

Minutes of the Meeting of East Hendred Parish Council, Tuesday 8th November 2016 at 7.30pm at Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Roger Turnbull, David Jones, Selby Stocks, Stephen Webb, Andrew Williams, Chris Bedford

Clerk/Finance Officer: Julia Evans

County Councillor: Stewart Lilly

District Councillor:

PCSO:

Members of the Public: Two members of the public interested in planning items on the agenda.

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| 1 | Apologies for Absence: Catherine Shortis and Mike Murray sent their apologies. | Action |
| 2 | Declarations of Interest: Cllr Turnbull declared an interest in Agenda item 11d. Cllr Jones declared an interest in agenda item 10d. | |
| 3 | Acceptance of Minutes of 11th October 2016: The Minutes of the Monthly meeting held on 11 th October were approved and signed. Proposed: Cllr Stocks, Seconded: Cllr Turnbull. RESOLVED. The minutes of the closed meeting held on 11 th October were approved and signed. Proposed: Cllr Pappenheim, Seconded: Cllr Turnbull. RESOLVED. | |
| 4 | Matters Arising from the Minutes of 11th October 2016: Outstanding Actions, not listed separately on the Agenda, were discussed as follows: | |
| 4a | Dog Waste/Waste Bin: It was reported that the developer had suggested a site for the new bin. The Clerk has written to the Vale to check that the location is acceptable. The Clerk has written again. Still awaiting a response. | |
| 4b | S106 FUNDING FOR COMMUNITY ART A resident of Portway Close had requested an owl sculpture for the area. Cllr Bedford agreed to speak to Abigail Brown regarding public art funding from Pye Homes phase 2. All but one owl have now been adopted. | CB |
| 4c | EMERGENCY PLAN – PROGRESS: The development of an emergency plan is ongoing. | C/F: JVS/CP/RT |
| 4d | PUB SIGNS – FOR PLOUGH AND OUTSIDE THE EYSTON ARMS Cllrs Sharp and Pappenheim are meeting with Nick Parry on Friday and will discuss the sign again. The sign for The Plough has been moved to Greensands. | |
| 4e | Review of Grants Policy and Complaints Procedure These reviews are to be carried forward to later in the year. | C/F:Clerk |
| 4f | Roadworks on A417 Clerk has written to Stuart Wright and Tom File at Pye Homes to ask that the Parish Council is informed in the future and to ask what has been done, but no reply has been received. Clerk to chase. | Clerk |
| 4g | Hedge Pruning Mr Beddow has pruned the tree behind the Jenkins bench. Mr Beddow was thanked for his work. | CLOSED |
| 5 | COMMUNITY POLICE OFFICER'S REPORT A regional report was circulated by email. PCSO Clements has been contacted about regarding people waiting in the car park. No action arising. | |
| 6 | PROGRESS ON RECRUITMENT OF NEW COUNCILLORS Cllr Sharp welcomed Cllr Andrews who was co-opted at the October meeting. | |

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| | Cllr Bedford proposed that Mr Woods be invited to join Working Groups. Cllr Stocks seconded. RESOLVED. Mr Woods agreed to join the playground group and possibly The Bulletin group. | |
| 7 | OPEN FORUM: Members of the public had nothing to raise. | |
| 8 | COUNTY COUNCILLORS REPORT: Cllr Turnbull thanked Cllr Lilly for the email newsletter he had circulated. Cllr Lilly reported i) that Thames Water will be closing Allins Lane for three weeks in January. Buses will not come through the village during this time. There will be temporary bus stops on the A417; ii) The Government is making revisions to Neighbourhood Plans; iii) the new slip roads at Chilton are complete and will be open tomorrow night; iv) OCC are updating their emergency planning units; v) Matthew Barber is the new Deputy Police Commissioner; vi) Crime is increasing in Oxfordshire; vii) there is a public consultation on Didcot Garden town this week; viii) The Oxford-Cambridge expressway has gathered momentum; ix) OCC will no longer be excluded from S106 discussions; x) reports are being produced regarding the fatal incident on the A417; xi) OCC infrastructure survey is due to start shortly; xii) There will be an A417 group meeting in February. Cllr Sharp asked whether an OCC representative will be attending the Greensands enquiry. Cllr Lilly to look into this. Cllr Williams asked if a VAS could be considered for Rowstock. Cllr Lilly explained that there is no budget for this. If the community wished to fund it the cost would be around £7,500. Cllr Sharp requested that budget be set aside for this. Clerk to write to Cllr Lilly. Cllr Turnbull thought a re-design of the road junction would be better. Cllr Lilly explained that a full reassessment will be carried out once the Harwell link road is complete. That will be another year yet. Cllr Lilly was thanked for attending. | SL Clerk |
| 9 | DISTRICT COUNCILLORS REPORT: This was not available. | |
| 10 | FINANCIAL MATTERS: | |
| 10a | Approval of Courtesy Lighting Payments: The cost this year will be £450.80. Cllr Webb proposed approving the payments. Cllr Turnbull seconded. RESOLVED. The external auditors have recommended that unpresented cheques be written back after 6 months. | Clerk |
| 10b | Approval of November Payments: The full list of payments is attached to these minutes. The Accounts for Payment for November 2016 total £2850.72. Proposed: Cllr Jones, Seconded: Pappenheim. Approved. The cheques were signed. | |
| 10c | Review of Living Wage: This has increased to £8.45 per hour from 1 st November. Cllr Pappenheim proposed increasing rates in line with the living wage. Cllr Stocks seconded. RESOLVED. | |
| 10d | Draft Budget 2017/18: This is to be reviewed at a separate finance committee meeting and presented for approval in December. | Clerk |
| 11 | PLANNING ITEMS | |
| 11a | P16/V2353/O – Land behind 1 Portway Cottages. Erection of a single 3 bedroom dwelling. The Parish Council has objected, mainly on highways grounds. | |
| 11b | P16/V2426/HH – 5 Mill Lane. Two storey front and side extensions. Single storey rear extension. The Parish Council had no objection to this application and permission has been granted. | |
| 11c | P16/V2687/FUL – Geggs Corner. Erection of two new dwellings. This is an amendment to a previously approved application. Access is the main issue. Cllr | |

