR'S REPORT:</b></p> <p>No report.</p>	
	<b>FINANCE</b>	
58/19	<p><b>Purchase of new goal nets</b></p> <p>Approval was sought for the purchase of new goal nets for the kickabout area – cost £90. Proposed: Cllr Shortis, Seconded: Cllr Stocks. RESOLVED.</p>	
59/19	<p><b>Approval of February Payments:</b></p> <p>The full list of payments is attached to the file copy of these minutes. The Accounts for Payment for February 2019 total £3444.63. Proposed: Cllr Webb, Seconded: Cllr Pappenheim. RESOLVED. The cheque payments were signed. Cllr Shortis to authorise the electronic payments.</p>	
60/19	<p><b>Update on online banking</b></p> <p>No progress. <u>Afternote:</u> Cllr Shortis has been successfully set up.</p>	SW/JVS/RT
	<b>PLANNING ITEMS</b>	
61/19	<p><b>Cllr Sharp left the room. Cllr Webb took the chair.</b></p> <p><b>P19/V0019/HH – Glendale, Orchard Close.</b> Extension to garage to form a store. Response due by 8<sup>th</sup> February.</p> <p>It was noted that the planning permission for the existing garage included a condition that trees should be planted. The current proposal will have an impact on the street scene. The applicant was invited to speak. He stated that he intended to retain the trees as far as possible. The plan was to remove only one tree. Cllr Webb raised the concern that the extension could have an impact on the roots of the existing trees. Cllr Stocks noted that it was possible to build in root protection. He also raised concerns about the impact on the street scene and requested landscaping as a condition to soften the expanse of brick wall.</p> <p><i>In absentia</i>, Cllr Turnbull had sent in comments suggesting a holding objection which was read out.</p> <p>It was proposed that the response should be a comment and the insistence of a landscaping condition in order to protect the amenity of Orchard Close.</p> <p>Proposed: Cllr Hardisty, Seconded: Cllr Stocks. RESOLVED.</p> <p><b>Cllr Sharp returned.</b></p>	
62/19	<p><b>P19/V0219/HH and P19/V0220/LB – Hickman's Cottage, Cat Street.</b></p> <p>Construction of two storey side extension. Response due by 23<sup>rd</sup> February. Clerk to arrange a site visit. The response will be agreed by email unless any concerns are raised.</p>	Clerk
63/19	<p><b>Pye Homes Phases 2 and 3.</b></p> <p><b>Highways Safety Issues</b> – A letter has been received from OCC Highways. The request to have the pavement at the top of White Road cut back has been refused. It was noted that the comments regarding buses is factually incorrect as there are several school buses at peak times. It was felt that OCC would be unlikely to change their minds on the matter.</p> <p><b>Landscaping.</b></p> <p>Cllr Shortis has written to the resident concerned but has received no reply. Cllr</p>	CS

