

Minutes of the Meeting of East Hendred Parish Council, Tuesday 9th January at 7.30pm at Snells Hall

Present: Charles Pappenheim (Chair for part of meeting), John Sharp (Chair for part of meeting), Andy Williams, Chris Bedford, Selby Stocks, Catherine Shortis

Clerk/Finance Officer: Julia Evans

County Councillor: Mike Fox-Davies

District Councillor: Mike Murray

Members of the Public: Mr Judson, Mr Beddow

1/18	APOLOGIES FOR ABSENCE: Cllrs Webb, Turnbull and Jones sent their apologies.	Action
2/18	DECLARATIONS OF INTEREST: Cllr Stocks declared an interest in agenda item 10c.	
3/18	ACCEPTANCE OF MINUTES OF 12th DECEMBER 2017 Cllr Stocks proposed accepting the minutes of the meeting held on 12 th December 2017. Cllr Bedford seconded. RESOLVED. The minutes were signed.	
	MATTERS ARISING FROM THE MINUTES OF 14th NOVEMBER 2017 NOT OTHERWISE COVERED ON THE AGENDA:	
4/18	Emergency plan – progress: Cllr Sharp has received an email from Harwell Parish Council. A meeting is to be arranged. Cllr Sharp has written to the Emergency Planning Officer at the Vale.	JVS
5/18	OALC Dispute Resolution Process: Clerk to review and revise the complaints procedure.	Clerk
6/18	DOG WASTE BIN ON NEWBURY ROAD: Cllr Turnbull to discuss this with others before writing to the Hendred Estate to answer the query they have raised about this request.	RT
7/18	BOOKLET FOR NEW RESIDENTS: Cllr Shortis has updated the booklet but further information is required. Cllrs Shortis and Sharp to liaise on this. Cllr Pappenheim to publish the finished document on the website.	JVS/CS
8/18	COMMUNITY POLICE OFFICER'S REPORT: No report available. Cllr Murray agreed to ask Cllr Barber about the PCSO situation. Residents are to be encouraged to report crimes to the Police. An item to be published in the next Bulletin explaining how to do this. It was agreed to invite the Neighbourhood Policing Team to the next meeting.	MM CP Clerk
9/18	OPEN FORUM Mr Judson pointed out that the letters advising residents of the Pye 3 Condition 8 application had been sent to the wrong place – to houses that have not yet been built. He has raised this with the Vale but has received no response. Mr Judson asked why there was no S106 funding for the Bowls Club. The S106 process was explained and Cllrs Bedford and Murray gave suggestions for grant funding sources, to which the Bowls Club could apply. Mr Judson reported that the request for grit boxes has been sent to the Pye site manager. It is necessary to identify locations for the boxes. Clerk to write to Cllr Fox-Davies to ask whether the Parish Council could purchase the boxes where they wished or whether they are obliged to purchase from OCC. There followed a discussion about the Vale grant process, the details of which were clarified by Cllr Murray. Mr Judson was thanked for attending. Mr Beddow asked for clarification of the Pye 3 situation. Cllr Stocks explained	Clerk