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| | Turnbull suggested that a Grampian condition is required. Cllr Turnbull to draft a response. | RT |
| 11d | P15/V2560/FUL- Pye Homes phase 3. Amendment no. 3 to plans to develop 48 dwellings on land to the east of Portway Cottages. Cllr Turnbull left the room. It was reported that a complaint has been issued to the Vale regarding the confusion at the September Planning committee meeting. They have requested a meeting with the Parish Council. Cllr Sharp will agree to this once all the outstanding questions have been answered. The meeting confirmed it was happy with the action being taken. Mr Farrar-Hockley and Mr Beddow are continuing to complain to OCC highways over the safety aspects of the proposal. Cllr Sharp agreed to write to Mr Patey at OCC highways supporting Mr Beddow. Cllr Turnbull returned. | JVS |
| 11e | Appeal Reference APP/V3120/W/16/3145234 - Greensands Cllr Turnbull has agreed to represent the Parish Council, although his request to be a rule 6 objector was turned down. The enquiry starts on 29 th November at Snells Hall. | |
| 12 | WEBSITE REVIEW This is ongoing. | C/F: DJ |
| 13 | NEIGHBOURHOOD PLAN: A meeting was held with CFO. Cllr Turnbull has circulated some guidelines on site selection. He wants to commission a survey for East Hendred. Cllr Webb suggested waiting until Local Plan part two has published the suggested sites. | Clerk |
| 14 | WWI BEACONS OF LIGHT: West Hendred Parish Council has suggested that the two villages join together for this celebration which will take place on 11 th November 2018. The meeting agreed that to do this. Cllr Pappenheim to confirm to West Hendred PC. | CP |
| 15 | HENDRED ESTATE ITEMS: A meeting will be held with Nick Parry on Friday. The estate has improved some footpaths including Chestnut Walk. Information to be included in the next Bulletin. | JVS/CP |
| 16 | WORKING GROUPS/REPRESENTATIVES REPORTS AND UPDATES | |
| 16a | Sports Club: Cllr Jones asked for details on how the Sport Club should present their request for grant funding. Cllr Sharp asked for something to be put in writing and to prepare a presentation for the December meeting. Cllr Pappenheim to work with Cllr Jones on this. The December meeting to start at 7pm to accommodate the presentation. | DJ/CP |
| 16b | Allotments: Cllr Shortis sent a report: Two allotments are not in good order. There is a waiting list for an allotment. Work on a tenancy agreement is ongoing. | CS/CB |
| 16c | Bulletin/Website/Facebook: A request for a local firm to place a flyer in The Bulletin at the cost of one years advertising was discussed. The meeting resolved that the advert should be permitted but the flyer should not. A planning update to be included in the next issue as well as information on the Allins Lane closure. Cllr Williams was asked to write something about Rowstock. | CP/AW |
| 16d | Courtesy Lighting: Payment have been approved. Cheques will be signed at the December meeting. | Clerk |
| 16e | Playgrounds: The inspection needs to be done urgently. Mr Wood will work with Cllr Turnbull | DW/RT/ CP |

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| | on this. Cllr Pappenheim will circulate the checklist to everyone. PLAY EQUIPMENT UPDATE: Basket Swing: The playground group will meet on Tuesday to discuss this. | CS/CB/DW |
| 16f | Transport: Cllr Webb reported that STFC funded buses from Oxford to Harwell may take passengers away from our buses. | |
| 16g | Rights of Way: There was a discussion on rights of way from A417 to the Pye site. Cllr Sharp pointed out that this was private land. No action arising. | |
| 16h | Snells Path/Nature Reserve: Requested repairs were carried out. | |
| 16i | Harwell Liaison: The bridleway was now been diverted. The next meeting is scheduled for mid December. | |
| 16j | Lengthman/Litter Picker: The lengthman is trying to catch up with the work in the cemetery. Clerk to ask Robert Connolley to sweep the leaves in Rowstock. | Clerk |
| 17 | Rowstock Items: Cllr Williams reiterated his concern over the speed issue in Rowstock. However he welcomed the news that the Chilton slip roads are now complete. | |
| 18 | General Correspondence: Affordable homes in AONB – Cllr Webb to circulate a letter he has on this subject. | SW |
| 19 | Any Other Business (for information only): North Wessex Downs – South and Vale are setting up an infrastructure survey. Need to watch out for this. Ed Vaizey MP: Cllr Sharp suggested inviting Ed Vaizey MP to come to a meeting and talk primarily about highways issues. The village should be invited to attend. | |
| 20 | DATE OF NEXT MEETING: The next meeting will be Tuesday 13 th December 2016 at 7.00pm. | |
| 21 | Playground inspection for December meeting: David Wood/Catherine Shortis | CS/DW |

The meeting closed at 9.50pm