

Minutes of the Meeting of East Hendred Parish Council, Tuesday 13th March at 7.30pm at Snells Hall

Present: John Sharp (Chair), Roger Turnbull, Selby Stocks, Charles Pappenheim, Catherine Shortis, Stephen Webb, Andy Williams, Chris Bedford

Clerk/Finance Officer: Julia Evans

County Councillor: Mike Fox-Davies

District Councillor:

Members of the Public: Mr Judson, Mrs Dimbylow, Mr Beddow, Mr Stork

82/18	APOLOGIES FOR ABSENCE: Cllr Jones and District Cllr Murray.	Action
83/18	DECLARATIONS OF INTEREST: Cllr Bedford for agenda item 11f. Cllr Pappenheim for agenda item 12d. Cllr Turnbull for agenda item 12e. Cllr Stocks for agenda item 12f.	
84/18	ACCEPTANCE OF MINUTES OF 13th FEBRUARY 2018 Cllr Pappenheim proposed an amendment to the minutes of the meeting held on 13 th February. Cllr Turnbull proposed approval subject to the amendment. Cllr Shortis seconded. RESOLVED. The minutes were signed.	
	MATTERS ARISING FROM THE MINUTES OF 9th JANUARY 2018 NOT OTHERWISE COVERED ON THE AGENDA:	
85/18	Emergency plan – progress: A meeting is to be arranged with Harwell Parish Council. The Emergency Planning Officer at the Vale was to give a presentation at the March meeting but did not turn up.	C/F: JVS
86/18	DOG WASTE BIN ON NEWBURY ROAD: Cllr Turnbull to discuss this with others before writing to the Hendred Estate to answer the query they have raised about this request.	C/F: RT
87/18	BOOKLET FOR NEW RESIDENTS: Draft booklet presented. Quotes for printing obtained. Cllrs Shortis and Sharp to meet to finalise. Any comments to be sent to Cllr Shortis asap. Approval of expenditure up to £300 was requested. Proposed: Cllr Turnbull, Seconded: Cllr Stocks. RESOLVED.	JVS/CS
88/18	GRIT BOXES FOR PORTWAY CLOSE AND LUDBRIDGE CLOSE The cost is £250 per box. Mr Judson to identify a location for Ludbridge Close box. Approval will be required from the landowners to site the boxes. Next step to identify funding options.	Mr Judson/Clerk
89/18	MOLES IN THE CEMETERY The issue is being dealt with.	CLOSED
90/18	DISCUSSION ON EMERGENCY PLANNING Nathan Crockford did not attend the meeting. It was agreed that Cllr Pappenheim should apply for a grant from SSE to provide Snells Hall with the necessary equipment for a Survivor Reception Centre.	
91/18	DISCUSSION ON COMMUNITY ART Postponed until the April meeting. Mr Judson agreed to represent the residents. Cllr Shortis agreed to participate.	C/F
92/18	OPEN FORUM Mr Stork from GARD gave a presentation on Thames Water's plans for a reservoir at Steventon. The plan is that it will be constructed between 2030 and 2045. A direct water abstraction scheme at Teddington will be implemented before the reservoir. GARD raised a number of significant issues with the proposed reservoir and will be opposing it. Cllr Turnbull pointed out that the land had been safeguarded for a reservoir in LPP2. GARD have objected to this.	

