

Minutes of the Meeting of East Hendred Parish Council, Tuesday 10th July 2018 at 7.30pm at Snells Hall

Present: John Sharp (Chair), Roger Turnbull, Charles Pappenheim, Stephen Webb, Selby Stocks

Clerk/Finance Officer: Julia Evans

County Councillor: Mike Fox-Davies

District Councillor:

PCSO:

Members of the Public: Mrs Aileen Spankie

274/18	APOLOGIES FOR ABSENCE Cllr Andy Williams, Cllr Cather Shortis and District Cllr Mike Murray	Action:
275/18	DECLARATIONS OF INTEREST: Cllr Turnbull for agenda item 10a, Cllr Stocks for agenda items 10 a and 10b	
276/18	ACCEPTANCE OF MINUTES OF 12th JUNE 2018 Proposed: Cllr Pappenheim; Seconded: Cllr Webb. RESOLVED. The minutes were signed.	
	MATTERS ARISING FROM THE MINUTES OF 12th JUNE 2018 NOT OTHERWISE COVERED ON THE AGENDA:	
277/18	Emergency plan – progress: Cllr Sharp has contacted Harwell Parish Council and is awaiting a reply. The public meeting on Community resilience to be publicised in The Bulletin. Cllr Pappenheim to ask Jonah Maddocks for some text.	CP/JVS
278/18	BOOKLET FOR NEW RESIDENTS: The booklet is to be finalised. Some pictures are required. It was agreed that printing should go ahead.	CP/SS
279/18	GRIT BOXES FOR PORTWAY CLOSE AND LUDBRIDGE CLOSE The Management Company has stated that it will purchase a box for Ludbridge Close. The requirement for an additional box is to be discussed.	
280/18	DATE OF NEXT ANNUAL PARISH COUNCIL MEETING (AGM) There will be local council elections on the first Thursday in May, 2019. The next AGM will therefore be held on 8 th May 2019. Clerk to send meeting dates to Cllr Pappenheim.	Clerk
281/18	OPEN FORUM The member of the public present expressed an interest in joining the Parish Council.	
282/18	COMMUNITY POLICE OFFICER'S REPORT: The neighbourhood police report was circulated by email.	
283/18	COUNTY COUNCILLOR'S REPORT: Cllr Fox-Davies sent a report by email which was circulated ahead of the meeting. Cllr Fox-Davies reported that as a result of the merger between OCC and Cherwell District Council the Chief Executive of OCC will be made redundant. The CEO post will be merged with that of Cherwell District Council and the current incumbent will remain. Back office functions will be shared although both councils will retain their separate functions. GARD have petitioned OCC over the proposed reservoir. OCC has approval to write to Thames Water, OFWAT etc. There are concerns that the Thames Water figures justifying the need for the reservoir are flawed. OCC are looking to take out a long-term loan to double the highways budget. Cllr Fox-Davies reminded Councillors that we have looking for ideas for projects for the Councillor's fund. There have been complaints about Truckfest from residents of Rowstock. OCC are to investigate whether the licence can be reviewed next year due to the size	

