

Minutes of the Meeting of East Hendred Parish Council, Tuesday 13th December 2016 at 7.00pm at Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Roger Turnbull, Selby Stocks, Stephen Webb, Andrew Williams, Catherine Shortis

Clerk/Finance Officer: Julia Evans

County Councillor: Stewart Lilly

District Councillor: Mike Murray

PCSO:

Members of the Public: Dom McKenna for item 1 on the agenda. Julie Cottee, Mark Beddow and Mrs J Parker interested in planning items on the agenda.

1	<p>Presentation from East Hendred Sports Club in support of a Grant request. Mr McKenna gave a presentation to the meeting. A copy of the slides is filed with these minutes. Key points and questions: i) the grant request of £1500 is to help progress the overhaul of the club; ii) There is no guarantee of success; iii) it is preferred that the money is paid in a lump sum rather than in tranches; iv) some councillors were concerned about giving funds to a non-legal entity. Mr McKenna was thanked for his presentation.</p>	Action
2	<p>Apologies for Absence: David Jones and Chris Bedford sent their apologies.</p>	
3	<p>Declarations of Interest: Cllr Turnbull declared an interest in Agenda item 11d. Cllr Stocks declared an interest in Agenda item 11e.</p>	
4	<p>Acceptance of Minutes of 8th November 2016: The Minutes of the Monthly meeting held on 8th November 2016 were approved and signed. Proposed: Cllr Pappenheim, Seconded: Cllr Turnbull. RESOLVED.</p>	
5	<p>Matters Arising from the Minutes of 8th November 2016: Outstanding Actions, not listed separately on the Agenda, were discussed as follows:</p>	
5a	<p>Dog Waste/Waste Bin: It was reported that the developer had suggested a site for the new bin. The Clerk has written to the Vale to check that the location is acceptable. The Clerk has written again. Still awaiting a response.</p>	
5b	<p>S106 FUNDING FOR COMMUNITY ART A resident of Portway Close had requested an owl sculpture for the area. There is no S106 funding for community art in Pye phase 2.</p>	CLOSED
5c	<p>EMERGENCY PLAN – PROGRESS: The development of an emergency plan is ongoing. SSE leaflets are available in the shop and the information is also available on the website.</p>	C/F: JVS/CP/RT
5d	<p>PUB SIGNS – FOR PLOUGH AND OUTSIDE THE EYSTON ARMS Cllrs Sharp and Pappenheim met with Nick Parry on 11th November and discussed the sign. Refer to the minute on Hendred Estate Items below. The sign for The Plough has been moved to Greensands.</p>	CLOSED
5e	<p>Review of Grants Policy and Complaints Procedure These reviews are to be carried forward the New year.</p>	C/F:Clerk
5f	<p>Roadworks on A417 Clerk has written to Customer Services at Pye Homes who have passed the email on to the site manager. No response received from him.</p>	CLOSED
5g	<p>Affordable Homes in the AONB Cllr Webb has circulated a letter on the subject. The Vale will not have smaller thresholds for affordable homes within the AONB. No action arising.</p>	CLOSED

