

Minutes of the Meeting of East Hendred Parish Council, Tuesday 10th January 2017 at 7.30pm at Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, David Jones, Andrew Williams, Selby Stocks, Roger Turnbull, Stephen Webb, Chris Bedford, David Wood

Clerk/Finance Officer: Julia Evans

County Councillor: Stewart Lilly

District Councillor:

PCSO:

Members of the Public: Dom McKenna for item 9c on the agenda.

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| 1 | Apologies for Absence: Catherine Shortis, Mike Murray and Denise Clements sent their apologies. | Action |
| 2 | Declarations of Interest: Cllr Turnbull declared an interest in Agenda item 10d. Cllr Stocks declared an interest in Agenda item 10e. Cllr Jones declared an interest in agenda item 9e. | |
| 3 | Acceptance of Minutes of 13th December 2016: The Minutes of the Monthly meeting held on 13 th December 2016 were approved and signed. Proposed: Cllr Pappenheim, Seconded: Cllr Turnbull. RESOLVED. | |
| 4 | Matters Arising from the Minutes of 8th November 2016: Outstanding Actions, not listed separately on the Agenda, were discussed as follows: | |
| 4a | Dog Waste/Waste Bin: The Vale has approved the location of the bin. The next step is to purchase a bin and arrange for installation. | CP/JE |
| 4b | EMERGENCY PLAN – PROGRESS: The development of an emergency plan is ongoing. | C/F: JVS/CP/RT |
| 4c | Review of Grants Policy and Complaints Procedure These reviews are to be carried forward. | C/F:Clerk |
| 4d | BT Payphone consultation – The kiosk in question is in Rowstock. The residents have expressed an interest in adopting it. Cllr Williams has spoken to the Vale. Cllr Williams agreed to progress the project. | AW |
| 4e | Ed Vaizey MP: It was agreed to invite him to visit the village to discuss safety on the A417. Clerk to arrange. | C/F |
| 4f | Training: Cllr Williams has been booked on the Roles & Responsibilities course in March. | CLOSED |
| 5 | COMMUNITY POLICE OFFICER’S REPORT PCSO Clements sent a report which was circulated by email. | |
| 6 | OPEN FORUM: Members of the public had nothing to raise. | |
| 7 | COUNTY COUNCILLORS REPORT: Cllr Sharp said the Council was very concerned about lack of communication between OCC Highways and himself regarding safety on the A417, from the planned modification for the Pye 3 development. Cllr Lilly said he was aware of the issue and had made some input to the OCC himself. Given the importance of the PC resolving the issue Cllr Turnbull requested that Cllr Lilly ask OCC Highways to arrange a meeting with the Parish Council so that the safety issues can be discussed. Cllr Lilly reluctantly agreed to do so. Cllr Lilly reported that OCC’s precept will include an additional 3% for adult social care, making the total increase 5%. OCC is carrying out an asset management review and an infrastructure review is on the way. This will encompass schools, social care, health and medical care. Cllr Lilly also reported that there are issues locating school places for residents in the newly built | SL |

