

Minutes of the Meeting of East Hendred Parish Council, Tuesday 12th June at 7.30pm at Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Selby Stocks, Roger Turnbull, Stephen Webb, Andrew Williams, Catherine Shortis

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor:

PCSO:

Members of the Public: Mr Beddow

228/18	APOLOGIES FOR ABSENCE Cllr Mike Murray and Cllr Mike Fox-Davies	Action:
229/18	DECLARATIONS OF INTEREST: Cllr Turnbull for agenda item 13d, Cllr Stocks for agenda item 13e, Cllr Webb for agenda item 13a.	
230/18	ACCEPTANCE OF MINUTES OF 15th MAY 2018 AGM Minutes - Proposed: Cllr Stocks; Seconded: Cllr Pappenheim. Monthly minutes – Proposed: Cllr Pappenheim; Seconded: Cllr Stocks. RESOLVED. The minutes were signed.	
231/18	ELECTION OF VICE-CHAIRMAN Cllr Pappenheim proposed Cllr Turnbull; Cllr Webb seconded. RESOLVED.	
232/18	ELECTION OF SECOND REPRESENTATIVE FOR SPORTS CLUB WORKING GROUP Cllr Turnbull volunteered. The meeting approved. RESOLVED.	
233/18	PRESENTATION ON EMERGENCY PLANNING It was agreed to set up a public meeting in September. Clerk to liaise with Cllr Pappenheim.	Clerk/CP
	MATTERS ARISING FROM THE MINUTES OF 15th MAY 2018 NOT OTHERWISE COVERED ON THE AGENDA:	
234/18	Emergency plan – progress: Cllr Pappenheim has been in touch with Jonah Maddocks, who has reviewed the draft emergency plan and made some amendments. Further detail to be added to the plan. Cllr Sharp to speak to Harwell Parish Council regarding Rowstock.	CP/JVS
235/18	Potential grant application to SSE Communities fund for resilience: There has been no progress on this. It was agreed to close the matter.	CLOSED
236/18	BOOKLET FOR NEW RESIDENTS: The document is complete. It was decided against including the map due to formatting issues. It will now go for printing, and at this stage a limited number of copies printed. It will be distributed to all new houses and will also be uploaded to the website.	CP/SS
237/18	GRIT BOXES FOR PORTWAY CLOSE AND LUDBRIDGE CLOSE Clerk to contact the management company to establish whether they will fund a box.	Clerk
238/18	PARISH COUNCIL MEETING DATES FOR THE NEXT 12 MONTHS It was proposed that due to accessibility and noise issues the day of the Parish Council meeting should be changed to the first Thursday of the month. The change will take place from September and will be for a trial period of 6 months. Clerk to confirm that this will not present a significant problem for the District and County Councillors.	Clerk
239/18	DATE OF NEXT ANNUAL PARISH COUNCIL MEETING (AGM) There will be local council elections on the first Thursday in May, 2019. Clerk to check the requirements for the first meeting after an election. The date of the	Clerk