6	COMMUNITY POLICE OFFICER'S REPORT A regional report was circulated by email.	
7	OPEN FORUM: Members of the public had nothing to raise.	
8	COUNTY COUNCILLORS REPORT: Cllr Lilly reported that there was no budget for a VAS for Rowstock. The cost will be about £7500. He will try and put it into next year's budget. He reiterated that 50% of OCC budget was spent on 2% of the population. OCC is supporting unaccompanied child refugees and 25 Syrian families. Cllr Lilly reported that CIL severely limits S106 infrastructure claims which will impact on plans for the A417. The plans for an Oxford-Cambridge expressway are progressing. The Oxford-Marylebone railway service opened yesterday. There is a road closure order for Allins Lane to enable the installation of Water mains. Buses will not be able to go through the village for the duration of the closure. OCC are dealing with flood alleviation schemes at a total cost of £140m. An infrastructure review has started. Costs are already at £5.6m. A meeting will be held with Network Rail after Christmas regarding the Steventon railway bridge. When work starts here the replacement of the bridge will take 8-10 months. Network rail have withdrawn plans to extend electrification to Oxford. There are rail closures at the London terminals during the Christmas period. Cllr Sharp reported that he had not yet received a reply from John Patey regarding highways issues. Cllr Sharp to send a copy of his request to Cllr Lilly who agreed to chase this up. Cllr Lilly was thanked for attending.	JVS/SL
9	DISTRICT COUNCILLORS REPORT: Cllr Murray reported that the Local Plan part 1 will go to full council tomorrow. Cllr Turnbull stated that he was impressed by the effort the Vale had put in to the Greensands appeal. Cllr Sharp raised the issue of the complaint against the handling of the planning application for Pye Homes Phase 3. Cllr Murray declined to comment on the handling. Cllr Murray discussed Didcot Garden Town. East Hendred is outside the area of influence but Rowstock is inside. A new map has been issued with the parish boundary marked. Cllr Murray to circulate. The Parish Council to discuss the matter further in January. Regarding Local Plan part 2, the Vale will consult with Parishes in February 2017. The plan for the Enterprise Zone is being prepared. Cllr Murray was thanked for attending.	MM
10	FINANCIAL MATTERS:	
10a	Approval of December Payments: The full list of payments is attached to these minutes. The Accounts for Payment for December 2016 total £2396.88. Proposed: Cllr Turnbull, Seconded: Cllr Pappenheim. Approved. The cheques were signed.	
10b	Budget and precept 2017/18: Following discussion Cllr Stocks proposed approving a precept of £35,500. Cllr Webb seconded. Agreed unanimously. Final confirmation at the Jan. meeting.	
10c	Christmas Gifts: The meeting agreed to send a small gift to the Lengthsmen as a token of thanks for their work throughout the year. Expenditure of £25 each was agreed. Proposed: Cllr Webb; Seconded: Cllr Turnbull. RESOLVED. Clerk to arrange.	Clerk
10d	Request for Grant from Sports Club: Mr McKenna was request to return with more information on what the grant money was to be spent on.	Mr McKenna
11	PLANNING ITEMS	
11a	P16/V2909/HH – Cinque Foin, Wantage Road, Rowstock. Extension to existing dwelling and dormer windows to front of property. Extension granted to 23 rd December. The plans include knocking down half a garage and erecting a fence between the two properties. Cllr Pappenheim requested a site visit. Cllr	Clerk

	Turnbull noted that under the Party Walls Act, the garage will need to be surveyed and restitution agreed. It was agreed to determine a response to this application outside a meeting.	
11b	P16/V2962/HH – Chapel Furlong, Ford Lane. New rear kitchen extension, car port and veranda. There were no objections to this application.	
11c	P16/V2976/HH – Monks Hollow, Newbury Road. Replacement of existing garden room with the erection of an oak framed single storey orangery garden room to rear elevation. There were no objections to this application.	
11d	P15/V2560/FUL- Pye Homes phase 3. Amendment no. 3 to plans to develop 48 dwellings on land to the east of Portway Cottages. Cllr Turnbull left the room. Complaint: The complaint has been escalated to level 2. The case is being reviewed by the head of Finance. A response is due by 16 th December. A meeting with the Parish Council was declined. Highways issues: There has been no response from John Patey. It was noted that more pressure is required to highlight the seriously dangerous issues. Cllr Sharp suggested requesting a meeting with OCC, especially considering the recent accidents. Cllr Lilly to be included in the request. Sewerage Issues: Thames Water have stated that they can't provide adequate sewerage facilities for this site. Thames Water have been asked for details of the Sewerage system in the village. Clerk to chase. The Milestone: This is being dealt with by The Milestone Society. The plan is to move it back slightly and refurbish it. It was suggested that this plan should be a <i>Bulletin</i> item. Cllr Turnbull returned.	JVS/CP Clerk CP
11e	Appeal Reference APP/V3120/W/16/3145234 – Greensands. Cllr Stocks left the room. It was noted that the appeal hearing had been postponed to w/c 28 th February 2017. Cllr Turnbull will attend the enquiry to represent the Parish Council. He has circulated a statement to councillors; they are to reply with comments. Cllr Turnbull will also liaise with the District Council. Cllr Stocks Returned.	All councillors
11f	Didcot Garden Town: There was discussion on the boundary of the area of influence. To be fully debated at the January meeting. Clerk to include on the January agenda.	Clerk
12	WEBSITE REVIEW This is ongoing.	C/F: DJ
13	NEIGHBOURHOOD PLAN: Cllr Sharp suggested postponing a decision on whether to develop a Neighbourhood Plan until the sites for Local Plan Part 2 have been published.	
14	HENDRED ESTATE ITEMS: Cllrs Sharp and Pappenheim met with Nick Parry on 11 th November. He was thanked for the work that had been carried out on the footpaths. Nick Parry agreed to produce a V board for the Eyston Arms. Survey work has been carried out in Snells woodland; the results are not yet available.	
15	GOVERNMENT REVIEW OF POST OFFICES BEIS has issued a consultation on rural post offices. Cllr Sharp has spoken to Louise Johnson at Hendred Stores. She has provided an email response which includes noting that they would like the Post Office to be able to offer other services. Cllr Sharp proposed using the points she has raised as a response to the consultation. Clerk to respond.	Clerk
16	WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES	
16a	Sports Club: Mr McKenna reported that the Mill Lane play area is dangerous when a cricket match is on. This issue is to be discussed further at a future	

