

## Minutes of the Meeting of East Hendred Parish Council, Tuesday 10<sup>th</sup> April at 7.30pm at Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Selby Stocks, Chris Bedford, Catherine Shortis, Andy Williams, Abigail Brown (VWHDC)

Clerk/Finance Officer: Julia Evans

County Councillor: Mike Fox-Davies

District Councillor:

Members of the Public: None

131/18	<b>APOLOGIES FOR ABSENCE:</b> Cllrs Jones, Turnbull, Webb and District Cllr Murray.	Action
132/18	<b>DECLARATIONS OF INTEREST:</b> Cllr Pappenheim for agenda item 11b, Cllr Stocks for agenda item 11d.	
133/18	<b>ACCEPTANCE OF MINUTES OF 13<sup>th</sup> MARCH 2018</b> Cllr Pappenheim proposed; Cllr Stocks seconded. RESOLVED. The minutes were signed.	
	<b>MATTERS ARISING FROM THE MINUTES OF 13<sup>th</sup> MARCH 2018 NOT OTHERWISE COVERED ON THE AGENDA:</b>	
134/18	<b>Emergency plan – progress:</b> Jonah Maddocks from the Vale has completed a survey of the village. He has offered to come and speak on emergency planning. He is to be invited to attend a meeting.	Clerk
135/18	<b>Potential grant application to SSE Communities fund for resilience:</b> Cllr Pappenheim to speak to Jonah Maddocks about this.	CP
136/18	<b>DOG WASTE BIN ON NEWBURY ROAD:</b> These has been no progress on this. It was agreed the matter should be closed.	CLOSED
137/18	<b>BOOKLET FOR NEW RESIDENTS:</b> It was agreed not to include a map in the booklet. Some additional text to be inserted instead. Following discussion it was suggested that a map be included in a later edition.	CS
138/18	<b>GRIT BOXES FOR PORTWAY CLOSE AND LUDBRIDGE CLOSE</b> The cost is £250 per box. Mr Judson to identify a location for Ludbridge Close box. Approval will be required from the landowners to site the boxes. Next step to identify funding options. Carried Forward.	C/F
139/18	<b>DISCUSSION ON COMMUNITY ART</b> Abigail Brown reported that there was £13,800 from the Pye 3 development for Community art on site. Ms Brown to investigate whether there could be some negotiation to permit art to be installed on the Pye 2 site. There is also £22,500 to be spent within the village. Ms Brown to establish when the funds are due to be paid. She will also look into the possibility for bespoke play equipment. Cllr Shortis and Cllr Bedford to work with Abigail on the project. A project leader to be identified.	
140/18	<b>OPEN FORUM</b> No members of the public present.	
141/18	<b>COMMUNITY POLICE OFFICER'S REPORT:</b> No report.	
142/18	<b>COUNTY COUNCILLOR'S REPORT:</b> Cllr Fox-Davies sent a report by email which was circulated ahead of the meeting. He reported that <ul style="list-style-type: none"> <li>• The growth deal has been signed off by the housing minister</li> <li>• The Councillor Priority fund is for 2 years. Further details will be forthcoming.</li> </ul>	

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	<ul style="list-style-type: none"> <li>Minerals and Waste. HGVs are flouting conditions regarding road usage. Performance bonds will be built into contracts going forward. This may be extended to other areas.</li> <li>Cllr Fox-Davies to be copied in to any correspondence regarding bus stops.</li> <li>A meeting was held with Harbug to discuss the cycle route to Didcot. Cllr Fox-Davies was thanked for attending.</li> </ul>	
143/18	<b>DISTRICT COUNCILLOR'S REPORT:</b> No report.	
	<b>FINANCE</b>	
144/18	<b>Approval of April Payments:</b> The full list of payments is attached to the file copy of these minutes. The Accounts for Payment for April 2018 total £2308.19. Proposed: Cllr Stocks, Seconded: Cllr Williams. Approved. The cheques were signed.	
145/18	<b>To appoint a new bank account signatory</b> Cllr Shortis to replace Cllr Bedford as bank account signatory. Clerk to obtain a mandate change form.	Clerk
146/18	<b>To consider an electronic payments facility.</b> The current bank account does not offer the service required. Clerk is investigating other bank accounts.	Clerk
147/18	<b>Review of Risk Assessment</b> Cllr Shortis to consider risks related to the allotments. Clerk to consider the risks related to GDPR.	<b>C/F: Clerk/CS</b>
148/18	<b>Printer for the Clerk</b> It was agreed to pay 1/3 of the cost of a printer for the Clerk up to a maximum of £100. Proposed: Cllr Pappenheim, Seconded: Cllr Shortis. RESOLVED.	
	<b>PLANNING ITEMS</b>	
149/18	<b>P18/V0548/HH – The Croft, Church Street.</b> The Parish Council responded with no objections to this application. Comments were included requesting that delivery times be restricted to avoid heavy vehicles in the area at the start and end of the school day.	
150/18	<b>P18/V0671/FUL and P18/V0672/LB – Hines Cottage, Horn Lane.</b> Reconstruction of Grade II listed cottage following fire damage. The Parish Council fully supported the proposed development which was very much in the style of the original building.	
151/18	<p><b>Pye Homes Phases 2 and 3.</b></p> <p><b>Condition 8 application (including bus stops)</b> – The Parish Council is objecting to this application and is requesting a safety review. The agent has asked for a delay in order to meet with representative of the Parish Council. It was noted that the application for the new bus stops had not yet been submitted. A safe route for pedestrians to access the bus stops is required.</p> <p><b>Landscape &amp; play area requirement review</b> Cllr Stocks has produced a large scale plan. Cllrs Shortis and Pappenheim to review.</p> <p><b>Enforcement</b> –Clerk to chase again for an update and ask Cllr Murray to look into the matter.</p> <p><b>Status of Complaint</b> – OALC are to take the proposal to their Committee. If agreed it will be taken to NALC.</p> <p><b>Sewerage Issues</b> – It was suggested that a professional study would be useful. This will cost. It was agreed to follow up with Mark Beddow the issue of incorrectly putting surface water into the foul sewer, possibly without permission.</p>	<p>CS/CP</p> <p>Clerk</p> <p>CP</p>
152/18	<b>Appeal Reference APP/V3120/W/16/3145234 – Greensands.</b>	

