

Minutes of the Meeting of East Hendred Parish Council, Tuesday 14th February 2017 at 7.30pm at Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Stephen Webb, Catherine Shortis, Andrew Williams, Selby Stocks
Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor:

PCSO:

Members of the Public: Julie Cottee for item 10e. on the agenda

1	Apologies for Absence: David Jones, Roger Turnbull, Chris Bedford, David Wood, Mike Murray and Stewart Lilly sent their apologies.	Action
2	Declarations of Interest: Cllr Sharp declared an interest in item 9f on the agenda. Cllr Stocks declared an interest in items 10 c,d and e on the agenda.	
3	Acceptance of Minutes of 10th January 2017: The Minutes of the Monthly meeting held on 10 th January 2017 were approved and signed. Proposed: Cllr Pappenheim, Seconded: Cllr Webb. RESOLVED.	
4	Matters Arising from the Minutes of 10th January 2017: Outstanding Actions, not listed separately on the Agenda, were discussed as follows:	
4a	Dog Waste/Waste Bin: The new bin has been ordered. Cllr Pappenheim to arrange for installation.	CP/JE
4b	EMERGENCY PLAN – PROGRESS: The development of an emergency plan is ongoing.	C/F: JVS/CP/RT
4c	Review of Grants Policy and Complaints Procedure Revised documents have been circulated. Cllrs Pappenheim and Sharp have returned comments. Clerk to update and recirculate.	Clerk
4d	BT Payphone consultation –Cllr Williams has spoken to the Vale and they are dealing with this.	AW
5	COMMUNITY POLICE OFFICER'S REPORT A report covering the general area was circulated by email. Cllr Webb reported that there had been some garage break-ins in the village and a land rover was stolen. There was concern that the Parish Council is not being informed of local issues. Clerk to raise with Denise Clements, copy to PC Sarah Merritt.	Clerk
6	OPEN FORUM: Members of the public had nothing to raise.	
7	COUNTY COUNCILLORS REPORT: Cllr Lilly sent a written report which was circulated by email. With regard to proposals for a Unitary Authority, Cllr Sharp stated that he would like to see more information on what extra powers Parish Councils might receive and how they would be funded.	
8	DISTRICT COUNCILLORS REPORT: This was not available.	
9	FINANCIAL MATTERS:	
9a	Approval of February Payments: The full list of payments is attached to these minutes. The Accounts for Payment for February 2017 total £2452.10. Proposed: Cllr Stocks, Seconded: Cllr Webb. Approved. The cheques were signed. The question of reclaiming VAT on the mower repairs was discussed. Clerk to review and send clarification. To be reviewed again in March.	Clerk

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	refused by the vale but the developer has removed the hedge despite this. Cllr Sharp had circulated a photograph of the new fence. The matter is now with the planning enforcement team. The clerk had written to the Vale DC on this point.	
10d	P17/V0251/DIS – Pye Homes Phase 3 – discharge of conditions. The Parish Council has not been invited to comment. Cllr Sharp noted that Thames Water had agreed to discharge the foul and waste water conditions (see item 10c). Cllr Sharp suggested that a comment be made to the Vale DC and agreed to draft a statement.	JVS
10e	Request from VWHDC for new street naming for the development. The meeting preferred Ridgeway Close. Milestone Close and Wessex Close were also considered. Clerk to respond to the Vale.	Clerk
10e	Appeal Reference APP/V3120/W/16/3145234 – Greensands. The appeal has been rescheduled to 28 th February. Cllr Turnbull will represent the Parish Council. The Inspector will accept input from villagers. Cllr Sharp plans to speak. Cllr Stocks returned.	
11	NEIGHBOURHOOD PLAN: Cllr Turnbull agreed to report on Neighbourhood Planning at the next meeting.	C/F: RT
12	HENDRED ESTATE ITEMS: Nick Parry sent this report by email: Tree Works – The tree survey identified trees in Snells behind the goal that need to be felled or coppiced. VWHDC have consented to this and these will be dealt with in the near future. The wall along St Mary’s Road – The estate has run out of coping bricks which were of a rare size so this section cannot be finished. There is a plan to progress the rebuilding of a further section of wall on the corner later this year when further coping bricks will need to be made for the job. St Mary’s Church – The Estate recently made replacement oak gates and notice board for St Mary's Church. Clerk to thank Mr Parry for his report.	Clerk
13	WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES	
13a	Sports Club: Nothing to report.	
13b	Allotments: Cllr Sharp suggested that a more formal process is required in order to progress unkempt allotments. A twice yearly review of the allotments by either two councillors or a councillor and the Clerk should be instigated. A tenancy agreement is required and Cllr Shortis said this was in hand. Cllr Shortis reported that a few allotments are currently unkempt and it was agreed that a letter is to be written warning of a £50 fine, with the alternative of giving up the unkempt plot.	CS CS
13c	Bulletin/Website/Facebook: Items for the next edition of The Bulletin are now due. Cllr Shortis to include an item on the allotments.	Clerk/CS
13d	Courtesy Lighting: Cllr Shortis now has Mrs Geddes new address and offered to deliver her Courtesy Lighting cheque.	CS
13e	Playgrounds: The monthly inspection has been completed. Some items have been highlighted and these have been repaired. David Wood to look at the surface near the goals. PLAY EQUIPMENT UPDATE:	David Wood

	Basket Swing: Two meetings have been arranged with suppliers to obtain additional quotes. Cllr Shortis to send meeting details to David Wood.	David Wood/CS
13f	Transport: Nothing to report.	
13g	Rights of Way: Nothing to report.	
13h	Snells Path/Nature Reserve: Pressure washing has been done. Some preservative needs to be applied. A few rotten planks have been reported but nothing dangerous.	CP
13i	Harwell Liaison: A meeting is scheduled for March regarding a proposal to change the emergency zone around Harwell campus. Cllr Sharp invited other councillors to attend the meeting. Cllr Webb expressed an interest.	
13j	Lengthman/Litter Picker: Nothing to report.	
14	Rowstock Items: Traffic Speed on A417 – Cllr Williams reported that there was originally £6.5m set aside for Rowstock Roundabout improvements, but the money has been diverted elsewhere. Clerk to ask Cllr Lilly what happened to the funds. Rowstock residents are requesting the installation of a VAS or other speed calming measures. Cllr Sharp noted that the A417 meeting would be a good place to raise this issue. The next meeting is on 9 th March. Cllr Pappenheim to attend.	Clerk CP
15	General Correspondence: None.	
16	Any Other Business (for information only): Owl Notice board – The Clerk reported that the Owl Noticeboard was difficult to open as the wood has swollen. Cllr Pappenheim to look into this. Reorganisation of health care in Oxfordshire – There was a discussion on these proposals and their impact on Wantage Hospital. Clerk to write to Ed Vaizey supporting the call that GP surgeries should get the funding they need to increase the capacity of the existing surgeries and also expressing support for Wantage hospital since it meets a local need. Letter of support to be sent to Wantage Hospital as well. It was agreed that the Parish Council should respond to the consultation on the reorganisation. Apologies – Cllr Webb gave his apologies for absence for the March and April meetings. Cllr Pappenheim gave his apologies for the March meeting.	CP Clerk
17	DATE OF NEXT MEETING: The next meeting will be Tuesday 14 th March 2017 at 7.30pm.	
18	Playground inspection for February meeting: David Wood/ John Sharp/Selby Stocks	DW/JVS/SS

The meeting closed at 9.50pm