	<p>of the event.</p> <p>The Featherbed Lane project is still at CPO stage. OCC are planning to reappraise and consider other ways of solving the problem.</p> <p>Cllr Sharp raised the safety audit for Pye 3. Adam Barratt has refused to take the Parish Council's comments into account. Cllr Sharp has complained to OCC. Cllr Fox-Davies to take this forward.</p> <p>Cllr Turnbull asked, on behalf of a resident, what OCC's policy is on electric charging points. Cllr Fox-Davies noted that there is some grant funding available.</p> <p>Cllr Webb complained about the quality of the work carried out by the dragon patcher and questioned how OCC determined how a road should be repaired. He pointed out that the issue is especially pertinent for cyclists.</p> <p>Cllr Pappenheim noted that OCC have now cut the grass at Rowstock. It is unclear who should do it. Cllr Fox-Davies stated that OCC only do it once a year.</p>	MF-D
284/18	<p>DISTRICT COUNCILLOR'S REPORT:</p> <p>No report. Cllr Murray reported via email that with regard to maintenance of boundary line of Woods Farm Road, officers had reported that the developer has planted whips to restore the hedge line. Apparently the tree team determined that the trees removed were dead at the time of removal, so no further action will be taken on this. The planning consent also doesn't have any particular requirements for this boundary landscaping, so the works that have been carried out probably go far enough to mean that enforcement is unlikely to be justifiable. Cllr Sharp reported that he has photographs which show that the trees were not dead. Clerk to forward these to Cllr Murray.</p> <p>In his email Cllr Murray also reported that officers have asked the resident for a list of the plants that are missing from the landscaping implementation.</p> <p>Cllr Murray also noted that the Pye 3 discharge of conditions application is likely to go before the planning committee on 1st August.</p>	Clerk
	FINANCE	
285/18	<p>Playground bark</p> <p>2 bags of bark are required. The cost is £289.99 including VAT. Cllr Stocks proposed approving the payment. Cllr Webb seconded. RESOLVED.</p>	
286/18	<p>Approval of July Payments:</p> <p>The full list of payments is attached to the file copy of these minutes. The Accounts for Payment for July 2018 total £3484.52. Proposed: Cllr Pappenheim, Seconded: Cllr Turnbull. Approved. The cheques were signed.</p>	
287/18	<p>Update on Electronic Payments</p> <p>Cllrs have no far been unsuccessful in getting this set up. Clerk to investigate and liaise with Cllr Pappenheim.</p>	Clerk/CP
288/18	<p>Request for grant for a community event to commemorate the end of WW1</p> <p>The grant application for £500 to help fund this event was previously circulated. Councillors raised the following questions:</p> <ol style="list-style-type: none"> 1. Will the event raise money (.e.g charges for programmes)? 2. Who will benefit from the profit? 3. Why are printing costs so high? 4. Is lighting really necessary? <p>The Parish Council agreed to support the project in principle subject to the receipt of further information.</p>	Clerk
289/18	<p>Approval of August payments</p> <p>As there is no meeting in August approval was requested to pay the following:</p> <ol style="list-style-type: none"> 1. Payroll 2. Grounds Maintenance 3. £100 for the fence at Penney Playpark. 	

	Cllr Stocks proposed approving the payments. Cllr Turnbull seconded. RESOLVED. Clerk to raise the payments at the appropriate time.	Clerk
	PLANNING ITEMS	
290/18	<p>Pye Homes Phases 2 and 3. Cllr Turnbull left the room. Condition 8 application (including bus stops) – The Parish Council has objected to this application, details of which are given in previous minutes. It will go before the Vale planning committee on 1st August. Cllr Sharp will speak on behalf of the Council, supported by Mark Bedddow</p> <p>Safety Audit Cllr Sharp to write to Adam Barrett to request access to the latest safety audit which is understood to have been completed.</p> <p>Landscape & play area requirement review Cllr Shortis has provided a list of the landscape items not provided. She has also written to Mr Nedelkoff but has not received a response.</p> <p>Enforcement –See Cllr Murray’s report in 284/18 above.</p> <p>Status of Complaint – OALC will be putting the matter before NALC.</p> <p>Sewerage Issues – Cllr Pappenheim has been in contact with Thames Water. The sewerage situation is under review. Awaiting a written response from them.</p> <p>Access to Portway Cottages. A resident has written requesting a footpath on the North side of the A417. It was agreed to wait until the condition 8 application has been determined and the safety audit complete.</p> <p>Cllr Turnbull returned.</p>	JVS C/F
291/18	Appeal Reference APP/V3120/W/16/3145234 – Greensands. Nothing to report.	
292/18	Mather House The Parish Council has objected . It was noted that trees have been cut down and diggers are sited at the rear of the property. The tree officer has submitted critical comments on the planning application. OCC Highways are objecting due to service vehicle access.	
293/18	Review of S106 requirements Cllr Webb now has the list of S106 monies. Clerk to send him the project list.	SW
294/18	<p>Examination of LPP2 Cllr Turnbull reported that a meeting was held on 9th July, attended by Cllrs Sharp and Turnbull, CPRE, North Wessex Downs AONB and others. The objective was to plan for the Harwell Campus housing meeting in September. One examination session for LPP2 was held on 5th July. Housing figures have been updated. There is now a 3600 dwelling surplus in this area. The inspector questioned the Harwell allocation given this surplus. The Parish Council, CPRE, the North Wessex Downs AONB and Chilton Parish Council have all objected to the 1000 houses at Harwell.</p> <p>Clerk to submit a freedom of information request for full disclosure of any information pertaining to suggested developments in the area EHEN_A and also the area around Rowstock.</p>	Clerk
295/18	<p>Changes to the Planning System (PIP/TDC) The changes to the planning system mean that some consultations will be reduced from 21 to 14 days. Cllr Turnbull to check whether this will include applications in a conservation area. Cllr Stocks felt that there would not be too many such applications. The meeting agreed to hold an extraordinary meeting to deal with such applications as and when they arise.</p>	
296/18	ANNUAL ASSET REVIEW Cllr Pappeneheim outlined the trees that he felt should be included in the tree	