2017/18

	this.	
10/18	<p>COUNTY COUNCILLOR'S REPORT: Cllr Fox-Davies sent a report by email which was circulated ahead of the meeting. He reported that</p> <ul style="list-style-type: none"> • the OCC precept is likely to rise by 5.99% this year. This is to be agreed on 16th January. • pubs are being used to sell illegal tobacco • the Ardley waste conversion plant produces enough energy to power 38,000 homes. • The list of outstanding items from the Parish Council is currently being followed up. <p>Cllr Stocks asked about the plans for the new reservoir. Cllr Fox-Davies agreed to provide details of GARD.</p> <p>Cllr Williams asked about speed cameras at Rowstock. A meeting is to be arranged with Lee Turner. This is to be raised at the A417 meeting. Cllr Williams queried the funding which had been set aside for traffic improvements at Rowstock.</p> <p>Cllr Fox-Davies is working on the GWR consultation. It closes on 21st February. The aspiration is for a rail link between Bristol and Oxford, with new station at Grove.</p> <p>Cllr Pappenheim raised the petition from residents for a mini roundabout at the White Road/A417 junction. Cllr Sharp to raise this at the A417 meeting.</p> <p>Cllr Fox-Davies was thanked for attending.</p>	MF-D
11/18	<p>DISTRICT COUNCILLOR'S REPORT: Cllr Murray reported that Ed Vaizey is not able to bring planning applications to committee. This can only be done by a ward member. Any application must be called in within 28 days of registration and there must be a valid planning reason for doing so. He asked they he be kept in the loop on planning matters.</p> <p>Cllr Murray was thanked for attending.</p>	
	FINANCE	
12/18	<p>Approval of January Payments: The full list of payments is attached to the file copy of these minutes. The Accounts for Payment for January 2018 total £1960.99. Proposed: Cllr Stocks, Seconded: Cllr Williams. Approved. The cheques were signed.</p>	
13/18	<p>Approval of draft 2018/19 Budget and precept The budget proposal was reviewed. It was agreed to include £1000 to accrue towards the cost of a new playground at Mill Lane. The precept was set at £38,000. Proposed: Cllr Pappenheim; Seconded: Cllr Williams. RESOLVED</p>	
14/18	<p>Grant Requests:</p> <ol style="list-style-type: none"> 1. Oxfordshire Association for the Blind. Cllr Bedford proposed £100; Cllr Williams seconded. RESOLVED. 2. Oxfordshire South & Vale CAB. Cllr Stocks proposed £100; Cllr Shortis seconded. RESOLVED. 	
15/18	<p>Review of Risk Assessment To be carried forward to the February meeting.</p>	C/F: Clerk
	PLANNING ITEMS	
16/18	<p>P17/V3181/FUL – Windmill Barn, Aldfield Farm. Change of use of barn to a single dwellinghouse including alterations and extensions, laying out of garden and parking. The Parish Council had no objection to this application.</p>	
17/18	<p>Pye Homes Phases 2 and 3. Condition 8 application (including bus stops) – Following the meeting with the</p>	

	<p>Case Officer, Cllr Sharp has written to members of the Vale planning committee urging that any future application be called in. Cllr Stocks suggested a direct meeting with Glanvilles. Cllr Sharp to speak to Mr Mitchell.</p> <p>Landscape & play area requirement review It was agreed to cancel Terry Gashe's contract since nothing had been delivered. Cllr Sharp to write to him. Cllr Shortis volunteered to take this matter forward together with Cllr Stocks.</p> <p>Enforcement – The enforcement officer has not yet come back on this. Clerk to chase for an update.</p> <p>Status of Complaint – There has been no feedback from the LGO following Cllr Sharp's negative feedback. Cllr Shortis asked if the matter should be closed. It was felt that the matter should be closed but Cllr Sharp suggested writing to OALC, asking them to request that NALC look into the lack of a route for Parish Councils to complain about the actions of a higher authority.</p> <p>Highways issues – these matters have been addressed.</p> <p>Sewerage Issues – Cllr Sharp believes there may be sewerage problems on the site. Situation to be monitored.</p>	<p>JVS</p> <p>JVS/CS/SS</p> <p>Clerk</p> <p>Clerk</p> <p>CLOSED</p>
18/18	<p>Appeal Reference APP/V3120/W/16/3145234 – Greensands. Nothing to report.</p>	
19/18	<p>Review of S106 requirements Cllr Jones has received no input following his call for suggestions. Cllr Sharp urges that this is done asap. Cllr Turnbull to give a talk on the differences between S106 and CIL. Clerk to arrange a meeting with Abi Brown regarding Public Art.</p>	<p>All Councillors</p> <p>RT Clerk</p>
20/18	<p>UPDATE ON THE COBB WALL AT THE PLOUGH Cllr Pappenheim reported on a meeting with the owner of The Plough on 12th January.</p>	CP
21/18	<p>REPORT ON POWER CUTS DURING NOVEMBER Cllr Pappenheim reported that a new transformer has been installed and everything is now OK.</p>	CLOSED
22/18	<p>SECURITY CAMERAS IN THE HIGH STREET The proposal was put forward by the PCC following the theft of lead from the church roof. Following discussion it was considered there would be major issues for the Parish Council in doing this. It was suggested that the PCC should consider installing cameras on the church roof.</p>	JVS
23/18	<p>SALT BINS FOR PORTWAY CLOSE AND LUDBRIDGE CLOSE This is covered in minute 10/18 above.</p>	
24/18	<p>NEIGHBOURHOOD PLAN: It was agreed to meet on Tuesday 30th January. The aim of the meeting is to decide whether to go ahead with the development of a Neighbourhood Plan. Clerk to establish the situation regarding grant funding.</p>	Clerk
25/18	<p>HENDRED ESTATE ITEMS: One tree in Snells Woodland is to be felled.</p>	
	<p>WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES</p>	
26/18	<p>Sports Club: At the December meeting the lease was approved subject to the Planning Permission point. The sports club were not happy with this. Cllrs Sharp, Turnbull and Bedford met with the Sports Club to review the situation. A mechanism was established for communication. New wording has been circulated. It reads:</p> <ol style="list-style-type: none"> <i>The parties shall meet periodically to discuss the Tenant's development plans for the Property and the Landlord's development plans for the Landlord's Neighbouring Property.</i> <i>Without prejudice to any other provision in this lease, the Tenant shall</i> 	