	Nothing to report.	
153/18	<b>Review of new draft NPPF</b> Cllr Turnbull had circulated a draft response to the new NPPF ahead of the meeting seeking approval to submit it. The meeting felt that the response needed to include suggestions to improve the NPPF.	RT
154/18	<b>Review of S106 requirements</b> A list of village projects is to be developed. A CiL payment of £618 is due to be made.	C/F: DJ
155/18	<b>Thames Water Resource Management Plans</b> Cllr Turnbull had circulated a draft response ahead of the meeting. Cllr Pappenheim has made some amendments to this. Cllr Pappenheim to finalise the response and circulate for comment prior to submission.	CP
156/18	<b>GDPR</b> An outline of GDPR was given. A data audit is to be undertaken. Some Councillors have already switched to a Council email account. The remainder to do so as soon as possible. A data audit is to be carried out and policies for data management developed. It was noted that service providers have a clause informing us how they will protect our data. Data compliance must be reviewed annually.	Clerk
157/18	<b>UPDATE ON THE COBB WALL AT THE PLOUGH</b> Work has not yet started.	CP
158/18	<b>NEIGHBOURHOOD PLAN</b> It was agreed to postpone a decision on the development of a Neighbourhood Plan until LPP2 has been agreed.	
159/18	<b>PLANS FOR THE ANNUAL PARISH MEETING</b> The meeting is scheduled for 26 <sup>th</sup> April at 8pm. Cllr Pappenheim will source the wine. The Clerk will source the cheese. A notification of the meeting will be placed in the shop and on the noticeboards. Each working group will provide a presentation. Cllr Sharp will send out a list of responsibilities.	CP/Clerk JVS
160/18	<b>PROPOSAL TO MOVE COUNCIL MEETING DAY</b> Cllr Pappenheim proposed moving the Council meeting day from the second Tuesday to the second Wednesday of the month. Clerk to send an email to all Councillors asking for their view on the proposal.	
161/18	<b>HENDRED ESTATE ITEMS:</b> None.	
	<b>WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES</b>	
162/18	<b>Sports Club:</b> Cllr Jones to have discussions with the bowls club. Clerk to remind him.	Clerk/DJ
163/18	<b>Allotments:</b> The first inspections will take place on Saturday 21 <sup>st</sup> April and will include risk assessments. Issues raised by BAAA are being resolved. Cllr Pappenheim noted that there was £200 available to repair the footpaths. Paul Stoter to do this. Cllr Pappenheim to arrange.	CS/CP
164/18	<b>Bulletin/Website/Facebook:</b> Nothing to report.	
165/18	<b>Courtesy Lighting:</b> Nothing to report.	
166/18	<b>Playgrounds:</b> The inspection to be carried out on 14 <sup>th</sup> April. A new bench is to be installed to replace the rotten one. The cost is £130. Proposed: Cllr Shortis, Seconded: Cllr Stocks. RESOLVED. Cllr Pappenheim to place the order.	CP
167/18	<b>Transport:</b> Nothing to report.	

168/18	<b>Rights of Way:</b> The pavements in Rowstock have been cleaned.	
169/18	<b>Snells Path/Nature Reserve:</b> Some replacement planks are required on the walkway. Cllr Pappenheim to get a quote. Cllrs Pappenheim and Shortis are to attend a meeting on Woodland Management.	CS/CP
170/18	<b>Harwell Liaison:</b> The next meeting is on 26 <sup>th</sup> April. Cllr Sharp to attend.	JVS
171/18	<b>Lengthman/Litter Picker:</b> The Parish Council had previously agreed expenditure of up to £600 on a new mower for the Lengthman. A self-propelled mulching mower is to be purchased.	CP
172/18	<b>ROWSTOCK ITEMS:</b> Cllr Williams reported that a meeting was held with Will Pedley from OCC Highways. Points to note are: <ul style="list-style-type: none"> <li>- Rowstock Roundabout – a traffic study will not be done until all the road improvements have been completed.</li> <li>- The A34 signs are wrong. Highways England are working on resolving this.</li> </ul>	
173/18	<b>GENERAL CORRESPONDENCE:</b> <b>Battles Over: Commemoration of the end of WW1.</b> Village events are being organised. No action for the Parish Council. <b>Letter from resident regarding parking.</b> The school to be asked what parents have been told regarding parking. Ask that staff members/school governors/parents stand outside and to police the situation and remind parents. Cllr Sharp to respond.	JVS
174/18	<b>ANY OTHER BUSINESS (FOR INFORMATION ONLY):</b> <b>Playground Rota.</b> A new rota to be circulated. <b>Chris Bedford.</b> Chris Bedford announced his resignation from the Council due to work pressures. Chris was thanked for his work on the Council.	
175/18	<b>DATE OF NEXT MEETING:</b> The next meeting will be Tuesday 15 <sup>th</sup> May at 7.30pm.	

The meeting closed at 10pm