

Minutes of the Meeting of East Hendred Parish Council, Tuesday 13th June 2017 at 7.30pm at Snells Hall

Present: John Sharp (Chair), Roger Turnbull, David Jones, Charles Pappenheim, Selby Stocks, Stephen Webb, Chris Bedford, Catherine Shortis, Andrew Williams

Clerk/Finance Officer: Julia Evans

County Councillor: Mike Fox-Davies

District Councillor:

Members of the Public: Mark Beddow and one other member of the public

1	APOLOGIES FOR ABSENCE: District Councillor Mike Murray sent his apologies.	Action
2	DECLARATIONS OF INTEREST: Cllr Turnbull declared an interest in agenda items 9e and 9h.	
3	ACCEPTANCE OF MINUTES OF 11TH APRIL 2017 AND 3RD MAY 2017 Cllr Stocks proposed accepting the minutes the meeting held on 11 th April 2017. Cllr Pappenheim seconded. RESOLVED. Cllr Turnbull proposed accepting the minutes of the AGM held on 3 rd May 2017. Cllr Stocks seconded. RESOLVED. Cllr Turnbull proposed accepting the minutes of the monthly meeting held on 3 rd May 2017 subject to the correction of a typo in minute reference 10f. Cllr Pappenheim seconded. RESOLVED. All minutes were signed. The minutes of the meeting with Thames Water, held on 9 th May 2017, were circulated. To be approved in July.	
4	MATTERS ARISING FROM THE MINUTES OF 3RD MAY 2017 NOT OTHERWISE COVERED ON THE AGENDA:	
4a	Emergency plan – progress: The development of an emergency plan is ongoing. Cllr Sharp has started an assessment. A meeting to be arranged with Cllrs Williams, Pappenheim and Turnbull to discuss.	JVS/CP/RT/AW
4b	Notice Board by the shop – This requires some maintenance. Cllr Pappenheim to look into this.	C/F: CP
4c	Raised Walkway in Newbury Road – The barrier is dangerous. Cllr Shortis to report on fix my street.	C/F: CS
4d	Review of Risk Register: Revised risk register was circulated prior to the meeting. Cllr Stocks proposed adopting the risk register. Cllr Webb seconded. RESOLVED.	
4e	Review of Contracts and Leases: To be reviewed at the July meeting.	Clerk
4f	Approval of Playground Inspection Rota The revised rota was approved.	CLOSED
5	COMMUNITY POLICE OFFICER’S REPORT: This was not available. Clerk to contact PCSO Clements and request attendance at the July meeting.	Clerk
6	OPEN FORUM Nothing to report.	
7	COUNTY COUNCILLOR’S REPORT: Cllrs Sharp and Pappenheim met with the new County Councillor Mike Fox-Davies. They discussed all the local issues with him. Cllr Fox-Davies reported on the make-up of the new County Council. He noted	

	that he had added his support for the extension of the proposed 30MPH speed limit. The Steventon Bridge project is ongoing, but details of the bridge closure are still not finalised. It could close for 10 months in November. Abingdon reservoir is back on the cards. If developed it will be the second largest reservoir in the UK. Cllr Webb asked for information on the Science Vale cycle strategy.	
8	DISTRICT COUNCILLOR'S REPORT: This was not available.	
9	FINANCIAL MATTERS:	
9a	Approval of additional June Payments: The full list of payments is attached to these minutes. The Accounts for Payment for June 2017 total £3082.85. Proposed: Cllr Webb, Seconded: Cllr Stocks. Approved. The cheques were signed.	
9b	Approval of the Financial Statement for 2016/17 Cllr Turnbull proposed approving the Financial Statement for 2016/17. Cllr Stocks seconded. The Statement was signed.	
10	PLANNING ITEMS	
10a	P17/V1276/HH Ivy House, Horn Lane New dormer to rear elevation to increase size of existing en-suite bathroom. Revise internal layout to main bathroom. There were no objections to this application.	
10b	P17/V1307/CM Harwell Science and Innovation Campus Rutherford Avenue - Planning permission for the Section 73 application for the variation of condition 1 to amend built development details and remove reference to approved lighting arrangement; removal of conditions 16 (submission of external material details) and 21 (submission of drainage details) as schemes have been submitted as part of this application; and addition of a condition requiring the submission for approval of a detailed lighting scheme, to planning permission number MW.0183/12 (P12/V2361/CM). There were no objections to this application. There were no objections to this application.	
10c	P17/V1261/HH Bramley House Featherbed Lane - Proposed replacement outbuilding comprising garages, tractor storage, gym, games room and tack room. There were no objections to this application.	
10d	P17/V1095/A Sheephouse Barn Reading Road - Erection of signs: 1. Hendred Vineyard, 2. Hendred Vineyard shop opening times, 3. Hendred Vineyard shop. There were no objections to this application.	
10e	P17/V1255/DIS Chapel Furlong Ford Lane - Discharge of condition 4 - tree protection on application ref P16/V2962/HH New rear kitchen extension, car port and veranda. There were no objections to this application.	
10f	P17/V1324/HH Chapel Meadow Ford Lane - Erection of carport and single storey rear extension. There were no objections to this application however it was agreed to comment that the Parish Council noted the ongoing extension of this property.	
10g	P17/V1440/HH 5 Mount Pleasant Church Street - Formation of habitable room in roof space with rear facing roof light. There were no objections to this application.	
10h	Pye Homes Phase 3. Cllr Turnbull left the room. P17/V1534/FUL – Retrospective application for construction access. Concerns have already been raised about this access, in particular the safety issues. The Parish Council continues to be worried about poor signage. It was agreed to object to this application until proper signage is put in place to warn drivers. Cllr Sharp to draft a response.	JVS