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	<p>Cllr Sharp urged GARD to make contact with the AONB. He will forward contact details.</p> <p>Cllr Turnbull to draft a proposed response to the Thames Water consultation for discussion at the April meeting.</p>	<p>JVS</p> <p>RT</p>
93/18	<p>COMMUNITY POLICE OFFICER'S REPORT:</p> <p>A report from PCSO Gary Kirby was circulated. There have been two reports of theft of batteries from the temporary traffic lights on the A417 and an attempted vehicle break-in. There have been several rural crime incidents and reports of Hare Coursing. Investigations are ongoing.</p>	
94/18	<p>COUNTY COUNCILLOR'S REPORT:</p> <p>Cllr Fox-Davies sent a report by email which was circulated ahead of the meeting. He reported that</p> <ul style="list-style-type: none"> • Each County Councillor has £15k for localities projects. • A second Dragon Patcher is to be purchased to help deal with the pot holes. • The Harwell Link Road will be opening on 28th March. • He is chasing OCC regarding the Air Space consultations. • He has sent the GWR response to Cllr Webb. <p>Cllr Sharp noted that there are still issues with the A417. The Parish Council is awaiting information of pedestrian routes from the new bus stops. Cllr Shortis noted that OCC have stated they are happy with the proposals for bus stops and crossing. Cllr Fox-Davies to be kept informed on the response to the PC enquiry re bus stops.</p> <p>Cllr Turnbull asked how much of the growth deal funding will be available to the Vale. Cllr Fox-Davies stated that Didcot Garden Town has first priority on the funding, and the A40 has second.</p> <p>Cllr Fox-Davies was thanked for attending.</p>	
95/18	<p>DISTRICT COUNCILLOR'S REPORT:</p> <p>No report.</p>	
	<p>FINANCE</p>	
96/18	<p>Approval of March Payments:</p> <p>The full list of payments is attached to the file copy of these minutes. The Accounts for Payment for March 2018 total £2982.64. Proposed: Cllr Turnbull, Seconded: Cllr Webb. Approved. The cheques were signed.</p>	
97/18	<p>Review of Q3 Accounts.</p> <p>A finance meeting was held on 26th February. The accounts were reviewed. Expenditure and income is on target.</p>	<p>CLOSED</p>
98/18	<p>To appoint a new bank account signatory</p> <p>Carried forward to the April meeting.</p>	<p>Clerk (agenda)</p>
99/18	<p>To consider an electronic payments facility.</p> <p>The current bank account does not offer the service required. Clerk to investigate other bank accounts.</p>	<p>Clerk</p>
100/18	<p>Appointment of Internal Auditor</p> <p>Mr Watkin is available to act as internal auditor for 2017/18. Proposed: Cllr Webb; Seconded: Cllr Bedford. RESOLVED.</p>	
101/18	<p>Grant request from Springline Productions</p> <p>Cllr Bedford presented the request for £500 to help establish a Community Choir. The total cost of the project is £1500. The remainder of the funding to be sought from Magnox and fund-raised by the group. The aim is to be self-funding within 18 months. Cllr Williams suggested applying to Vodafone.</p> <p>Cllr Bedford left the room.</p> <p>Following discussion it was agreed to offer £250 now and the remaining £250 once the rest of the funding had been achieved. Proposed: Cllr Stocks;</p>	

	Seconded: Cllr Shortis. RESOLVED. Cllr Bedford returned.	
102/18	Grant request from Hendreds Pre-School Mrs Dimbylow presented the request from Hendreds Pre-school for support toward the cost of a new floor. Three quotes were presented, each around £3k. £1000 has already been raised. Another fundraising event is planned in April. A grant of £500 was agreed. Proposed: Cllr Pappenheim; Seconded: Cllr Bedford. RESOLVED.	
103/18	Review of Risk Assessment To be carried forward to the April meeting. Cllr Shortis to consider risks related to the allotments. Clerk to consider the risks related to GDPR.	C/F: Clerk/CS
	PLANNING ITEMS	
104/18	P18/V0150/RM – Land off The Lynch. The Parish Council objected to this application. In summary the issues were: <ol style="list-style-type: none"> 1. Ownership and Maintenance of the 5-metre western boundary strip and fences 2. New road surface: 3. Construction traffic management plan (CTMP): 4. OCC Highways issues 5. Garage for Plot 4 6. Design issues <p>The amended plans were reviewed. Details on the western boundary are still unclear. Concerns were raised over the extent of the tarmac surface. Cllr Turnbull would prefer to see provision for a footpath. It was noted that OCC Highways have objected to the revised plans. It was agreed to repeat the previous objection and add a request for the provision of a footpath on the south side of The Lynch. Response to be submitted by 16th March.</p>	Clerk
105/18	P18/V0477/D – Building 551 Bequerel Avenue, Harwell Campus. Demolition of building 551. The Parish Council had no objection to this application.	
106/18	P18/V0426/LB – The Cottage, Horn Lane. New single storey rear extension. Re-submission of application P17/V2633/LB. The Parish Council had no objection to this application.	
107/18	P18/V0548/FUL – The Croft, Church Street. Demolition of existing later extensions and construction of one and a half storey rear extension, extension to existing garage. Clerk to arrange a site visit.	Clerk
108/18	Pye Homes Phases 2 and 3. Cllr Turnbull left the room. Condition 8 application (including bus stops) – Peter Brett Associates have produced a report calling for a new traffic safety audit. The Parish Council has requested a plan for the footpath route for the new bus stops. There will be a further two week consultation once the plans have been received. The Parish Council believes the current installation to be unsafe for several reasons as listed at the February Council meeting. Landscape & play area requirement review No progress. Cllr Stocks to produce a large scale plan. Enforcement – The Clerk has chased for an update but there has been no response. Clerk to chase again. Status of Complaint – A draft motion to send to OALC proposing that NALC look into a mechanism for Parish Councils to complain was put before the council. It was proposed that the motion was approved and sent to OALC. Proposed: Cllr Stocks; Seconded: Cllr Williams. Agreed unanimously. RESOLVED. Clerk to send the motion to OALC.	CS/SS Clerk Clerk