	survey. This was more than was included in the quotation. Cllr Pappenheim agreed to check with the church to establish whether their trees should be included. He will also ask the Sports Club about their trees. Cllr Stocks to ask Landarb to increase the scope of the quotation.	CP/SS
297/18	GDPR The outstanding actions are a data cleanse and a data backup procedure. Clerk to discuss the latter with Cllr Pappenheim.	Clerk/CP
298/18	COMMUNITY ART PROJECT Cllr Stocks to contact residents to establish their requirements. An item to be placed in the next Bulletin calling for residents to help with the project. Cllrs Stocks and Shortis to take this forward. Clerk to send Abi Brown's email to Cllrs Stocks and Shortis. No progress.	CS/SS
299/18	UPDATE ON THE COBB WALL AT THE PLOUGH No progress.	CP
300/18	HENDRED ESTATE ITEMS: None.	
	WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES	
301/18	Sports Club Nothing to report.	
302/18	Allotments. Cllr Sharp declared an interest. BAAA are to take on plot 0 which will be developed as a communal area for the use of all plot holders. There are now three names of the waiting list for an allotment. The allotment rent will go up to £385 next year. The estate will not increase the length of the lease. Cllr Shortis to propose a rent schedule at the September meeting. It may be necessary to consider the addition of a small maintenance charge. Cllr Stocks suggested that the community fund should be used for this. Paul Stoter to look into the uneven path and provide a quote to fix it.	CS
303/18	Bulletin/Website/Facebook: An article to be developed on Community Resilience. An advert for new Councillors to be included in the next edition.	CP
304/18	Courtesy Lighting: Nothing to report.	
305/18	Playgrounds: Cllrs Webb and Shortis to carry out the next inspection.	CS/SW
306/18	Transport: Nothing to report.	
307/18	Rights of Way: Mrs Pappenheim is responding to an OCC request for an update on the Steventon path.	Mrs Pappenheim
308/18	Snells Path/Nature Reserve: The walkway needs some work. About 20 treads are rotting. Some of the work is urgent. Awaiting a quote from Paul Stoter. Cllr Stocks proposed approving expenditure of up to £500. Cllr Turnbull seconded. RESOLVED.	CP
309/18	Harwell Liaison: Cllr Sharp is to attend a meeting in two weeks' time. There will be an emergency exercise on 13 th July.	
310/18	Lengthman/Litter Picker: Nothing to report.	
311/18	ROWSTOCK ITEMS: Speeding issues – this matter was carried forward. Provision of dog bins – this matter was carried forward.	AW AW
312/18	GENERAL CORRESPONDENCE: None	
313/18	ANY OTHER BUSINESS (FOR INFORMATION ONLY): Concern was raised about the milestone which had been removed during the construction of Pye 3. Cllr Webb to establish where it is.	SW

	Playground Inspection for June: Cllrs Turnbull and Webb.	
314/18	DATE OF NEXT MEETING: The next meeting will be Thursday 6 th September at 7.30pm in the Main Hall.	

The meeting closed at 9.40 pm