	<p><i>consult in a reasonable manner with the Landlord prior to submitting an application for planning permission and shall take reasonable due consideration of the Landlord's comments and include such comments in the planning application.</i></p> <p>Point 1 to go in a new clause 19 on page 9, and point 2 to go in a new paragraph 14.6 (Sch 2) on page 14.</p> <p>Cllr Bedford proposed accepting the lease in its latest form, including the new wording. Cllr Stocks seconded. Agreed unanimously. RESOLVED.</p> <p>Cllr Bedford and Cllr Shortis to arrange regular meetings with the Sports Club regarding the play area.</p> <p>It was agreed that minimum land requirements for future play areas should not form part of the lease.</p>	CB/CS
27/18	<p>Allotments:</p> <p>Cllr Shortis and Cllr Pappenheim have reviewed the issues and solutions have been proposed. Work is in progress.</p>	CS/CP
28/18	<p>Bulletin/Website/Facebook:</p> <p>Cllr Pappenheim reported that input for the next <i>Bulletin</i> is due in early February. Articles to be sent in as soon as possible.</p> <p>Cllr Pappenheim reported that he is getting to grips with the Wordpress software.</p>	CP
29/18	<p>Courtesy Lighting:</p> <p>The light at Dennis Row may not be working. Cllr Pappenheim to investigate.</p>	CP
30/18	<p>Playgrounds:</p> <p>Cllrs Jones and Bedford to carry out the next inspection asap.</p> <p>The basket swing has been installed.</p> <p>The fence/enclosure was discussed. It was agreed that a fence panel is to be removed. Cllr Pappenheim to investigate.</p>	DJ/CB CLOSED CP
31/18	<p>Transport: The petition regarding a roundabout at White Road/A417 has been sent to out MP, County Councillor and OCC Highways. Cllr Pappenheim suggested, and it was agreed, that the Parish Council supports the petition. Cllr Shortis asked for facts about the junction. Cllr Sharp to circulate the Pye1 assessment. <u>Afternote:</u> This has been overtaken by the A417 meeting which Cllr Sharp reported on.</p>	JVS
32/18	<p>Rights of Way: The bridge has now been repaired.</p>	
33/18	<p>Snells Path/Nature Reserve: A tree survey is due. Two quotes have been obtained. One is £300, the other £150. Cllr Stocks proposed accepting the quote for £150. Cllr Williams seconded. RESOLVED.</p>	CP
34/18	<p>Harwell Liaison: Nothing to report.</p>	
35/18	<p>Lengthman/Litter Picker: Clerk to ask Mr Connolly about the leaves at Rowstock bus stop. <u>Afternote:</u> On checking the next day, the leaves had already been cleared.</p>	
36/18	<p>ROWSTOCK ITEMS:</p> <p>There has been no progress on the Traffic calming proposals. Cllr Williams is meeting with Carol Fisher to discuss.</p>	AW
37/18	<p>GENERAL CORRESPONDENCE:</p> <p>RAF Brize Norton Consultation for Airspace Change proposal. To be circulated and put on the February agenda.</p>	Clerk
38/18	<p>ANY OTHER BUSINESS (FOR INFORMATION ONLY):</p> <p>GDPR to be put on the agenda for February or March.</p>	Clerk (agenda)
39/18	<p>DATE OF NEXT MEETING:</p> <p>The next meeting will be Tuesday 13th February at 7.30pm.</p>	

The meeting closed at 10.20pm