	It was pointed out that case study evidence is required. It was agreed that this would be provided should OALC agreed to put the matter before NALC. Sewerage Issues – Mr Beddow reported that the issue of surface water draining into the foul sewer had been raised with the Vale drainage engineer. Cllr Turnbull returned. Concerns were raised about the sewerage issue and it was felt that a professional study could be worthwhile, particularly given the Greensands development and problems already reported with the Pye1,2 system.	JVS
109/18	Appeal Reference APP/V3120/W/16/3145234 – Greensands. Nothing to report.	
110/18	Review of S106 requirements Carried forward to the April meeting.	C/F: DJ
111/18	Thames Water Resource Management Plans Covered in minute reference 92/18 above.	
112/18	Harwell Campus SPD Cllr Webb declared an interest. Cllr Turnbull had previously circulated a proposed response to be sent to the Vale. Cllr Bedford suggested including a note saying the further information is required. Permission was given to submit the response.	RT
113/18	UPDATE ON THE COBB WALL AT THE PLOUGH Star Pubs have advised that work on The Hare public house will commence in April and work on the cobb wall at The Plough will be done by the same contractor at the same time.	CP
114/18	NEIGHBOURHOOD PLAN Carried forward to the April meeting.	
115/18	RAF Brize Norton Consultation for Airspace Change proposal. Clerk to circulate the response drafted by Mr Findley.	Clerk
116/18	HENDRED ESTATE ITEMS: None.	
	WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES	
117/18	Sports Club: Cllr Jones to have discussions with the bowls club. Carried forward to the April meeting.	DJ
118/18	Allotments: The risk assessment and compliance checklist documents were previously circulated. The first inspection will take place after Easter. The meeting approved the documents.	CS
119/18	Bulletin/Website/Facebook: Nothing to report.	
120/18	Courtesy Lighting: Nothing to report.	
121/18	Playgrounds: Cllr Webb reported sharp bits of exposed metal at Mill Lane. He is to send a picture. The path and rubber matting are very mossy. Paul Stoter to be asked to deal with this. A loose fence post was reported in Penney Play Park. The picnic bench is damaged. This is to be removed.	SW/CP
122/18	Transport: Cllr Webb has responded to the GWR franchise consultation.	
123/18	Rights of Way: The path to Steventon has been reported to the Rights of Way officer.	
124/18	Snells Path/Nature Reserve: Nothing to report.	
125/18	Harwell Liaison: Nothing to report. The next meeting is in April.	
126/18	Lengthman/Litter Picker: Nothing to report.	
127/18	ROWSTOCK ITEMS: Cllr Williams has received quotes for the supply of LED signs at £1300 each plus the cost of a solar pack. Clerk to send Keith Stenning's details to Cllr Williams.	Clerk

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128/18	<p>GENERAL CORRESPONDENCE:</p> <p>Battles Over: Commemoration of the end of WW1. This was carried forward to the April meeting.</p> <p>Consultation on Harwell Campus entrance. No comment to make.</p> <p>Correspondence from Mr Perry. Potholes: Ask him to report on fix my street. It is not worth carrying out a survey. The Lynch: no action.</p> <p>Consultation of Oxfordshire Fire and Rescue service Risk Management Action Plan. No comment to make.</p>	<p>Clerk (agenda)</p> <p>Clerk</p>
129/18	<p>ANY OTHER BUSINESS (FOR INFORMATION ONLY):</p> <p>Localities Grant of £500. To be used to tidy up Rowstock. Cllrs Pappenheim and Williams to meet.</p> <p>NPPF. A new version is out for comment. Cllrs Turnbull and Sharp to review.</p> <p>GDPR. To be discussed at April meeting.</p>	<p>CP/AW</p> <p>RT/JVS</p> <p>Clerk</p>
130/18	<p>DATE OF NEXT MEETING:</p> <p>The next meeting will be Tuesday 10th April at 7.30pm.</p>	

The meeting closed at 10.35pm