	<p>Enforcement issues:</p> <p>Trees and Hedges – It was reported that the Vale had mistakenly given approval for the hedge to be cut down. They have asked that it be reinstated this autumn. Clerk to write requesting that the hedge is replaced like for like.</p> <p>Working hours – Clerk to contact the complainant requesting that the Parish Council be informed if the contractors continue to work outside approved hours.</p> <p>Status of Complaint – This will be raised in due course with the new minister for housing. An individual resident is also pursuing a private complaint.</p> <p>Highways Issues – The Highways Safety audit report has been circulated. A draft reply was presented; it was agreed to send this to Susan Halliwell. Ed Vaizey has written to OCC and a response has been received. JVS to contact him about this. Mr Beddow has submitted comments about the extension of the proposed 30MPH speed limit.</p> <p>Sewerage Issues – The report from Thames Water has still not been received. Clerk to chase Cyril Mitkov for this.</p> <p>Cllr Turnbull returned.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>JVS</p> <p>Clerk</p>
10i	<p>Appeal Reference APP/V3120/W/16/3145234 – Greensands. Cllr Turnbull discussed an appeal which judged that ‘severe impact’ does not include safety. Cllr Turnbull to send this to Cllr Fox-Davies. Cllr Sharp reported that the Vale is considering taking the case to Judicial Review. Cllr Bedford asked whether the Parish Council would be able to make representations at such a review. Cllr Sharp to discuss with Cllr Murray.</p>	<p>JVS</p>
11	<p>NEIGHBOURHOOD PLAN: Cllr Turnbull suggesting commissioning a consultant to carry out a Landscape Impact Assessment. He was asked to obtain some quotes.</p>	<p>RT</p>
12	<p>DEFIBRILLATOR PROJECT – SNELLS HALL. Cllr Pappenheim reported that this was not a live project and asked that it be removed from the agenda.</p>	<p>CLOSED</p>
13	<p>HENDRED ESTATE ITEMS: Nothing to report.</p>	
14	<p>WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES</p>	
15a	<p>Sports Club: Cllr Jones reported that an application for S106 funds has been submitted to purchase new tractor equipment. The money will come into the Parish Council account. All clubs have agreed to sign up to CIO status. Cllr Williams suggested this should be reported in the next Bulletin. Cllr Jones reported that feedback from the community questioned how much support the Parish Council was giving the Sports Club. Clerk to check whether a Parish Council has the power to assist with the running costs of such a club.</p>	<p>Clerk</p>
15b	<p>Allotments: The draft tenancy agreement has been sent to Nick Parry for review. Awaiting feedback. The new rent figure for this year is not yet available.</p>	
15c	<p>Bulletin/Website/Facebook: The latest edition of The Bulletin has been published.</p>	
15d	<p>Courtesy Lighting: The bulb on the courtesy light at Smith’s Rickyard has been replaced but the light fitting is to be replaced with an LED model.</p>	
15e	<p>Playgrounds: Cllr Turnbull has completed the inspection for Penney Playpark. Cllr Webb to carry out the inspection for Mill Lane. Cllr Pappenheim reported that there were rotting timbers on the path edging and on the uprights of the swings. These items were reported in last year’s RoSPA report. It was agreed to wait until this year’s report before agreeing on any action. Clerk to include the matter on the July agenda.</p>	<p>Clerk (Agenda)</p>

	<p>PLAY EQUIPMENT UPDATE: Basket Swing: Cllr Shortis reported that three quotes had been considered for the basket swing. The Playdale quote, at £3560 + VAT was recommended. Cllr Stocks proposed accepting the quote. Cllr Webb seconded. RESOLVED. Cllr Shortis to progress the project.</p> <p>Fencing and incorporation of the basket swing into Penney Playpark was discussed. It was proposed that the basket swing should ultimately be incorporated. Clerk to check whether planning permission is required for the installation. Cllr Pappenheim noted that there is a drain under the installation area and this should be borne in mind. Cllr Shortis to write to neighbours once an installation date has been agreed.</p>	CS Clerk CS
15f	Transport: Nothing to report.	
15g	Rights of Way: There has been no news on the Steventon footpath issue. Cllr Pappenheim to follow this up.	CP
15h	Snells Path/Nature Reserve: Cllr Pappenheim presented a quote of £500 for repairs to Snells Path. Cllr Stocks proposed accepting the quote. Cllr Turnbull seconded. RESOLVED.	CP
15i	Harwell Liaison: A meeting is scheduled for Thursday 15 th June.	
15j	Lengthman/Litter Picker: No issues reported.	
16	<p>ROWSTOCK ITEMS: Cllr Pappenheim presented a quote of £120 for refurbishment of the bus shelter. Cllr Williams proposed accepting the quote. Cllr Bedford seconded. RESOLVED.</p> <p>Traffic speed – It may be possible to use money from Featherbed Lane for this. Cllr Pappenheim to follow up with Jason Sherwood.</p>	CP C/F: CP
17	<p>GENERAL CORRESPONDENCE: DCLG Consultation on conserving free use of public parks. The meeting agreed that it had no comment to make.</p> <p>OALC Dispute resolution process. Clerk to report on what action the Parish Council needs to take.</p>	CLOSED Clerk
18	<p>ANY OTHER BUSINESS (FOR INFORMATION ONLY): Rowstock Barn Planning Application – A site visit will be required. Clerk to arrange.</p> <p>Lydbank Brook – A tree is growing in the brook. The riparian owner is responsible for dealing with this.</p>	Clerk
19	<p>DATE OF NEXT MEETING: The next meeting will be Tuesday 11th July 2017 at 7.30pm.</p>	

The meeting closed at 10.05pm