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| | homes. The new homes bonus scheme is being revamped. He noted that he had concerns about the plans for Didcot Garden Town. Finally he reported that the county needs to purchase new fire engines due to the age of the existing ones. Cllr Sharp asked when the next A417 meeting would be held. Cllr Lilly replied that the date had not yet been agreed. Cllr Lilly was thanked for attending. | |
| 8 | DISTRICT COUNCILLORS REPORT: This was not available. | |
| 9 | FINANCIAL MATTERS: | |
| 9a | Approval of January Payments: The full list of payments is attached to these minutes. The Accounts for Payment for January 2017 total £1909.49. Proposed: Cllr Turnbull, Seconded: Cllr Stocks. Approved. The cheques were signed. | |
| 9b | Budget and precept 2017/18: Following discussion Cllr Stocks proposed approving a precept of £35,500. Cllr Webb seconded. Agreed unanimously. RESOLVED. | |
| 9c | Request for Grant from Sports Club: Cllr Jones left the room. A formal request for a grant of £1500 was presented. This consisted of two parts: 1) a request for immediate payment of £835 to cover the servicing of equipment, b) a request for £628 in April to cover the cost of insurance. Regarding item 1) Cllr Bedford proposed that the Parish Council pay for the equipment servicing directly, with no change in responsibility for the ongoing maintenance. The purchase will be for the use of the sports club. The net cost will be £696.21. Cllr Turnbull seconded. It was unanimously agreed that the funds would be taken from reserves. RESOLVED. Regarding item 2) Cllr Webb proposed awarding a grant of £628 to be paid to the Sports Club in April. Cllr Stocks seconded. RESOLVED. It was noted that this is a one-off payment and will use up the £500 allocated to the Sports Club in the 2017/18 budget. Cllr Williams requested that the Sports Club provide an update on progress in November. Clerk to put on agenda for November. Mr KcKenna suggested that there may be another grant request from the sports club in the next financial year. Cllr Jones returned. | Clerk |
| 10 | PLANNING ITEMS | |
| 10a | P16/V3058/HH – Wych End, 5 The Spinney, Ford Lane. Demolition of existing conservatory and erection of side and rear extensions. Response due by 13 th January. There were no objections to this application. | |
| 10b | P16/V3195/HH – Bramley House, Featherbed Lane. Erection of 2m high sound barrier fence. Response due by 21 st January. It was agreed to issue a holding objecting and that the plans be amended such that the proposed landscaping between the fence and the road is located within the application boundary to ensure its implementation. | |
| 10c | Didcot Garden Town: There was discussion on whether the main part of East Hendred should be included within the area of influence. The consensus was to leave it as it is. | |
| 10d | P15/V2560/FUL- Pye Homes phase 3. Amendment no. 3 to plans to develop 48 dwellings on land to the east of Portway Cottages. Cllr Turnbull left the room. Highways issues: Cllr Sharp reported that he remains convinced that the Highways proposals are dangerous and suggested inviting Ed Vaizey MP to meet with the Parish Council. It was agreed to wait until Cllr Lilly had arranged a meeting with OCC Highways. Other members of the council felt that Mr Vaizey should be invited immediately. Complaint: The response from the Vale following the escalation of the | JVS/Clerk |

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| | <p>complaint to level 2 is unacceptable. The next step is the Local Council Ombudsman. Clerk to determine the next steps. Some members of the council felt that it was not worth pursuing the complaint any further. Cllr Webb suggested asking Ed Vaizey MP to contact the Secretary of State.</p> <p>Sewerage: The sewerage network plan has just been received; it has not yet been reviewed. It was agreed to contact the Vale and ask them not to sign off on a drainage strategy until the Parish Council has been consulted.</p> <p>Pye Homes Phase 2 Landscaping issues: A hedge has been removed. A resident has raised an enforcement issue about this. The meeting agreed to support the resident. It was agreed to ask the case officer when and why the landscaping plan was changed,</p> <p>Cllr Turnbull returned.</p> | <p>Clerk</p> <p>Clerk</p> |
| 10e | Appeal Reference APP/V3120/W/16/3145234 – Greensands. The appeal has been rescheduled to 28 th February. No action other than Cllr Turnbull will represent the Parish Council. | |
| 10f | CIL Review: RT to draft a response. This is due by 27 th January. | RT |
| 11 | WEBSITE REVIEW Cllr Jones reported that he was unable to get any response on this from KAs. Cllr Pappenheim agreed to look into updating the current site. | CLOSED |
| 12 | NEIGHBOURHOOD PLAN: Cllr Turnbull agreed to report on Neighbourhood Planning at the next meeting. | RT |
| 13 | <p>HENDRED ESTATE ITEMS: Nick Parry sent this report by email:</p> <p>Tree Works –Consent applied for to undertake works in the village following a recent safety inspection. This will include the felling of some trees in Snells adjacent to the boardwalk. Dead or dangerous trees can be felled without consent but it was felt better to include this in an application so there was no doubt.</p> <p>St Mary's Road – Works to rebuild the wall have progressed as far as they can as the estate does not have any more brick coping stones which are a peculiar size. Matching bricks may need to be made if more cannot be located in reclamation yards. A further phase of reconstruction work may be progressed later this year on the corner of St Mary's Rd and High Street.</p> <p>Eyston Arms Sign – A new V-board has been fabricated to replace the original sign. This is now chained to the pub sign.</p> | |
| 14 | WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES | |
| 14a | Sports Club: Cllr Jones will be reaching out to community organisations asking them to get involved in the new process. David Wood agreed to be involved and the Parish Council agreed to support the Sports Club. | DJ/David Wood |
| 14b | Allotments: Cllr Sharp has been liaising with Cllr Shortis over the management of allotments. It was agreed to consider changing current practises. A water meter reading is required in order to invoice the estate for their water usage. Cllr Shortis has agreed to obtain this. | CS |
| 14c | Bulletin/Website/Facebook: Nothing to report. | |
| 14d | Courtesy Lighting: A couple of bulbs have been replaced. | |
| 14e | <p>Playgrounds: The monthly inspection has not been completed. Cllr Pappenheim and David Wood to do this.</p> <p>PLAY EQUIPMENT UPDATE: Basket Swing: Cllr Shortis is obtaining another quote. David Wood to liaise with Cllr Shortis on this.</p> | <p>CP/David Wood</p> <p>David Wood/CS</p> |