2018/19

	next Annual Parish Council meeting will be fixed at the July meeting.	
240/18	REVIEW OF CONTRACTS AND LEASES The Contracts and Leases register, which had been previously circulated, was approved.	CLOSED
241/18	OPEN FORUM The member of the public present had nothing to raise other than planning issues which would be discussed later.	
242/18	COMMUNITY POLICE OFFICER'S REPORT: The neighbourhood police report was circulated by email.	
243/18	COUNTY COUNCILLOR'S REPORT: Cllr Fox-Davies sent a report by email which was circulated ahead of the meeting. He also sent information on the localities grant. Parish Councillors to consider suitable projects for this grant.	All Councillors
244/18	DISTRICT COUNCILLOR'S REPORT: No report. It was noted that the District Council has been restructured. Cllr Murray is responsible for regeneration and development.	
	FINANCE	
245/18	Annual Governance Statement The Annual governance statement was presented. Cllr Stocks proposed approval; Cllr Webb seconded. RESOLVED. The statement was signed.	
246/18	Annual Accounting Statement The Annual Accounting statement was presented. Cllr Webb proposed approval; Cllr Stocks seconded. RESOLVED. The statement was signed.	
247/18	Approval of June Payments: The full list of payments is attached to the file copy of these minutes. The Accounts for Payment for June 2018 total £3914.49. Proposed: Cllr Pappenheim, Seconded: Cllr Stocks. Approved. The cheques were signed.	
248/18	Update on Electronic Payments The arrangements were outlined and set up for electronic payments is in progress. It was agreed that Cllrs Sharp, Pappenheim and Shortis would be given authority to approve payments.	Clerk
249/18	Review of Risk Assessment The updated risk register was circulated prior to the meeting. An entry is required for trees, which should also be included on the asset register. Cllr Stocks to get a quote from an arboriculturalist. The review of the owls to be changed to annual. Sports Club to be asked for their accounts and their insurance. The Risk register was adopted subject to the changes. Proposed: Cllr Stocks; Seconded: Cllr Shortis. RESOLVED	CLOSED
	PLANNING ITEMS	
250/18	P18/VV1186/FUL – Admin & Tech Services, Medical Research Road, Harwell Campus. Refurbishment of internal offices and labs. There was no objection to this application.	
251/18	MW.0036/18 – Magnox Ltd, 462 Rutherford Avenue. Application to vary condition 2 of planning permission EHE/9294/1 to allow for import of a small amount of intermediate level waste from Winfrith to Harwell to encapsulation and interim storage. The Parish Council objected to the original application to store Winfrith waste at Harwell. Cllr Webb stated that he felt there was no justification for Oxfordshire to take this waste. Cllr Sharp proposed objecting to the application. Cllr Webb seconded. RESOLVED. Cllrs Sharp and Turnbull to develop a response.	JVS/RT
252/18	P18/V0950/HH – Southernwood, Cat Street. House extension, demolition of existing garage, tree works, Improvements to driveway. The Parish Council responded with no objections but comments. The application has now been	

	approved with various conditions about trees. Cllr Webb noted that a CTMP was not included in the conditions. Cllr Shortis to write to Jane Parker for information on how construction traffic will be managed.	CS
253/18	<p>Pye Homes Phases 2 and 3.</p> <p>Condition 8 application (including bus stops) – The Parish Council has objected to this application. The focus of the objection is on access to the bus stops. The application will go before the Vale planning committee. Mr Beddow noted that the crossing had been activated but the speed limit had not been reduced, meaning that the sightlines are incorrect. He requested that the lights be deactivated until the 30mph speed limit is in force. Cllr Pappenheim reported that he had written to Pye about this and pointed out that having the lights working was, in his opinion, safer than not having them working, regardless of the speed limit.</p> <p>Landscape & play area requirement review</p> <p>The landscape review has been completed. Cllr Shortis to identify those items which have not been provided. It was suggested that a working group be established with residents.</p> <p>Enforcement –Clerk to contact Mike Murray again. Cllr Shortis to speak to Mr Nedelkoff.</p> <p>Status of Complaint – A document outlining the elements of the EHPC complaint has been sent to OALC for their consideration and hopefully to be submitted to the National ALC .</p> <p>Sewerage Issues – Cllr Pappenheim has written to Thames Water regarding surface water going into the foul sewer. He has received no response. He will chase.</p>	CS Clerk/CS CP
254/18	Appeal Reference APP/V3120/W/16/3145234 – Greensands. Nothing to report.	
255/18	<p>Submission to Local Plan examination</p> <p>Cllr Turnbull reported that the submission had been sent today. In it he seeks clarification on the actual plans for Harwell site; asks for more information on the effect of the proposals on traffic and employment; asks if there is enough land for the proposed units when landscaping is included. He would like to meet with Harwell Campus representatives to compare their plans with the Vale plans. Cllr Turnbull to circulate the plans to all Councillors.</p>	RT
256/18	<p>Review of S106 requirements</p> <p>Cllr Webb agreed to take this forward.</p>	SW
257/18	<p>GDPR</p> <p>Councillor emails have now been set up. The data audit is ongoing. Clerk to send a draft letter to Cllr Shortis to send to allotment holders.</p>	Clerk
257/18	<p>COMMUNITY ART PROJECT</p> <p>Cllr Stocks to contact residents to establish their requirements. An item to be placed in the next Bulletin calling for residents to help with the project. Cllrs Stocks and Shortis to take this forward. Clerk to send Abi Brown’s email to Cllrs Stocks and Shortis.</p>	CS/SS
258/18	<p>UPDATE ON THE COBB WALL AT THE PLOUGH</p> <p>No progress.</p>	CP
259/18	HENDRED ESTATE ITEMS: None.	
	WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES	
260/18	Sports Club: Discussions were to be held with the bowls club. This matter to be closed. Nothing else to report.	CLOSED
261/18	<p>Allotments:</p> <p>Two families from Ludbridge Close are now on the waiting list for an allotment. The allotments will be open next weekend as part of the Open Gardens event.</p>	