	meeting.	DJ/CP
16b	Allotments: Cllr Shortis reported that Mr Gould had kindly arranged delivery of manure. She requested approval of expenditure toward a Thank You gift. Cllr Pappenheim proposed £25. Cllr Webb seconded. RESOLVED. There is still one neglected plot which is being investigated.	CS
16c	Bulletin/Website/Facebook: The latest Bulletin has been distributed. Cllr Pappenheim thanked all those who helped with the delivery.	
16d	Courtesy Lighting: No problems to report. Cllr Shortis noted that Ms Geddes has moved. She agreed to send her new address to the Clerk so that the payment could be delivered. It was noted that the Courtesy Light had not been on since the new occupiers had moved in. It was agreed that the clerk would inform the new tenant that the light should be kept on.	CS Clerk
16e	Playgrounds: It was noted that the seats on the flat swings are cracked and need replacing. £200 was allocated to this. Proposed: Cllr Stocks; Seconded: Cllr Shortis. The picnic bench has a split in it. It was agreed to leave this until later. The goal nets need to be secured. Algae or moss on the surface at Mill Lane is making it slippery; it needs to be cleaned. Cllr Pappenheim to ask Paul Stoter to do this. He will also ask for a quote for cleaning the walkway. PLAY EQUIPMENT UPDATE: Basket Swing: The Playground group has met to discuss quotes for this and also Mill Lane replacement.	CP CP
16f	Transport: Nothing to report.	
16g	Rights of Way: The damaged area over the Mill Lane bridge has been reported to the OCC Countryside officer. The bridge over the brook on the north of the A417 has some planks missing. This has also been reported. The slope up the bank by the Icknield Way bridge in West Hendred is now dangerous. It was reported that someone had slipped and broken their leg. Clerk to report to West Hendred Parish Council.	Clerk
16h	Snells Path/Nature Reserve: Some broken planks have been repaired.	
16i	Harwell Liaison: A meeting was held on 8 th December. The emergency zone is being reviewed. The proposal is that the zone is removed. Cllr Sharp has questioned this. A presentation is to be arranged in the New Year. A meeting is required with the Harwell Campus team to discuss plans for residential development. Cllr Sharp to follow this up.	JVS
16j	Lengthman/Litter Picker: The grass has needed to be cut into the winter months. The budget for grass cutting needs to be reviewed to allow for winter cuts. Clerk to confirm 'per cut' costs in time for the next meeting.	Clerk
17	Rowstock Items: Nothing to report.	
18	General Correspondence: Request for grant from Independent Advice Centre – Clerk to bring to January meeting along with confirmation of the grant paid and usage for 2015, to enable comparison with 2016 figures. Request for donation from Sue Ryder Hospice – it was agreed not to offer a grant at this time. Aspire Christmas appeal – Cllr Stocks proposed a grant of £60. Cllr Turnbull seconded. RESOLVED. Request for grant from the Citizens Advice Centre – Cllr Pappenheim proposed	Clerk

	<p>£100. Cllr Webb seconded. RESOLVED.</p> <p>Independent Review of Members Allowances – some questionnaires have been returned. Consultation closes 16th December.</p> <p>BT Payphone consultation – The kiosk in question is in Rowstock. It was suggested that the PC agree to this being removed. Cllr Williams to look into this.</p>	AW
19	<p>Any Other Business (for information only):</p> <p>CIL Review – Cllr Sharp noted that this was out for consultation. Cllr Turnbull to produce a review for the next meeting.</p> <p>Ed Vaizey MP: It was agreed to invite him to visit the village to discuss safety on the A417. Clerk to arrange.</p> <p>Diana Wheeler: Thank her for her work on the War Memorial and the rose beds.</p> <p>Training: Cllr Williams agreed that he would like to attend the Roles and Responsibilities course on 9th February. The cost of £65 was approved. Proposed: Cllr Stocks; seconded: Cllr Webb. Clerk to arrange.</p>	<p>RT</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
20	<p>DATE OF NEXT MEETING:</p> <p>The next meeting will be Tuesday 10th January 2017 at 7.30pm.</p>	
21	<p>Playground inspection for December meeting:</p> <p>David Wood/Catherine Shortis/Charles Pappenheim</p>	CS/DW/CP

The meeting closed at 10.15pm