	Shortis to write again. A member of the public asked about the possibility of a roundabout at the top of White Road. Cllr Williams reported on a meeting he attended last year with OCC. A roundabout was proposed as part of the first Pye development but was not favoured by OCC because it would slow the traffic down.	
64/19	<b>Appeal Reference APP/V3120/W/16/3145234 – Greensands.</b> Nothing to report.	
65/19	<b>Review of S106 requirements</b> Clerk to write to the Diocese regarding permission for new gates at the cemetery. Cllr Webb is still collating other suggestions for S106/CiL funds.	SW
66/19	<b>FOI Request re development sites</b> A response from Andrew Maxted was circulated. He has confirmed that there will be no requirement to replace the 1000 houses removed from the Harwell Campus site, as a result of the Inspectors' review of Local Plan part 2.	CLOSED
67/19	<b>TREE SURVEY</b> The survey report has been sent to Cllr Stocks. He is to circulate to all councillors. A condition report is required. Cllr Stocks to chase.	SS
68/19	<b>ROWSTOCK ITEMS:</b> <b>Speeding issues</b> – This was covered in 51/19 above. <b>Provision of dog bins</b> – Clerk has sent Cllr Williams the information on bins. Cllr Williams to select the model required.	AW
69/19	<b>POTHOLES ON VILLAGE STREETS</b> Cllr Pappenheim has been chasing Cllr Fox-Davies on this matter. The village streets are not being repaired. Cllrs Webb and Hardisty noted that more work had been carried out recently. Clerk to write to Cllr Fox-Davies, cc Cllr Constance, as Church Street is especially bad.	Clerk
70/19	<b>COMMUNITY ART PROJECT</b> No progress.	CS
71/19	<b>UPDATE ON THE COBB WALL AT THE PLOUGH</b> No progress. Some concern was expressed about the future of the Plough pub. Cllr Shortis suggested posting the issue on Instagram. It was proposed that Cllr Shortis could do this in a private capacity if she wished.	
72/19	<b>HENDRED ESTATE ITEMS:</b> Nothing to report.	
	<b>WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES</b>	
73/19	<b>Sports Club</b> Waiting for the Sports Club to come back with a revised lease.	
74/19	<b>Allotments.</b> The overgrown trees have been removed. BAAA are active on the community plot. There are now 6 people on the waiting list for a plot.	CS
75/19	<b>Bulletin/Website/Facebook:</b> An article on the Local Council elections to be produced. Clerk to circulate NALC/OALC information.	CS/CP
76/19	<b>Courtesy Lighting:</b> One light is out and will be replaced shortly.	CP
77/19	<b>Playgrounds:</b> Cllr Turnbull sent in a report. The football nets are to be ordered. He suggests more bark is required under the swings. It was agreed to wait for the time being. New bark is usually ordered in April.	
78/19	<b>Transport:</b> An email had been received about cycle routes. Cllr Webb stated that the author was unaware of the current plans. Cllr Webb to write an article for the Bulletin.	SW
79/19	<b>Rights of Way:</b> Nothing to report.	
80/19	<b>Snells Path/Nature Reserve:</b> The environment group would like to convert part of the rough area into a meadow and to plant a tree in this area. Cllr	CP

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	Pappenheim to obtain a proper quote for the tree and to discuss the proposals with the Estate.	
81/19	<b>Harwell Liaison:</b> A reply has been received to Cllr Webb's letter about concerns over the new bus routes. He suggested that it was not a Parish Council matter. Cllr Pappenheim pointed out that the Parish Council has a statutory right to comment on planning within the parish. A meeting has been arranged for 5 <sup>th</sup> March with local parishes and the Harwell Campus representatives. Cllr Webb to try and attend.	SW
82/19	<b>Lengthman/Litter Picker:</b> Nothing to report.	
83/19	<b>GDPR – Cloud Storage of PC Data</b> The backup software will be installed on 8 <sup>th</sup> February.	CLOSED
84/19	<b>GENERAL CORRESPONDENCE:</b> <b>Oxford to Cambridge expressway.</b> OCC has called for a public enquiry. <b>Driving on White Road.</b> Refer to minute reference 54/19 above. An article for the Bulletin had been presented. As a result of a letter to the PC a reference to mobility scooters to be included. <b>Local Government Elections.</b> Packs have been circulated to all Councillors. <b>War Memorial Trustees.</b> The list of current trustees is out of date. All current Councillors are trustees and their data is required for the Charity Commission. Cllrs Stocks, Shortis, Williams, Hardisty and Turnbull to provide their addresses and dates of birth. <b>Oxfordshire Together Survey.</b> It was agreed that the response to Questions 5,6 and 12 should be Yes. Clerk to complete the questionnaire.	CP  SS/CS/AW/DH/RT  Clerk
85/19	<b>ANY OTHER BUSINESS (FOR INFORMATION ONLY):</b> <b>Playground Inspection for March:</b> Cllr Webb and Cllr Shortis. <b>Featherbed Lane:</b> A letter from Cathy Champion containing an update of the Featherbed Lane proposals was read out. <b>Milestone:</b> Cllr Shortis reported that the milestone had been reinstalled. It has been suggested that it should be painted white. The proposal to be put into the Bulletin.	CS
86/19	<b>DATE OF MAY MEETING AND AGM</b> These meetings will be held on Wednesday 8 <sup>th</sup> May at 18.30. The AGM will be held first followed by the monthly meeting,	
87/19	<b>DATE OF THE ANNUAL PARISH MEETING</b> This will be held on Thursday 25 <sup>th</sup> April. It was agreed that cheese and wine would be provided. Cllr Pappenheim to arrange.	CP
88/19	<b>DATE OF NEXT MEETING:</b> The next meeting will be Thursday 7 <sup>th</sup> March 2019 at 7.30pm in the Main Hall.	

The meeting closed at 9.40 pm