	The requirements for entrance enhancements are still under discussion.	
262/18	Bulletin/Website/Facebook: A new Bulletin has been published. Nothing else to report.	
263/18	Courtesy Lighting: Nothing to report.	
264/18	Playgrounds: Penney playpark: Some parts of the perimeter fence are rotting, as is the old picnic bench. Two quotes have been received for the fence repair (far side only). The cost is approx. £625. Cllr Stocks proposed approving the expenditure; Cllr Turnbull seconded. RESOLVED. Cllr Pappenheim to arrange the work. Cllr Pappenheim requested approval to spend £135 on a new bench in the playground. Cllr Stocks proposed approving the expenditure. Cllr Shortis seconded. RESOLVED.	CP
265/18	Transport: Nothing to report. It was observed that the road repairs carried out by the dragon patcher were not that good.	
266/18	Rights of Way: The issue of a public right of way being churned up by cows has been reported to OCC.	
267/18	Snells Path/Nature Reserve: Nothing to report.	
268/18	Harwell Liaison: Nothing to report.	
269/18	Lengthman/Litter Picker: Nothing to report.	
270/18	ROWSTOCK ITEMS: Cllr Pappenheim attended a meeting regarding Rowstock roundabout. It would appear that OCC are waiting to see how traffic movements change as a result of the newly open road before considering action at Rowstock Roundabout. This will take approx. 3 years. Cllr Pappenheim questioned the funding that is available for Featherbed Lane improvement. He was informed that this is being reconsidered. The issue of the central reservation just off Rowstock Roundabout was raised. Cllr Pappenheim has logged it on fixmystreet (no comment received) and raised it with Keith Stenning. It was reported that OCC have agreed to look into the installation of VAS. Cllr Webb asked whether we could raise the Featherbed Lane matter with OCC. It was agreed to write to Mike Fox-Davies. Cllr Williams reported that the Annual verge clearance from Rowstock to the Campus was planned. An email has been received requesting verge cutting. This is to be passed on to Milton Parish Council. An email has been received from Mr Jones requesting a VAS. The police have noted that Steventon Parish Council has a Speed Indication Device which it may be possible to borrow on occasion. Further investigation required. Cllr Williams reported that there are no dog waste bins at Rowstock. He will send a map indicating where they are required. Clerk to obtain permission. Parish Boundary. A question arose regarding the footpath to Harwell – is it in East Hendred Parish? Cllr Pappenheim to clarify.	Clerk Clerk AW/Clerk CP
271/18	GENERAL CORRESPONDENCE: None	
272/18	ANY OTHER BUSINESS (FOR INFORMATION ONLY): Playground Inspection for June: Cllrs Turnbull and Webb.	
273/18	DATE OF NEXT MEETING: The next meeting will be Tuesday 10 th July at 7.30pm.	

The meeting closed at 9.56 pm