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| | Cllr Pappenheim reported that the new swing seats have arrived but the bolts are the wrong size. He requested approval to spend up to £100 on new fork end chains and bolts. Proposed: Cllr Stocks, Seconded: Cllr Jones. RESOLVED. Moss in Mill Lane play park and on Snells walkway is presenting a slip hazard. Approval was sought to spend up to £300 to get the areas pressure washed. Proposed: Cllr Turnbull, Seconded: Cllr Stocks. RESOLVED. | CP CP |
| 14f | Transport: It was reported that a private road had been closed, which means that a cycle route was blocked. Clerk to ask the landowner about this. | Clerk |
| 14g | Rights of Way: It was reported that support was required to get BOAT 9 (the Icknield Way) reclassified as a restricted byway. Cllr Pappenheim pointed out that traffic could not be banned from this route because it provides access to the reservoir. Following discussion about the process for this and the low chance of success it was agreed not to proceed. | |
| 14h | Snells Path/Nature Reserve: Some planks require replacing and approval was sought for expenditure of up to £300. Proposed: Cllr Turnbull, Seconded: Cllr Webb. | CP |
| 14i | Harwell Liaison: Nothing to report. | |
| 14j | Lengthman/Litter Picker: Mr Goodwin has cut back the overhanging vegetation at Wells Head. It was agreed to approved extra hours as needed for winter grass cutting. | |
| 15 | Rowstock Items: Cllrs Pappenheim and Williams to consider the Grounds Maintenance programme for Rowstock. The new cabinet for fast broadband has now been installed at Rowstock. Fibre to the houses has not been installed. | CP/AW |
| 16 | General Correspondence: Request for grant from The Oxfordshire Association for the Blind – Cllr Pappenheim proposed a grant of £100. Cllr Bedford seconded. RESOLVED. Request for grant from The Independent Advice Centre – Cllr Webb proposed a grant of £300. Cllr Jones seconded. RESOLVED. | |
| 17 | Any Other Business (for information only): Vice Chair – Cllr Pappenheim informed the meeting that he intended to stand down as Vice Chair at the AGM in May. He requested that other councillors give consideration to assuming the position. Didcot Garden City Stakeholder Meeting – Cllr Turnbull to attend the meeting on 19 th January. Apologies – Cllrs Jones and Turnbull gave their apologies for absence for the February meeting. | |
| 18 | DATE OF NEXT MEETING: The next meeting will be Tuesday 14 th February 2017 at 7.30pm. | |
| 19 | Playground inspection for February meeting: David Wood/Charles Pappenheim/John Sharp | DW/CP/JVS |

The meeting closed at 9.55pm